



SOUTHWEST TASK FORCE MINUTES

November 7, 2019

5:00 p.m.

Charlie Ward Room, Brantford City Hall

Jay Allen in the Chair

1. ROLL CALL

Present: Jay Allen, Dean Hough, Ken Symons, Councillor Weaver, Councillor Utley

Also Present: B. Hutchings, S. Jackson, J. Daniels, R. Nechelpat, B. Hughes, V. Armitage.

Regrets: Jen Cicci, Councillor Wall

2. DECLARATIONS OF CONFLICT OF INTEREST

None.

3. PRESENTATIONS / DELEGATIONS

None.

4. ITEMS FOR CONSIDERATION

4.1 Mandate revision and Terms of Reference

Moved by K. Symons

Seconded by D. Hough

THAT the Terms of Reference for the Southwest Task Force BE
APPROVED.

CARRIED

The committee requested that phase 1 be included in the Terms of Reference.

S. Jackson noted discrepancies within the document and communicated that staff will ensure they are corrected.

4.2 Discussion Regarding Funding

J. Daniels Director of Finance, Sandy Jackson General Manager of Community Programs, Parks & Recreation and Brian Hughes provided an overview regarding the funding of the Southwest project.

Staff responded to various questions from the committee.

4.3 Discussion - Contractor bid process and potential citizen involvement

R. Nechelput, Manager of Purchasing provided an overview of the contractor bid process.

R. Nechelput responded to various questions from the committee.

5. CONSENT ITEMS

5.1 Minutes

Moved by D. Hough
Seconded by Councillor Weaver

THAT the Minutes of the October 23, 2019 Meeting of the Southwest Task Force BE APPROVED.

CARRIED

6. NOTICES OF MOTION

There were no notices of motion.

7. ADJOURNMENT

The Meeting was adjourned at 5:56 p.m.