



2021 BUDGET WORKSHEET

**Meeting Date:
March 1, 2021**

STARTING POINT – MARCH 1, 2021

Updated 2021 Net Expenditures (at the end of step 6):

2021 Operating Budget	\$167,862,565
Budget Impact after Assessment Growth	2.62%
Average Residential Tax Impact	3.20%
	<u>\$104.83</u>
Average Multi-Residential Tax Impact	2.92%
Average Commercial Tax Impact	1.01%
Average Industrial Tax Impact	2.01%

STEP 7 – EMERGENCY SERVICES- FIRE **2021 OPERATING BUDGET**

7.A Brantford Fire

Information on the Brantford Fire operating budget can be found beginning on Pg. 36 of the Preliminary 2021 Operating Budget documents which were distributed electronically on February 18th. This document is also available [online](#).

7.B The Fire Department net 2021 Operating Budget, as presented, totals **\$19,704,531** and can be summarized as follows:

DEPARTMENT	2020 BUDGET	2021 BUDGET	2020/2021 Variance	Percentage Variance
Fire Department	19,255,096	19,704,531	449,435	2.33 %

A presentation will now be made to the Committee by Brantford Fire with respect to their 2021 budget, followed by an opportunity for questions.

7.C Unmet Needs – Brantford Fire

Brantford Fire has submitted one Unmet Need, with a net 2021 Budget impact totaling **\$225,130**.

The Chair will identify the unmet need below to allow for any questions on that item.

Corp Rank		Pg	DESCRIPTION OF UNMET NEED	DEPT.	CATEGORY	2021 NET BUDGET IMPACT	INCREMENTAL NET 2022 BUDGET IMPACT	REFER TO STEP 11 OF WORKSHEET
5	7C.1	42	4 FTE Fire Fighters	Fire	Staff Recommended	\$225,130	\$96,830	Yes <input type="checkbox"/> No <input type="checkbox"/>

If the Committee wishes to refer this unmet need to Step 11 of the Worksheet where all referred needs will receive final consideration, a mover and seconder for the referral motion is now required.

7.D Budget Adjustments identified by the Committee – Brantford Fire

Motions from Members of the Committee would be required at this time to consider any budget adjustments for Brantford Fire.

DESCRIPTION OF ADJUSTMENT	DEPARTMENT	AMOUNT	APPROVED 2021 BUDGET ADJUSTMENT

STEP 8 – COMMUNITY SERVICES & SOCIAL DEVELOPMENT 2021 OPERATING BUDGET

8.A Information on the Community Services and Social Development Operating budget submission can be found beginning on Pg. 77 of the Preliminary 2021 Operating Budget documents which were distributed electronically on February 18th. This document is also available [online](#).

8.B The Community Services and Social Development net 2021 Operating Budget, as presented, totals **\$15,848,236** and can be summarized as follows:

DEPARTMENT	2020 BUDGET	2021 BUDGET	2020/2021 Variance	Percentage Variance
Family & Income Support	2,704,921	2,891,463	186,542	6.9 %
Housing & Homelessness	9,538,600	9,693,927	155,327	1.63 %
Community Programs & Social Development	3,676,562	3,262,846	(413,716)	(11.25 %)
TOTAL COMMUNITY SERVICES & SOCIAL DEVELOPMENT	\$15,920,083	\$15,848,236	(\$71,847)	(0.45)%
Restructure	(585,690)			
RESTATED COMMUNITY SERVICES & SOCIAL DEVELOPMENT	\$15,334,393	\$15,848,236	\$ 513,843	3.35 %

8.C A presentation will now be made to the Committee by the Acting General Manager of Community Services and Social Development with respect to their 2021 Operating Budget, followed by an opportunity for questions.

8.D Unmet Needs – Community Services & Social Development

Community Services & Social Development has submitted one Unmet Need, with a net 2021 Budget impact totaling **\$148,421**.

The Chair will allow for any questions on the unmet need listed below.

Corp Rank		Pg	DESCRIPTION OF UNMET NEED	DEPT.	CATEGORY	2021 NET BUDGET IMPACT	INCREMENTAL NET 2022 BUDGET IMPACT	REFER TO STEP 11 OF WORKSHEET
6	8D.1	93	Annualized Shelter Bed (10) Increase at Rosewood House	Housing & Homelessness Services	Risk to Public Safety	148,421	72,696	Yes <input type="checkbox"/> No <input type="checkbox"/>

If the Committee wishes to refer any of these unmet needs to Step 11 of the Worksheet where all referred needs will receive final consideration, a mover and seconder for the referral motion is now required.

8.E Budget Adjustments identified by the Committee

Motions from Members of the Committee would be required at this time to consider any other Community Services & Social Development Operating budget increases or decreases.

DESCRIPTION OF ADJUSTMENT	DEPARTMENT	AMOUNT	APPROVED 2021 BUDGET ADJUSTMENT	
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>

STEP 9 – CORPORATE SERVICES

2021 OPERATING BUDGETS

- 9.A** Information on the Corporate Services Operating budget submission can be found beginning on Pg. 53 of the Preliminary 2021 Operating Budget documents which were distributed electronically on February 18th. This document is also available [online](#).
- 9.B** The Corporate Services 2021 Operating Budget, as presented, totals **\$12,415,913** and can be summarized as follows:

DEPARTMENT	2020 BUDGET	2021 BUDGET	2020/2021 Variance	Percentage Variance
Human Resources	2,108,044	2,220,921	112,877	5.35 %
Legal & Real Estate	875,743	1,008,010	132,267	15.1 %
Clerk's Department	1,530,455	1,607,668	77,213	5.05 %
IT Services	3,468,328	3,722,389	254,061	7.33 %
Finance	3,998,367	3,856,925	(141,442)	(3.54 %)
TOTAL CORPORATE SERVICES	11,980,937	12,415,913	434,973	3.63%
Restructure	(117,567)			
RESTATED TOTAL CORPORATE SERVICES	11,863,370	12,415,913	552,543	4.66%

- 9.C** A presentation will be made to the Committee by the Directors of Corporate Services/City Treasurer with respect to these 2021 Budgets, followed by an opportunity for questions on those Budgets.
- 9.D** **Unmet Needs-Corporate Services**

Corporate Services has submitted a total of four Unmet Needs, with a 2021 Budget impact totaling **\$271,368**.

The Chair will identify the unmet needs below one-by-one to allow for any questions on that item.

Corp Rank		Pg	DESCRIPTION OF UNMET NEED	DEPT.	CATEGORY	2021 NET BUDGET IMPACT	INCREMENTAL NET 2022 BUDGET IMPACT	REFER TO STEP 11 OF WORKSHEET
1	9D.1	72	System Engineer	IT Services	Risk to Public Safety/Corporate Security	73,588	48,567	Yes <input type="checkbox"/> No <input type="checkbox"/>
7	9D.2	64	Leasing Coordinator	Legal & Real Estate	Staff Recommended	73,078	48,717	Yes <input type="checkbox"/> No <input type="checkbox"/>
9	9D.3	68	Administrative Support to Clerk's Services	Clerk's Department	Staff Recommended	51,114	33,029	Yes <input type="checkbox"/> No <input type="checkbox"/>
11	9D.4	73	Audio/Visual (AV) Engineer	IT Services	Staff Recommended	73,588	48,567	Yes <input type="checkbox"/> No <input type="checkbox"/>
				TOTAL		\$271,368	\$178,880	

If the Committee wishes to refer any of these unmet need to Step 11 of the Worksheet where all referred needs will receive final consideration, a mover and seconder for each referral motion is now required.

9.E Budget Adjustments identified by the Committee

Motions from Members of the Committee would be required at this time to consider any Corporate Services Operating budget increases or decreases.

DESCRIPTION OF ADJUSTMENT	DEPARTMENT	AMOUNT	APPROVED 2021 BUDGET ADJUSTMENT	
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>

9.F 2021 Net Expenditures at beginning of the night:

\$

Plus/(Minus) Approved Budget adjustments Steps 7-9:

\$

Updated 2021 Net Expenditures (at the end of step 9):

\$

2021 Operating Budget	\$ <input type="text"/>
Budget Impact after Assessment Growth	<input type="text"/> %
Average Residential Tax Impact	<input type="text"/> %
	\$ <input type="text"/>
Average Multi-Residential Tax Impact	<input type="text"/>
Average Commercial Tax Impact	<input type="text"/>
Average Industrial Tax Impact	<input type="text"/>

CONCLUSION OF NIGHT 3.....NEXT MEETING IS MARCH 3rd @ 4:30pm