



## **BRANTFORD HERITAGE COMMITTEE MINUTES**

October 25, 2021

6:00 p.m.

Brantford City Hall, 58 Dalhousie Street

Present: Councillor McCreary  
Councillor Wall  
Nathan Etherington  
Dan Brown  
Tamara Cupoli  
Susan Kaplan  
Ed Bernacki  
Christopher Johnson  
Rob Adlam  
Leisah Marie Jansen (via Phone)

Absent: Mayor Davis  
Jamie Brown  
Annette Wawzonek

### **1. ROLL CALL**

### **2. DECLARATIONS OF CONFLICTS OF INTEREST**

There were no declarations of conflict of interest.

### **3. PRESENTATIONS/DELEGATIONS [list, if any, available at the meeting]**

There were no presentations or delegations.

### **4. ITEMS FOR CONSIDERATION**

**4.1 Proposed Alteration to 72 Brant Avenue, a Property Designated under Part V of the Ontario Heritage Act – Application HA-06-21 [Financial Impact – None], 2021-560**

P. Vusir, Long Range Planner appeared before the Committee and provided an overview of the Staff Report. A PowerPoint presentation was made and a copy was placed in the meeting file. The application is for a 2-story addition to the rear of the building. Staff support the application as the alterations are not visible from the street and would not need to meet the same style controls within the guidelines.

Staff answered questions from the Committee.

Moved by Susan Kaplan

Seconded by Rob Adlam

THAT the request to alter the designated property at 72 Brant Avenue, in accordance with the details in described in Application HA-06-21, BE APPROVED.

**CARRIED**

**4.2 Proposed Alteration to 135 Brant Avenue, a Property Designated under Part V of the Ontario Heritage Act – Application HA-07-21 [Financial Impact – None], 2021-634**

John Bisailon appeared before the Committee and provided comments on the application as the contractor for the application. The applicant has retained J B Construction Management to remove and reinstall the front porch and complete landscaping to the front of the property.

P. Vusir, Long Range Planner appeared before the Committee and provided an overview of the Staff Report. A PowerPoint presentation was made and a copy was placed in the meeting file. The application is to remove the front porch, the stairs and landing and replace with historical style equivalent looking materials. The stairs and landing have degraded to the point that it is unsafe to use. The contractor will install a new foundation prior to the installation of the new porch and landing. As per the Ontario Building Code a hand rail is required due to the height of the stairs; wooden balusters will be installed and painted to match the style of the building. Staff are recommending approval as the current stairs and porch are unsafe, and proposal meets the style controls of the guidelines.

Moved by Susan Kaplan

Seconded by Ed Bernacki

THAT the request to alter the designated property at 135 Brant Avenue, in accordance with the details described in Application HA-07-21, BE APPROVED.

**CARRIED**

**4.3 Proposed Alteration to 175 Brant Avenue, a Property Designated under Part V of the Ontario Heritage Act (Application HA-08-21). [Financial Impact – None], 2021-667**

P. Vusir, Long Range Planner, appeared before the Committee and provided an overview of the Staff Report. A PowerPoint presentation was made and a copy was placed in the meeting file. The application is for masonry repairs including on walls and at the base of various walls where the mortar has deteriorated and bricks are loose or are falling out, the reconstruction of a knee wall at the rear of the building to ensure water is shed away from a bay window, the removal and replacement of the front chimney, and the removal of the rear chimney. Staff support the application as the ensuing cold weather may allow for much more serious degradation.

Staff answered questions from the Committee.

Moved by Leisah Marie Jansen

Seconded by Tamara Cupoli

THAT the request to alter the designated property at 175 Brant Avenue, in accordance with the details described in Application HA-08-21, BE APPROVED.

**CARRIED**

**4.4 Public Art Subcommittee and Staff Recommendations Related to Signage for Prominence Point [Financial Impact: up to \$5,925], 2021-58**

Moved by Christopher Johnson

Seconded by Dan McCreary

- A. THAT Report 2021-584 Public Art Subcommittee and Staff Recommendations Related to Signage for Prominence Point BE RECEIVED; and
- B. THAT Communications & Community Engagement staff BE DIRECTED to develop a new branding campaign for “Prominence Point”;
- C. THAT Economic Development & Tourism Department and Communications and Community Engagement staff BE DIRECTED to research and design an interpretive sign for Prominence Point; and
- D. THAT up to \$2,675 for an interpretive sign for Prominence Point BE FUNDED by the Public Art Reserve; and
- E. THAT Economic Development & Tourism Department and Parks Services staff BE DIRECTED to design and install identifier signage for Prominence Point on the Public Art in consultation with the Public Art Subcommittee; and
- F. THAT up to \$2,500 for identifier signage for Prominence Point BE FUNDED by the Public Art Reserve; and
- G. THAT Economic Development and Tourism Department and Engineering Department (Roads) staff BE DIRECTED to install Municipal Tourism Directional Signage once identifier and interpretive signage is installed; and
- H. THAT up to \$750 for wayfinding Municipal Tourism Directional Signs BE FUNDED by the Economic Development & Tourism Department operating budget in 2022.

**CARRIED**

**4.5 Heritage Register Project – Part 2 – Phase A Properties Recommended for Listing [Financial Impact – None], 2021-663**

V. Coates, Long Range Planner, appeared before the committee and provided an overview of the Staff Report. A PowerPoint presentation was made and a copy was placed in the meeting file. There are 77 properties identified Part 1 Phase A in the West Brant, Downtown and Market Street South, Tutela Heights, and Gilkison Flats areas. Part 2 of the project is to review demolition and building permits, provide notice to property owners and conduct a Virtual Public Information Centre.

Staff answered a number of questions from the committee.

Moved by Dan Brown

Seconded by Tamara Cupoli

THAT the following comments from the Brantford Heritage Committee regarding the Phase A properties recommended for inclusion on the Heritage Register as non-designated, listed properties BE INCLUDED in Staff's future report to the Committee of the Whole – Community Development:

- That all Phase A properties, including those properties with objections, be added to the Heritage Register.

**CARRIED**

**4.6 Brantford Heritage Committee Priorities for 2022 [Financial Impact = \$7,500], 2021-641**

Nathan Etherington provided an overview of the 2022 priorities for the Committee. The priorities include the continuation of the Heritage Register Project, Prominence Point Subcommittee projects, events to engage the public, professional development for members of the Committee, extension of the Heritage Grant Programme, and to protect Heritage Resources (designated Heritage buildings).

Staff answered questions from the committee.

Moved by Ed Bernacki

Seconded by Dan Brown

- THAT the Brantford Heritage Committee Priorities for 2022 BE RECEIVED for information purposes; and
- THAT the estimated financial resources identified for the Brantford Heritage Committee Priorities BE REFERRED to the Estimates Committee for consideration during the 2022 budget process.

**CARRIED**

**4.7 Ontario Business Improvement Area Association Conference on Heritage and Accessibility Conference [Financial Impact = up to \$775 funded from the Brantford Heritage Committee budget], 2021-685**

Tamara Cupoli and Nathan Etherington provided an overview of the topics presented at the Conference.

Moved by Susan Kaplan

Seconded by Christopher Johnson

- A. THAT subject to the submission of proof of payment to the City, the following Brantford Heritage Committee Members BE REIMBURSED for the registration costs incurred attending the Ontario Business Improvement Area Association's October 20, 2021 web conference entitled "Accessing our Heritage": Nathan Etherington and Tamara Cupoli
- B. THAT the reimbursement referred to in Recommendation A above, to a maximum total amount of \$775, be funded from the Brantford Heritage Committee's 2021 Conference Registration Fee budget line.

**CARRIED**

## **5. CONSENT ITEMS**

### **5.1 MINUTES**

#### **5.1.1 Brantford Heritage Committee Minutes - August 9, 2021**

Moved by Tamara Cupoli

Seconded by Dan Brown

## **6. PROJECTS AND OTHER UPDATES**

P. Vusir, Long Range Planner, provided a verbal update on the delegated authority for heritage permit applications. Previously, Heritage Permits would require the approval of the General Manager. In order to streamline the program, staff are recommending to Council that Nicole Wilmot, Director of Planning, be delegated authority to approve Heritage Permits. Staff will provide the Committee with a report further reviewing processes to determine other opportunities to streamline within the Heritage Grant program.

## **7. SUB-COMMITTEE UPDATES**

Sub committees have not been meeting, therefore there were no updates provided.

### **7.1 Designation By-law Review Sub-Committee**

### **7.2 Heritage Education Sub-Committee**

### **7.3 Heritage Estates Sub-Committee**

### **7.4 Places of Worship Sub-Committee**

**7.5 Prominence Point Sub-Committee**

**8. RESOLUTIONS**

There were no resolutions made at the meeting.

**9. NOTICES OF MOTION**

There were no notices of motion provided at the meeting.

**10. ADJOURNMENT**

The meeting adjourned at 7:07PM.

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Nathan Etherington, Chair

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Lisa Madden, Committee  
Coordinator