



COMMITTEE OF THE WHOLE **OPERATIONS AND ADMINISTRATION** **MINUTES**

September 7, 2021

6:00 p.m.

Brantford City Hall

Present:

- Councillor Vanderstelt
- Councillor Sless
- Councillor McCreary
- Councillor Martin
- Councillor Carpenter
- Councillor Antoski
- Councillor VanTilborg
- Councillor Wall

Regrets:

- Mayor Davis
- Councillor Weaver (Leave)
- Councillor Utley

1. **INVOCATION**
2. **ROLL CALL**
3. **DECLARATIONS OF CONFLICTS OF INTEREST**
None.
4. **SEPARATION OF ITEMS FOR CONSIDERATION AND CONSENT ITEMS FOR DISCUSSION PURPOSES**
Moved by Councillor Sless
Seconded by Councillor Antoski

THAT all Items contained for consideration/consent (6.1 and 6.2) not separated for discussion purposes BE APPROVED.

Recorded vote on all Items for Consideration (Items 6.1.5, 6.1.6) and Consent Items (Items 6.2.1, 6.2.2) not separated for discussion purposes:

YES: (8): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (8 to 0)

The following Items not separated for discussion purposes were approved unanimously on a recorded vote:

**6.1.5 COVID-19 Support System – Community Forum Report
[Financial Impact: None], 2021-484**

THAT Report 2021-484 COVID-19 Support System – Community Forum Report BE RECEIVED.

**6.1.6 City of Brantford's Emergency Management Program and
Emergency Response Plan By-Law Update [No Financial
Impact], 2021-546**

- A. THAT report 2021-546 titled City of Brantford's Emergency Management Program and Emergency Response Plan By-Law Update BE RECEIVED; and
- B. THAT a by-law to repeal by-law 11-2013 and enact the City's Emergency Management Program and Emergency Response Plan as contained in Appendix 1 BE PRESENTED to Council for adoption.

6.2.1. Minutes

6.2.1.1 Committee of the Whole – Operations and Administration
– August 3, 2021

**6.2.2 Climate Change Action Plan Update [Financial Impact - None],
2021-538**

THAT Report No. 2021-538 titled "Climate Change Action Plan Update BE RECEIVED.

5. PRESENTATIONS/DELEGATIONS [list, if any, available at the meeting]

There were no presentations or delegations.

6. ITEMS FOR CONSIDERATION/ CONSENT

Moved by Councillor Vanderstelt

Seconded by Councillor Sless

THAT all Items for consideration/consent (6.1 and 6.2) separated for discussion purposes BE APPROVED.

The following items were voted on separately:

6.1 ITEMS FOR CONSIDERATION

6.1.1 Vision Zero Road Safety Committee Report #2021-08-25: Red Light Camera Feasibility Study Update [Financial Impact – None]

Presentation

Gagan Batra, Senior Project Manager Special Projects provided a PowerPoint presentation and responded to questions from the committee.

A copy of which will be saved to the committee file.

Recommendation

- A. THAT Report No. 2021-544 titled “Red Light Camera Feasibility Study Update” BE RECEIVED; and
- B. THAT Staff BE DIRECTED to engage with the Red Light Camera (RLC) contractor, Joint Processing Centre, and Province of Ontario to begin the process for entering the RLC program with the 6 proposed locations; and
- C. THAT Staff BE DIRECTED to include annual costs in the operating budget beginning in 2022 for joining and participating in the RLC program for \$601,000; and
- D. THAT staff BE DIRECTED to create a reserve account for revenues collected from RLC violations for the sole use of Road Safety Initiatives and cost recovery; and

- E. THAT the remaining funding in the amount of \$20,210 in the Vision Zero Road Safety capital project (CP2103) BE APPROVED to complete a communications campaign and community consultations regarding the locations of Community Safety Zones in support of Council Resolution Community Safety Zones, passed on June 22, 2021; and
- F. THAT Staff BE DIRECTED to report back to the Vision Zero Road Safety Committee with further analysis of the costs of the Automated Speed Enforcement (ASE) program.

Amendment

Moved by Councillor Martin

Seconded by Councillor McCreary

THAT Clauses (C) and (D) of Item 6.1.1 BE STRUCK AND REPLACED WITH:

- C. THAT Staff BE DIRECTED to include the operating costs of the RLC program as an unmet need in the 2022 operating budget and included the software purchase and site preparation costs in the capital budget; and
- D. THAT subject to Council approval of the RLC program, staff BE DIRECTED to establish a RLC reserve for net revenues collected from RLC violations for the sole use of Road Safety Initiatives.

Recorded vote on the Amendment to Item 6.1.1:

YES: (8): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (8 to 0)

Recorded vote on Item 6.1.1, as amended:

YES: (7): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

NO (1): Councillor Carpenter

CARRIED (7 to 1)

6.1.2 2021 Asset Management Plan, Core Assets [Financial Impact-None], 2021-426

Presentation

Amber Dewar, Asset Management Specialist and Mike Abraham, Manager of Infrastructure Planning provided a PowerPoint presentation and responded to questions from the committee.

A copy of which will be saved to the committee file.

Recommendation

- A. THAT Report No. 2021-426 titled “2021 Asset Management Plan, Core Assets” BE RECEIVED; and
- B. THAT the Chief Administrative Officer BE APPOINTED as the executive lead of the municipality, to ensure compliance with Ontario Regulation 588/17 Asset Management Planning for Municipal Infrastructure; and
- C. THAT the necessary By-law to amend By-law 70-2010 to amend Corporate 045 – Strategic Asset Management Policy be updated to reflect the appointment of the Chief Administrative Officer as the executive lead of the municipality BE PRESENTED to City Council for adoption.

Recorded vote Item 6.1.2

YES: (8): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (8 to 0)

6.1.3 Echo Place Neighbourhood – All Way Stop Control [Financial Impact – None], 2021-552

THAT report no. 2021-552 “Echo Place Neighbourhood – All Way Stop Control” BE RECEIVED.

Amendment

Moved by Councillor Antoski
Seconded by Councillor Wall

THAT Item 6.1.3 BE AMENDED to include the following as Clauses B and C:

- B. THAT staff BE DIRECTED to change the intersections of Hamilton Avenue at Avondale Street, Hamilton Avenue at Albemarle Street, and Hampton Street at Rowanwood Avenue to All-way Stop controls; and
- C. THAT any necessary by-laws BE PRESENTED to City Council for adoption.

Recorded vote on the Amendment to Item 6.1.3:

YES: (7): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

NO (1): Councillor Martin

CARRIED (7 to 1)

Recorded vote on Item 6.1.3, as amended:

YES: (7): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

NO (1): Councillor Martin

CARRIED (7 to 1)

6.1.4 Edge Street and Delamere Street Urbanization [Financial Impact – None], 2021-550

- A. THAT Report No. 2021-550 regarding “Edge Street and Delamere Street Urbanization” BE RECEIVED; and
- B. THAT Staff BE DIRECTED to include Alternative 5, which includes the items below, of the Edge Street and Delamere Urbanization project in the development of the 2022 Capital Forecast to BE PRESENTED to the Estimates Committee.
 - i. Installing a multi-use trail along the north side of Edge Street, connecting the Gilkison Street multi-use trail to Delamere Street bus pad,

- ii. Extending Edge Street curbs from Delamere Street to Gilkison Street and installing parking bays along both sides of Edge Street,
- iii. Installing a sidewalk along the east side of Delamere Street between Brooklyn Avenue and Charles Street

Amendment

Moved by Councillor Vanderstelt
Seconded by Councillor Wall

THAT Item 6.1.4 BE AMENDED by STRIKING Clause (B)iii and REPLACING WITH:

B (iii) Installing a sidewalk along the east side of Delamere Street between Charles Street and Edge Street.

Recorded vote on the Amendment to Item 6.1.4:

YES: (8): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (8 to 0)

Recorded vote on Item 6.1.4, as amended:

YES: (8): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (8 to 0)

6.2 CONSENT ITEMS

6.2.3 Wastewater Allocation Policy – Annual Report for 2021 [Financial Impact - None], 2021-490

THAT Report No. 2021-490, titled “Wastewater Allocation Policy – Annual Report 2021” BE RECEIVED.

Recorded vote on Item 6.2.3

YES: (8): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (8 to 0)**7. RESOLUTIONS****7.1 Bell Canada Damage Repair – Councillor McCreary**

Moved by Councillor McCreary
Seconded by Councillor Martin

WHEREAS Bell Canada has undertaken work to improve its telecommunications infrastructure; and

WHEREAS the contractors hired to complete the work by Bell Canada have caused property damage to private property, which has not been repaired as a result of this work; and

WHEREAS requests for remediation of that property damage have not been answered;

NOW THEREFORE BE IT RESOLVED:

- A. THAT The Corporation of the City of Brantford create a list of addresses adversely impacted by Bell Canada activities; and
- B. THAT the list be forwarded to a Bell Canada “from time to time” to advise of the property damage and request that the damage be repaired; and
- C. THAT a letter be sent to the Minister of Canadian Heritage requesting changes to the law to require Bell Canada to take responsibility for the restoration of properties affected by this work to the condition pre-existing the work undertaken by Bell Canada.

Recorded vote on Item 7.1

YES: (8): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (8 to 0)

7.2 Trail Audit Safety – Councillor McCreary

Moved by Councillor McCreary
Seconded by Councillor Martin

WHEREAS The City of Brantford and its residents can be rightfully proud of our first rate trail system; and

WHEREAS non-residents also recognize the importance and quality of our trails; and

WHEREAS our trail system is part of a greater regional trail system; and

WHEREAS our trail system also is a significant regional transportation corridor; and

WHEREAS over the course of the last 2 years, usage of our trails has increased exponentially; and

WHEREAS the surge in usage includes many different types of users including recreational walkers, dog walkers, parents and young children, recreational and competitive runners, photographers, young cyclists, recreational cyclists, competitive cyclists, scooter riders, wheelchair users, blind users, deaf users, illegal users on motorized vehicles, parks and public works vehicles and equipment and park patrollers vehicles; and

WHEREAS not all of these uses are complementary to one another; and

WHEREAS the conflicting uses are compounded by the physical nature of much of our trail system; and

WHEREAS the increased usage over the last 2 years has demonstrated previously unrecognized safety hazards which remain undocumented except in anecdotal fashion; and

WHEREAS areas of concern include but are not limited to the following conditions:

- Natural narrowing of the width of unpaved trails;
- Dangerous loose trail surface materials;
- Erosion;
- Dangerous 90 degree blind corners;
- Lack of daylight triangles;

- Inherently dangerous local conditions;
- Deteriorated asphalt surfaces;
- Plant material encroachment;
- Poor drainage; and
- Forced rerouting of out of service trails;

NOW THEREFORE BE IT RESOLVED:

- A. THAT the CAO BE DIRECTED to prepare a Request for Proposal (RFP) to engage a consulting firm with appropriate experience to deliver a Trail Safety Audit that includes the City's entire off-road and non-road right of way trail network located in City property and that the work BE FUNDED from RF0537 (Roads and Related) in the amount of \$100,000; and
- B. THAT staff BE DIRECTED to include the following as part of the Safety Trail Audit RFP:
 - i. A full walking or cycling tour of all off-road and non-road right of way trails;
 - ii. Consultation with members of council;
 - iii. Recommendations on the remediation that is required for locations requiring safety improvements and cost estimates for each;
 - iv. An interim update report to Council in December 2021
 - v. Identification of City Policies, on-going maintenance practices, staff requirement and public education program that are required to ensure continued safe usage;
 - vi. Prioritizing and creating a schedule and budget to implement the improvements
 - vii. A report and presentation to Council no later than January 31, 2022; and
- C. THAT the CAO BE DIRECTED to include in the Capital Budgets an annual item for trail safety improvements in the amount of \$200,000 to implement improvements as recommended by the Trail Safety Audit.

Recorded vote on Item 7.2

YES: (8): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (8 to 0)

8. NOTICES OF MOTION

Councillor Carpenter introduced the following notice of motion:

8.1 **Increase of the grant funding offered by the City for private sewer lateral lining/replacement and for private lead water service replacement**

WHEREAS sewage backups in basement are often caused by old and deteriorated sanitary sewer lateral pipes on the private property; and

WHEREAS lead water service pipes increase the level of lead in the tap water which increases the risk of lead poisoning to pregnant women and children under the age of six; and

WHEREAS the homeowner is responsible for maintenance and replacement of the sanitary sewer lateral and the lead water service line located within the private property; and

WHEREAS the City offers financial incentives since 2014 to assist home owners who are eligible through the Private Sanitary Sewer Lateral Replacement Grant Program which pays 50% of the cost of lining/replacement up to \$1,500 per sanitary sewer lateral; and

WHEREAS the City offers financial incentives since 2008 to assist home owners who are eligible through the Lead Financial Incentive Program which pays up to \$1,000 grant and up to \$3,000 interest bearing loan per lead service line; and

WHEREAS the funding for Private Sanitary Sewer Lateral Replacement Grant Program and the Lead Financial Incentive Program have not been adjusted for inflation since 2014 and 2008, respectively

WHEREAS the cost of replacement of pipes has increased due to increase in labour costs, material costs and permit fees; and

NOW THEREFORE the Council of the Corporation of the City of Brantford HEREBY RESOLVES:

- A. THAT the financial assistance for the Private Sanitary Sewer Lateral Replacement Grant Program BE INCREASED to 50% of the cost of lining/replacement up to \$2,000 per sanitary sewer lateral from April 1, 2022; and

- B. THAT the financial assistance for Lead Financial Incentive Program BE INCREASED up to \$1,500 grant and up to \$3,000 interest bearing loan per lead water service line from April 1, 2022; and
- C. THAT the annual funding for the above two grant programs BE INCREASED from \$100,000 to \$120,000 each from 2022 onwards and the annual program funding be adjusted based on the program uptake by residents; and
- D. THAT the Private Sanitary Sewer Lateral Replacement Grant Program CONTINUE TO BE FUNDED from Wastewater and Related Reserve RF540 and the Lead Financial Incentive Program CONTINUE TO BE FUNDED from Water and Related Reserve RF542; and
- E. THAT the General Manager of Public Works BE AUTHORIZED to implement the grant program changes approved by the Council.

9. ADJOURNMENT

The meeting adjourned at 8:00 p.m.

Councillor Carpenter, Chair

C. Gauthier, Deputy Clerk/Manager,
Clerks Services