MINUTES

JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, FEBRUARY 12, 2020

1:00 P.M.

SHERMAN BOARD ROOM, JOHN NOBLE HOME
97 MOUNT PLEASANT STREET
BRANTFORD, ONTARIO

Sarah MacCuish
Administrative Assistant
JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES
WEDNESDAY, FEBRUARY 12, 2020
1:00 P.M.
SHERMAN BOARD ROOM, JOHN NOBLE HOME

Councillor Carpenter in the Chair

1. ROLL CALL

Present:  City of Brantford

        Councillor Carpenter
        Mayor Davis
        Councillor McCreary

        County of Brant

        Mayor Bailey
        Councillor Wheat
        Councillor Gatward

Regrets:  City of Brantford

        Councillor Vanderstelt

Also Present: S. Proulx, S. MacCuish, J. Miller, M. Cox, B. Stonham

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

3. MINUTES

Moved by Mayor Davis
Seconded by Mayor Bailey

THAT the following Minutes BE ADOPTED:

3.0 Minutes

3.1 John Noble Home Committee of Management – January 8, 2020

CARRIED
4. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

None

5. ITEMS FOR CONSENT

Moved by Mayor Davis  
Seconded by Councillor McCreary

THAT Items for Consent (5.1-5.2) BE APPROVED

Items 5.1 and 5.2 were separated for discussion purposes.

5.1 John Noble Home Administrator’s Report [Financial Impact - None] (JNH2020-05)

THAT the John Noble Home Administrator’s Report JNH2020-05 BE RECEIVED.

J. Miller summarized Bill 153 Till Death Do Us Part Act. The Bill proposes changes to the Residents Bill of Rights to enable spouses to enter Long Term Care together. The changes effect the way a spouse of a person in long term care is prioritized on the waitlist. At the same time this could mean someone who is requiring more assistance may wait longer.

J. Miller shared the precautions and plans that are in place for the Coronavirus. The Home will continue to follow Public Health and Ministry of Health directives which currently calls for passive screening at the entrance.

Councillor McCreary asked if any recent changes to the communication between the Brant County Health Unit and the Home had been noted. M. Cox feels that there has been a transition period as a result of several role changes within the BCHU but did not note any significant communication changes.

J. Miller explained that the next steps for the proposed Brantford Brant Ontario Health Team is an application to be submitted in April.

Ministry of Long Term Care Inspectors were in the Home for an inspection. The order that was given in October was cleared and critical incidents were reviewed. More information will be shared with the committee once the final report is received.

Councillor Gatward asked for clarification on the number of people in the area serviced by the Brantford Brant OHT as it seems to under represent the population of the area. J. Miller explained that it is the number of people who utilize health services and within the application the under representation was addressed.
The Committee considered sending a letter to the provincial government in support of Bill 153. It was decided that the Committee would wait for further developments and details from the review by the province.

Item 5.1 was voted on and approved.

CARRIED

5.2 The Quality Improvement Report for priority and elective indicators for Quarter 2, 2019 [Financial Impact- None] (JNH2019-09)

THAT the John Noble Home Quality Improvement Report JNH2020-09 for priority and elective indicators for Quarter 2, 2019 BE RECEIVED.

B. Stonham shared new data on the Emergency Room Transfer indicator. The Home’s average is 18.9 ER visits and provincial average is 17.4.

Falls indicator performance with the impact of lower than average restraints were discussed. J. Miller explained the benefits of the least restraint policy of the Home and explained, falls that occur when someone is restrained tend to result in more serious injuries.

It was suggested that a line be added to the trend data comparison that includes Ontario averages. Data on the average age of the Home’s residents compared to the provincial age average was also requested.

Item 5.2 was voted on and approved.

CARRIED

6. ITEMS FOR CONSIDERATION

Moved by Mayor Bailey
Seconded by Councillor Wheat

THAT Items for Consideration (6.1-6.3) BE APPROVED

Item 6.2 was separated for discussion purposes. Items 6.1 and 6.3 were voted on and approved.

6.1 John Noble Home Long Term Care Service Accountability Agreement (LSAA) - Declaration of Compliance – Schedule E. [Financial Impact - None] (JNH2020-06)

THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the Declaration of Compliance Page – Schedule E, as the John Noble Home through the Corporation of the City of Brantford and the Corporation of the County of Brant has met the compliance obligations of the Long Term Care Service Accountability Agreement by the Hamilton Niagara
Haldimand Brant (HNHB) Local Health Integrated Network (LHIN) for ongoing funding of their approved 156 long term care beds.

6.3 Partnership Opportunity with the Grand Erie Learning Alternatives Personal Support Worker Program [Financial Impact - None] (JNH2020-08)

THAT the Administrator BE DIRECTED to work with the Grand Erie Learning Alternatives Personal Support Worker Program to establish a Living Classroom program within the John Noble Home utilizing existing space within the Home

THAT the Administrator BE DIRECTED to prepare an affiliation/lease agreement with the Grand Erie Learning Alternatives Personal Support Worker Program

6.2 John Noble Home Donation Reserve Fund Management [Financial Impact - None] (JNH2020-07)

THAT the John Noble Home Committee of Management requests that the Councils of the City of Brantford and the County of Brant terminate their existing management agreement dated August 6, 2003, for management of unspecified donations on behalf of the John Noble Home; and

THAT the John Noble Home Committee of Management requests that the Councils of the City of Brantford and the County of Brant waive the conditions of termination stated in clause 7 of the agreement and have total funds in John Noble Home Donation - Reserve Fund RF0493 held by the City be forwarded to the John Noble Home to be managed by the John Noble Home Committee of Management; and

THAT all future unspecified and specified donations be managed by the John Noble Home Committee of Management.

Mayor Davis asked why the fund was managed in this way originally. S. Proulx was unaware of the reasoning that led to the past decisions.

The Committee discussed whether the Home would benefit from having a foundation.

Councillor Gatward highlighted that the intention of changing the process to access the reserve fund was to make it a more efficient process. S. Proulx added that there is a special purpose fund for donations that have a request with intended use attached to them.

Item 6.2 was voted on and approved.

CARRIED
7. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Councillor Wheat
Seconded by Mayor Bailey

THAT Committee MOVE IN-CAMERA to discuss the following items (1:48 p.m.)

MOTION TO MOVE IN-CAMERA CARRIED

7.1 Verbal Update Regarding Union Matters

Labour relations or employee negotiations

The Committee met In-Camera, discussed item 7.1, provided direction to Staff and returned into Open Session (2:00 p.m.)

8. CORRESPONDENCE

None

9. RESOLUTIONS

None

10. NOTICES OF MOTION

None

11. QUESTIONS

Mayor Bailey asked how the Home is doing with Medication Errors. J. Miller explained that incidents are tracked and reported at Nurse practice meetings as well as the Health Professional Advisory Committee. The level of incidents reported are within best practice norms. There is a medication reconciliation process that is followed. Other measures include the use of blister packs and counting Narcotics at the beginning of each shift.

12. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, March 11, 2020 at 1 p.m. in the Sherman Board Room of the John Noble Home.
13. **ADJOURNMENT**

Meeting was adjourned at 2:08 p.m.

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Councillor Carpenter,  
Chair  
Sarah MacCuish,  
Administrative Assistant