



ESTIMATES COMMITTEE

MINUTES

January 11, 2021

6:00 p.m.

Virtual, Brantford City Hall

1. ROLL CALL

Present: Mayor Davis
Councillor Antoski
Councillor Utley
Councillor Carpenter
Councillor McCreary
Councillor Vanderstelt
Councillor Wall
Councillor Sless
Councillor Martin

Regrets: Councillor Van Tilborg (work commitment)
Councillor Weaver (work commitment)

2. DECLARATIONS OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. ITEMS FOR CONSIDERATION

3.1 Continuation of 2021 Budget Worksheet

Joelle Daniels, Director of Finance provided an overview of the previous Estimates Committee meeting:

Recap from previous night:

Proposed City-wide 2021 Capital Budget = \$ 88,922,497 _____
 Jan 6 Amendments to 2021 Capital Budget = \$ (410,000) _____
 Updated City-wide 2021 Capital Budget = \$ 88,512,497 _____

STEP 6 –VARIOUS BOARDS & AGENCIES 2021 (Year 1) CAPITAL BUDGET

Joelle Daniels, Director of Finance provided an overview of Step 6.A as follows:

6.A 2021 Capital Budget – Brantford Public Library

The Committee has been provided with the proposed 2021 Brantford Public Library Capital Budget on Pg. 236 of the Capital Plan which can be opened [online](#).
 The proposed 2021 Brantford Public Library Capital Budget totals **\$50,000** and can be summarized as follows:

2021 Capital Budget		Brantford Public Library	Future Years Operating Impacts
No. of Projects		1	
Total Capital Budget		\$50,000	
	3 rd Party Contribution	50,000	
Total Capital Funding		\$50,000	

6.B 2021 Capital Project – Brantford Public Library

The Chair inquired if any Committee members had any questions on of the below project.

	Ref/ Pg. No.	Dept.	Project	Previous Allocation	2021 Budget
6B.1	46	Library	Security Cameras	-	50,000
			TOTAL	-	\$50,000

Rae-Lynne Aramburo, CEO/Chief Librarian responded to various questions from the committee.

6.C Opportunity for Additions to the Proposed 2021 Capital Program

The Chair indicated that motions from Members of the Committee would be required at this time to add to the 2021 Brantford Public Library Capital Budget as presented.

No motions were made.

Joelle Daniels, Director of Finance provided an overview of Step 6.D as follows:

6.D 2021 Capital Budget - John Noble Home

The Committee has been provided with the proposed 2021 John Noble Home Capital Budget on Pg. 236 of the Capital Plan which can be opened [online](#).

The proposed City Portion of the 2021 John Noble Home Capital Budget totals **\$728,625**

2021 Capital Budget		John Noble Home	Future Years Operating Impacts
No. of Projects		11	
Total Capital Budget		\$728,625	
	Tax Supported Reserves	728,625	
Total Capital Funding		\$728,625	

6.E 2021 Capital Projects – John Noble Home

The Chair inquired if any Committee members had any questions on any of the below projects.

	Ref/ Pg. No.	Project	Previous Allocation	2021 Budget
6E.1	45	EMAR Nursing Equipment	-	194,320
6E.2	117	Resident Room Refurbishment – Furnishings & Equipment	25,445	70,305
6E.3	118	Common Area Refurbishment	-	25,375
6E.4	119	Nursing Unit Refurbishment	14,540	58,000
6E.5	120	Support Services Equipment	-	36,250
6E.6	121	Total Office IT and Furniture Replacement and/or Upgrades	-	36,250
6E.7	122	Bell Lane Terrace Refurbishment	-	18,125
6E.8	123	Fire Sprinkler System Installation	21,810	130,500
6E.9	124	Main Heating Boilers Replacement	-	14,500
6E.10	125	Nursing Equipment	-	108,750
6E.11	126	Building Repairs/Replacement	-	36,250
		TOTAL	\$61,795	\$728,625

Jennifer Miller, Administrator and Shelly Proulx, Finance Manager responded to various questions from the committee.

Amendment to Item 6E.3

Moved by Councillor McCreary
Seconded by Councillor Antoski

THAT Item 6E.3- Common Area Refurbishment BE AMENDED by removing \$20,000 from the 2021 capital budget.

Recorded Vote on Amendment

YES: (8): Mayor Davis, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Antoski, and Councillor Wall

NO: (1): Councillor Carpenter

CARRIED (8 to 1)

Deferral of Item 6E.9

Moved by Councillor Martin

Seconded by Councillor Antoski

THAT Item 6E.9 - Main Heating Boilers Replacement BE DEFERRED from the Capital Budget until such a time that alternate energy efficiencies can be found.

Recorded Vote on Deferral

YES: (6): Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Antoski, and Councillor Wall

NO: (3): Mayor Davis, Councillor Utley, and Councillor Carpenter

CARRIED (6 to 3)

6.F Opportunity for Additions to the Proposed 2021 Capital Program

The Chair indicated that motions from Members of the Committee would be required at this time to add to the 2021 John Noble Home Capital Budget as presented.

No motions were made.

STEP 7 –EMERGENCY SERVICES 2021 (Year 1) **CAPITAL BUDGET**

Joelle Daniels, Director of Finance provided an overview of Step 7.A as follows:

- 7.A** The Committee has been provided with the proposed 2021 Brantford Fire Capital Budget on Pg. 237 of the Capital Plan which can be opened [online](#). The proposed 2021 Brantford Fire Capital Budget totals **\$1,494,500** and can be summarized as follows:

2021 Capital Budget		Fire	Future Years Operating Impacts
No. of Projects		7	
Total Capital Budget		\$1,494,500	
	DC's/ Developer	645,393	

	Contributions		
	Tax Supported Reserves	849,107	
	Total Capital Funding	\$1,494,500	

7.B Todd Binkley, Fire Chief appeared before the Committee.

A PowerPoint presentation was made, a copy of the PowerPoint presentation will be placed in the Committee meeting file.

T. Binkley responded to various questions from Members of the Committee.

7.C 2021 Capital Projects – Brantford Fire

The Chair inquired if any Committee members had any questions on any of the below projects.

	Ref/ Pg. No.	Dept.	Project	Previous Allocation	2021 Budget
7C.1	13	Fire	Fire Next Generation 911 (NG911)	-	350,000
7C.2	14	Fire	Rescue/Hazmat Vehicle	-	525,000
7C.3	15	Fire	Fire/Police Joint Radio System Upgrade	-	300,000
7C.4	44	Fire	Emergency Operations Centre	103,547	75,000
7C.5	109	Fire	Fire Minor Capital	-	122,000
7C.6	110	Fire	Fire Bunker Gear Replacement	-	62,500
7C.7	111	Fire	Station Security	-	60,000
			TOTAL	\$103,547	\$1,494,500

7.D Opportunity for additions to the 2021 Capital Program

The Chair indicated that motions from Members of the Committee would be required at this time to add to the 2021 Brantford Fire Capital Budget as presented.

No motions were made.

Joelle Daniels, Director of Finance provided an overview of Step 7.E as follows:

- 7.E** The Committee has been provided with the proposed 2021 Brantford Police Services Capital Budgets on Pg. 237 of the Capital Plan which can be opened [online](#).

The proposed 2021 Capital Budget totals **\$5,444,100** and can be summarized as follows:

2021 Capital Budget		Police	Future Years Operating Impacts
No. of Projects		8	
Total Capital Budget		\$5,444,100	
	DC's / Developer Contributions	942,254	
	Debenture Financing	2,824,444	
	Third Party Funding	8,000	
	Tax Supported Reserves (Police)	1,669,402	
Total Capital Funding		\$5,444,100	

- 7.F** Rob Davis, Police Chief and Jason Saunders, Deputy Chief of Brantford Police Service appeared before the Committee.

A PowerPoint presentation was made, a copy of the PowerPoint presentation will be placed in the Committee meeting file.

R. Davis and J. Saunders responded to various questions from Members of the Committee.

7.G 2021 Capital Projects – Brantford Police Service

The Chair inquired if any Committee members had any questions on any of the below projects.

	Ref/ Pg. No.	Dept.	Project	Police Funding	General City Funding	2021 Budget
7G.1	12	Police	Police Next Generation 911 (NG911) (Previous Funding 177,180)	-	600,000	600,000
7G.2	16	Police	Police / Fire Radio System Replacement and Upgrade Plan	244,434	55,566	300,000
7G.3	17	Police	Police Service Headquarters Redevelopment (Previous Funding 6,808,429)	-	3,600,000	3,600,000
7G.4	112	Police	PBX and Call Pilot Upgrade (Previous Funding	237,524	122,476	360,000

			240,000)			
7G.5	113	Police	Police Minor Capital	259,100	-	259,100
7G.6	114	Police	Police -Storage Area Network (SAN) Replacement	75,000	-	75,000
7G.7	115	Police	PC Life Cycle Program	60,000	-	60,000
7G.8	116	Police	Police Vehicle Fleet Replacement	190,000	-	190,000
			TOTAL	\$1,066,058	\$4,378,042	\$5,444,100

STEP 8 –COMMUNITY SERVICES & SOCIAL DEVELOPMENT 2021 (Year 1) CAPITAL BUDGET

Joelle Daniels, Director of Finance provided an overview of Step 8.A as follows:

- 8.A** The Committee has been provided with the proposed 2021 Community Services & Social Development Capital Budget on Pg. 238 of the Capital Plan which can be opened [online](#).

The proposed 2021 Community Services & Social Development Capital Budget totals **\$14,111,300** and can be summarized as follows:

2021 Capital Budget		
		Housing
		Future Years Operating Impacts
No. of Projects	17	
Total Capital Budget	\$14,111,300	
DC's / Developer Contributions	193,533	
3 rd Party Contributions	9,458,066	
Tax Supported Reserves	4,459,701	
Total Capital Funding	\$14,111,300	

- 8.B** Maryellen MacLellan, Director of Housing & Homelessness appeared before the Committee.

A PowerPoint presentation was made, a copy of the PowerPoint presentation will be placed in the Committee meeting file.

M. MacLellan responded to various questions from Members of the Committee.

8.C 2021 Capital Projects

The Chair inquired if any Committee members had any questions on any of the below projects.

	Ref/ Pg. No.	Dept	Project	Previous Allocation	2021 Budget
8C.1	10	Housing	Shellard Lane New Build - 70 Unit Mixed Use Apartment Building	100,000	200,000
8C.2	11	Housing	Trillium Way Site - 49 Unit Mixed Use Low-Rise Apartment Building	200,000	12,300,000
8C.3	88	Housing	Winston Court - Windows	50,000	450,000
8C.4	89	Housing	Lorne Towers - Genset	18,000	295,000

	Ref/ Pg. No.	Dept	Project	Previous Allocation	2021 Budget
8C.5	90	Housing	Security Cameras - Multiple Locations	-	200,000
8C.6	91	Housing	Walkers Green Balcony	25,000	180,000
8C.7	92	Housing	Water Softener Replacements (Brant/Lorne)	-	100,000
8C.8	93	Housing	LHC Properties - Kitchen Renovations	-	80,000
8C.9	94	Housing	Riverside Gardens - Exterior Improvements	-	42,000
8C.10	95	Housing	Northland Gardens - Parking Lots/curbs/walkways	-	35,000
8C.11	96	Housing	Eastdale Gardens - Parking Lots/curbs/walkways	-	23,400
8C.12	97	Housing	Daleview Gardens - Parking lots/curb/walkways	-	20,000
8C.13	98	Housing	Riverside Garden - Parking Lots/curbs	-	20,000
8C.14	99	Housing	Albion Towers - Parking lots/curbs/walkways	-	18,000
8C.15	100	Housing	Trillium Way-Parking Lots/curbs/walkways	-	12,900
8C.16	101	Housing	Northland Gardens ACM Removal	25,000	75,000

8C.17	102	Housing	Riverside Garden - Foundation	25,000	60,000
			TOTAL	\$443,000	\$14,111,300

Amendment to Item 8C.3

Moved by Councillor McCreary
Seconded by Councillor Martin

THAT Item 8C.3 – Winston Court – Windows BE AMENDED by removing \$50,000 (consultant fee) from the 2021 capital budget.

Recorded vote on Amendment

YES: (9): Mayor Davis, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, and Councillor Wall

CARRIED (9 to 0)

Amendment

Moved by Councillor McCreary
Seconded by Councillor Vanderstelt

THAT Items 8C.9, 8C.10, 8C.11, 8C.12, 8C.13, 8C.14, 8C.15 BE AMENDED by removing 75% of the Consultant fees from the capital budget items and that projects that have health and safety obligations are prioritized.

Recorded vote on Amendment

YES: (9): Mayor Davis, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, and Councillor Wall

CARRIED (9 to 0)

8.D Opportunity for Additions to the Proposed 2021 Capital Program

The Chair indicated that motions from Members of the Committee would be required at this time to add to the 2021 Community Services & Social Development Capital Budget as presented.

No motions were made.

Joelle Daniels, Director of Finance provided a recap of the City-wide 2021 Capital Budget:

Proposed City-wide 2021 Capital Budget = \$ 88,922,497
Jan 6 Amendments to 2021 Capital Budget = \$ (410,000)
Jan 11 Amendments to 2021 Capital Budget = \$ (287,975)

Updated City-wide 2021 Capital Budget = \$____88,224,522_____

4. RECESS TO RECONVENE AT 4:30 P.M. ON WEDNESDAY, JANUARY 13, 2021

The meeting was recessed at 8:24 p.m. to reconvene at 4:30 p.m. on January 13, 2021

Councillor Carpenter, Chair

C. Gauthier, Deputy Clerk/Manager,
Clerk's Services