

**BROWNFIELDS COMMUNITY ADVISORY COMMITTEE
MINUTES**

THURSDAY, FEBRUARY 13, 2020
5:15 P.M. CAUCUS ROOM – CITY HALL

N. DiFilippo – Chair

1. ROLL CALL

PRESENT: Nicole DiFilippo, Councillor Joshua Wall, Gord Adams, Janice Belleville, Linda Ford, Tamara Cupoli, Adam Davies (arrived at 5:25 p.m.)

ABSENT: Jason Smale

ALSO PRESENT: Josh Schram, Planning Staff Liaison
Barb Day, Recording Secretary
Cameron Boc, Student, Planning Department

K. Burns submitted a letter of resignation to the Brownfields Community Advisory Committee (BCAC). *N. DiFilippo will purchase a thank you card for Ken.*

Moved by Councillor J. Wall
Seconded by G. Adams

“THAT a card be purchased to thank Ken Burns for his years of service as a member on the Brownfields Community Advisory Committee.”

CARRIED

2. DECLARATIONS OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. DELEGATIONS/PRESENTATIONS

There were no delegations/presentations.

4. ITEMS FOR CONSIDERATON

Moved by N. DiFilippo
Seconded by J. Belleville

“Motion to waive the rules to introduce the following without previous notice:

THAT a member of the Brownfields Community Advisory Committee be removed from the committee, as the members' absence is impacting quorum."

CARRIED

Moved by N. DiFilippo
Seconded by J. Belleville

"THAT a member of the Brownfields Community Advisory Committee be removed from the committee, as the members' absence is impacting quorum."

Moved by Councillor J. Wall
Seconded by T. Cupoli

"THAT this item BE DEFERRED to the next Brownfields Community Advisory Committee meeting."

CARRIED

5. CONSENT ITEMS

5.1 Minutes

Moved by J. Belleville
Seconded by L. Ford

"THAT the January 9, 2020 minutes of the Brownfields Community Advisory Committee BE ADOPTED."

CARRIED

5.2 Business Arising from the Minutes

There was no business arising from the minutes.

5.3 Information Items

5.3.1 Greenwich Mohawk Remediation

The process is moving forward with the Ministry of the Environment, and updates will be available soon.

5.3.2 Sydenham Pearl Remediation

There were no updates.

Adam Davies arrived at the meeting at 5:25 p.m.

5.4 Annual Goals Review/Sub-Committee Updates

- N. DiFilippo had a meeting with the City Clerk and was advised that subcommittees are permitted to do business through email.
- BCAC members are permitted to use money from the allotted budget to attend conferences. A conference is coming up in June that may be of interest to members.

Moved by T. Cupoli
Seconded by A. Davies

“THAT Membership Conference BE ADDED to the Brownfields Community Advisory Committee goal list for 2020/2021.”

CARRIED

5.4.1 Remediation of City-Owned Brownfield Sites Update

- No formal applications have been received.

5.4.2 Official Plan Review (Interim Uses and Brownfields Policy)

- When a draft of the Official Plan is available, the subcommittee will have an opportunity to review, discuss, and provide feedback. A presentation could be arranged for a BCAC meeting.

5.4.3 Self-Guided Brownfields Discovery Tour

- *N. DiFilippo will put a report together and bring to the next meeting for discussion.*

5.4.4 Brownfield Strategic Action Plan Update

- *J. Schram will provide the committee with a copy of the Strategic Action Plan Update.*
- New members can be added to the subcommittee.

5.4.5 Brownfields Prevention

- The educational brochure will be developer driven. Planning staff will review the incentives, and the brochure will be created at a later date.
- *N. DiFilippo will forward K. Burn’s document to BCAC members.*
- *A. Davies will join the subcommittee.*

New goal list in order of priority

1. Membership Conference
2. Educational Brochure
3. Self-Guided Brownfields Discovery Tour
4. Commercial Developer's Promotional Tour/Event
5. Official Plan Review (Interim Uses and Brownfields Policy)
6. Remediation of City-Owned Brownfield Sites Update
7. Brownfield Strategic Action Plan Update
8. Brownfields Prevention

6. RESOLUTIONS

There were no resolutions.

7. NOTICES OF MOTION

There were no notices of motion.

8. ADJOURNMENT

Moved by Councillor Wall
Seconded by J. Belleville

“THAT the meeting be adjourned.”

CARRIED

The meeting adjourned at 6:00 p.m.

Barb Day, Recording Secretary

Reminder: The next meeting of the Brownfield Community Advisory Committee will be held on Thursday, March 12, 2020 at 5:15 p.m.