



CITY COUNCIL

MINUTES

October 22, 2019

6:00 p.m.

Council Chambers, Brantford City Hall

1. NATIONAL ANTHEM

The National Anthem was played.

2. INVOCATION

Mayor Designate Utley read the Invocation.

Council extended its best wishes to Mayor Davis for a speedy recovery following his surgery earlier today.

Councillor McCreary also offered congratulations to those members of our community that ran for office in the 2019 Federal Election.

3. ROLL CALL

Present:

Present:

- Councillor Wall
- Councillor Weaver
- Councillor Vanderstelt
- Mayor Designate Utley
- Councillor Sless
- Councillor McCreary
- Councillor Martin
- Councillor Carpenter
- Councillor Antoski
- Councillor Van Tilborg

Regrets:

Mayor Davis

4. DECLARATIONS OF CONFLICTS OF INTEREST

None.

5. STATUTORY PUBLIC MEETINGS

None.

6. RECOGNITION OF ACHIEVEMENTS

6.1 2019 Wall of Recognition Inductees

The following former Members of Brantford City Council were inducted into the Wall of Recognition:

David Neumann - Modern Day Candidate
Joseph Quinlan - Historical Candidate

Council took a brief recess and reconvened at 6:43 p.m.

7. PROCLAMATIONS

Moved by Councillor Vanderstelt

Seconded by Councillor Sless

THAT the following Proclamations BE APPROVED:

- 7.1 Proclamation - "Random Act of Kindness Day" - November 1, 2019
- 7.2 Proclamation - "Annual Child Care Worker and Early Childhood Educator Appreciation Day" - October 24, 2019
- 7.3 Proclamation - "AIDS Awareness Week" and "World AIDS Day" - Week of November 25, 2019 and December 1, 2019
- 7.4 Proclamation - "Remembrance Day - Service of Remembrance" - November 11, 2019

Recorded vote on all Proclamations:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

8. PRESENTATIONS/DELEGATIONS [list, if any, available at meeting]

None.

9. CLERK'S REPORT ON COMMUNICATIONS

9.1 Clerk's Report on Communication for October 2019 [Financial Impact - None], 2019-675

Moved by Councillor Antoski
Seconded by Councillor Wall

THAT Report 2019-675, Clerk's Report on Communications for October 2019, BE RECEIVED.

Recorded vote on Item 9.1:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

10. MINUTES

Moved by Councillor Weaver
Seconded by Councillor McCreary

THAT the following Minutes BE ADOPTED:

10.1 City Council - September 24, 2019

10.2 Special City Council - September 24, 2019

10.3 Special City Council - October 8, 2019

THAT the following Minutes BE RECEIVED:

10.4 John Noble Home Committee of Management - October 9, 2019

10.5 John Noble Home Committee of Management - Private and Confidential Minutes - October 9, 2019

Recorded vote on all Minutes:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

11. COMMITTEE REPORTS

11.1 Committee of the Whole - Community Development Report #2019-10-01B

Moved by Councillor McCreary

Seconded by Councillor Carpenter

THAT Committee of the Whole – Community Development Report #2019-10-01B BE ADOPTED as follows:

1. **City Hall (Federal Building) Public Art Project [Financial Impact – up to \$50,000]**
2. **Part Lot Control Relief Application PLC-03-19 (Lots 106-129, Plan 2M 1945, 81-127 Bilanski Farm Road - odd numbers only) [Financial Impact – None], 2019-532**
3. **Part Lot Control Relief Application PLC-04-19 (Block 150, Plan 2M-1942 80-90 Munro Circle) [Financial Impact – None], 2019-514**
4. **Proposed Changes to the Provincial Policy Statement [Financial Impact – None], 2019-510**
5. **Update on the Implementation of the New Demolition Control Process and Proposed Changes to Demolition Control to Address Issues with Implementation [Financial Impact – None], 2019-470**
6. **Brantford Heritage Committee Priorities for 2020**
7. **Review of City’s Development Review Processes**
8. **Digital Signs**

Item 7 of Committee of the Whole – Community Development Report #2019-10-01B was separated for discussion purposes.

Recorded vote on all Items (Items 1, 2, 3, 4, 5, 6 and 8) of Committee of the Whole – Community Development Report #2019-10-01B not separated for discussion purposes:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utle, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

Council then considered the following Item that was separated for discussion purposes:

7. Review of City's Development Review Processes

Amendment

Moved by Councillor McCreary
Seconded by Councillor Weaver

THAT Clause 4 of Item 7 of Committee of the Whole – Community Development Report #2019-10-01B BE AMENDED to delete the words “March 31, 2020” and to replace with the words “June 30, 2020”.

Recorded vote on Amendment to Item 7:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

Recorded vote on Item 7, as amended:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

11.2 Social Services Committee Report #2019-10-02

Moved by Councillor Wall
Seconded by Councillor Antoski

THAT Social Services Committee Report #2019-10-02 BE ADOPTED as follows:

- 1. Provincially legislated Five Year Review of the Brantford-Brant 10 Year Housing Stability Plan 2014-2024 [Financial Impact - None], 2019-575**
- 2. Brantford-Brant Municipal Housing Master Plan Initiative [Financial Impact - Unknown], 2019-584**

No Item in Social Services Committee Report #2019-10-02 were separated for discussion purposes.

Recorded vote on all Items (Items 1 and 2) in Social Services Committee Report #2019-10-02:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

11.3 Committee of the Whole - Operations and Administration Report #2019-10-08

Moved by Councillor Weaver

Seconded by Councillor McCreary

THAT Committee of the Whole – Operations and Administration Report #2019-10-08 BE ADOPTED as follows:

1. **Audit and Accountability Fund Service Review: Interim Report [Financial Impact: None], 2019-621**
2. **Brant Food Charter and Toolkit (DEFERRAL from September 24, 2019 City Council meeting)**
3. **Investing in Canada Infrastructure Program Culture and Recreation Stream [Financial Impact – up to \$60,000,000], 2019-616**
4. **Corporate Mail Delivery and Public Notification Update [Financial Impact - None], 2019-537**
5. **Single-Source Procurement of VoterView, an Election Management System to support the management of Voter Data throughout the Election Cycle [Financial Impact – None], 2019-607**
6. **Amendments to Chapter 326 - General Provisions – Issue of Licenses of the City of Brantford Municipal Code to licence Hotels and Motels [Financial Impact: New Anticipated 2020 Licensing Revenue \$9,490], 2019-555**

7. **John Noble Home – Request for approval of Bell Court Revitalization Capital Project and Development Agreement [Financial Impact \$1,732,299 City Share (Total Project \$2,373,013)], 2019-623**
8. **Homeless Encampments [Financial Impact: None], 2019-502**
9. **Emergency Procurement for Cockshutt Bridge Maintenance Services [Financial Impact – None], 2019-615**
10. **Roundabout Installation Policy Development Update [Financial Impact - none], 2019-377**
11. **Amending On-street Parking Regulations Policy [Financial Impact – None], 2019-622**
12. **Lorne Crescent at Dufferin Avenue / Jarvis Street – Traffic Control [Financial Impact \$300], 2019-577**
13. **Acceptance of Underground/Aboveground Services in the Wyndfield West Phase 2A/2B – Stage 2 Subdivision Development [Financial Impact – None], 2019-519**
14. **Temporary Road Closures – October 2019 [Financial Impact – None], 2019-580**
15. **Community Physician Recruitment 2019 Program Report and 2020 Action Plan [Financial Impact: None], 2019-595**
16. **Locate Contract**
17. **Designated Accessible Parking Space**
18. **Funding for the City of Brantford Remembrance Day Event**
19. **Customer Contact Centre and Use of Customer Relationship Management System to Log Requests for Service or General Enquiries**

Items 11 and 15 in Committee of the Whole – Operations and Administration Report #2019-10-08 were separated for discussion purposes.

Recorded vote on all Items (Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 16, 17, 18 and 19) of Committee of the Whole – Operations and Administration Report #2019-10-08 not separated for discussion purposes:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

Council then considered the following Items that were separated for discussion purposes:

11. Amending On-street Parking Regulations Policy [Financial Impact – None], 2019-622

Amendment

Moved by Councillor Sless

Seconded by Councillor Vanderstelt

THAT Clause B of Item 11 of Committee of the Whole – Operations and Administration Report #2019-10-08 BE AMENDED to read as follows:

- B. THAT the necessary By-law to amend By-law 70-2010 to adopt a new Public Works 021 – Amending On-street Parking Regulations Policy attached as Appendix “A” to Report 2019-622, and as further amended to reflect the revised Amending On-street Parking Work Flow as outlined in the October 15, 2019 memorandum from the Acting General Manager, Public Works, BE PRESENTED to City Council for adoption; and

Recorded vote on Amendment to Item 11:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

Recorded vote on Item 11, as amended:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

15. Community Physician Recruitment 2019 Program Report and 2020 Action Plan [Financial Impact: None], 2019-595

Acting Mayor Weaver assumed the Chair so that Mayor Designate could move an amendment to Item 15.

Amendment

Moved by Mayor Designate Utley
Seconded by Councillor McCreary

THAT Item 15 of Committee of the Whole – Operations and Administration Report #2019-10-08 BE AMENDED to include the following as Clause B:

- B. THAT the revised 2020 Funding Request from the Community Physician Recruitment Committee dated October 16, 2019 BE REFERRED to the Estimates Committee for consideration as part of the 2020 budget process.

Recorded vote on Amendment to Item 15:

YES: (9): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

NO: (1): Councillor Carpenter

CARRIED (9 to 1)

Recorded vote on Item 15, as amended:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

Mayor Designate Utley resumed the Chair.

12. RESOLUTIONS

**12.1 2019 Federal Election – Re-election of MP, Brantford-Brant –
Councillor McCreary**

Motion to Waive the Rules

Moved by Councillor McCreary
Seconded by Councillor Weaver

THAT Sections 15.3.11 and 15.11.5 of Chapter 15 of the City of Brantford Municipal Code BE WAIVED in order to introduce the following Resolution without prior Notice of Motion and without first being considered by a Committee of the Whole or Standing Committee:

WHEREAS Brantford-Brant residents voted yesterday in a general election; and

WHEREAS The Honourable Phil McColeman was returned with a strong mandate as our Member of Parliament;

NOW THEREFORE BE IT RESOLVED THAT Mr. McColeman BE ADVISED that the Council of The Corporation of the City of Brantford looks forward to its continued working relationship with him following his re-election to the House of Commons; and

THAT all Brantford Brant Candidates BE THANKED for their participation in our democratic process.

Recorded vote on Motion to Waive the Rules for Item 12.1:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)
WITH REQUIRED 2/3 VOTE

Moved by Councillor McCreary
Seconded by Councillor Weaver

WHEREAS Brantford-Brant residents voted yesterday in a general election; and

WHEREAS The Honourable Phil McColeman was returned with a strong mandate as our Member of Parliament;

NOW THEREFORE BE IT RESOLVED THAT Mr. McColeman BE ADVISED that the Council of The Corporation of the City of Brantford looks forward to its continued working relationship with him following his re-election to the House of Commons; and

THAT all Brantford Brant Candidates BE THANKED for their participation in our democratic process.

Recorded vote on Item 12.1:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

12.2 2019 Federal Election – Re-election of Prime Minister – Councillor McCreary

Motion to Waive the Rules

Moved by Councillor McCreary

Seconded by Councillor Weaver

THAT Sections 15.3.11 and 15.11.5 of Chapter 15 of the City of Brantford Municipal Code BE WAIVED in order to introduce the following Resolution without prior Notice of Motion and without first being considered by a Committee of the Whole or Standing Committee:

WHEREAS Canadians voted yesterday in a general election; and

WHEREAS Prime Minister Justin Trudeau was returned with a mandate to lead a minority government;

NOW THEREFORE BE IT RESOLVED THAT Prime Minister Trudeau BE URGED to work cooperatively with all Opposition Parties in the House of Commons to meet the needs of all Canadians in all regions of the country.

Recorded vote on Motion to Waive the Rules for Item 12.2:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)
WITH REQUIRED 2/3 VOTE

Moved by Councillor McCreary

Seconded by Councillor Weaver

WHEREAS Canadians voted yesterday in a general election; and

WHEREAS Prime Minister Justin Trudeau was returned with a mandate to lead a minority government;

NOW THEREFORE BE IT RESOLVED THAT Prime Minister Trudeau BE URGED to work cooperatively with all Opposition Parties in the House of Commons to meet the needs of all Canadians in all regions of the country.

Recorded vote on Item 12.2:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Councillor Utle, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

13. NOTICES OF MOTION

The following Notice of Motion was presented:

13.1 Housing Partnership Task Force – Councillor Weaver on behalf of Mayor Davis

WHEREAS the City of Brantford is the provincially appointed Service Manager for Housing in the City of Brantford and the County of Brant

WHEREAS Brantford City Council has identified housing as a key priority within its 2019-2020 Council Priorities

WHEREAS access to affordable housing improves the economic stability, health and well-being of individuals and families in Brantford and the County of Brant

WHEREAS a review of the 10-Year Housing Stability Plan indicates that the community must accelerate the development of affordable housing units to maintain current service levels

WHEREAS addressing the development of affordable housing solutions requires the creativity, effort and investment of all levels of government, community agencies, the private sector and other stakeholders

WHEREAS feedback from the Community Conversation on Homelessness held September 23, 2019 highlighted the need for political and organizational leadership to support affordable housing solutions

NOW THEREFORE BE IT RESOLVED:

- A. THAT a Housing Partnerships Task Force BE ESTABLISHED comprised of the following members:

City of Brantford Mayor (Ex-officio)
 County of Brant Mayor (Ex-officio)
 Chair of the Social Services Committee

- (1) Representative from Habitat for Humanity Brant – Norfolk
- (1) Representative from Brantford Native Housing
- (1) Representative from East Hamilton Kiwanis Non-Profit Homes
- (1) Representative from Victoria Park Community Homes
- (1) Representative from Jaycees
- (1) Representative from Indewell
- (1) Representative from The Mustard Seed
- (1) Representative from Brantford Home Builders' Association
- (1) Representative from the BRISC – Indigenous Friendship Centre
- (1) Representative from the Brantford-Brant Chamber of Commerce
- (1) Representative from the Ecumenical and Interfaith Chaplaincy Advisory Committee
- (1) Representative from Nova Vita

- B. THAT the deliverables of the Task Force BE ESTABLISHED as follows:
- i. Develop partnerships with non-profit, faith-based and private sector stakeholders to accelerate the development of affordable housing;
 - ii. Develop a twelve-month Task Force Action Plan that outlines how the Task Force can be a catalyst for the development of affordable housing in the City of Brantford and County of Brant.
- C. THAT staff BE DIRECTED to provide a report detailing the Task Force Action Plan to the Social Services Committee in March 2020.

14. BY-LAWS

1st and 2nd Reading

Moved by Councillor Carpenter
Seconded by Councillor McCreary

THAT LEAVE BE GIVEN to the Mover and Seconder to introduce the following By-laws for 1st and 2nd Reading:

BY-LAW PREAMBLE

154-2019 By-law to authorize the execution of AGREEMENTS individually dated and listed on Schedule 'A' attached hereto:

1. Voter List Management Services Agreement between Comprint Systems Incorporated (doing business as "DataFix") and The Corporation of the City of Brantford (2019-607) (Committee of the Whole – Operations and Administration Report #2019-10-08)
 2. Development Agreement between the City of Brantford, the County of Brant and the Ministry of Long Term Care for the revitalization of Bell Court at the John Noble Home (2019-623) (Committee of the Whole – Operations and Administration Report #2019-10-08)
 3. Animal Control and Pound Services Agreement between the Brant County Society for the Prevention of Cruelty to Animals (BCSPCA) and The Corporation of the City of Brantford (2019-257) (Committee of the Whole – Operations and Administration Report #2019-04-16)
- 155-2019 By-law to amend By-law 37-83, being a by-law to regulate Traffic in the City of Brantford (Balmoral Drive – Schedule 8 – Speed Regulations) (Committee of the Whole – Operations and Administration Report #2019-09-10)
- 156-2019 By-law to repeal and replace Chapter 433 of the City of Brantford Municipal Code and to repeal By-law 141-2017 regarding Demolition Control (2019-470) (Committee of the Whole – Community Development Report #2019-10-01B)
- 157-2019 By-law of the City of Brantford to relieve certain parts of lots or blocks from the provisions of Section 50(5) of the Planning Act, R.S.O. 1990 c.P.13, as amended (Part Lot Control Relief Application PLC-04-2019) (Block 150, Plan 2M-1942, 80-90 Munro Circle) (2019-514) (Committee of the Whole – Community Development Report #2019-10-01B)
- 158-2019 By-law to amend Chapter 326 of the City of Brantford Municipal Code - General Provisions - Issue of Licenses (Hotels and Motels) (2019-555) (Committee of the Whole – Operations and Administration Report #2019-10-08)
- 159-2019 By-law to amend By-law 37-83, being a By-law to regulate traffic in the City of Brantford (Kent Road at Deerpark Avenue – Schedule 1 – Through Highways) (Committee of the Whole – Operations and Administration Report #2019-09-10)

- 160-2019 By-law to amend By-law 37-83, being a By-law to regulate Traffic in the City of Brantford (2019-577) (Lorne Crescent at Dufferin Avenue/Jarvis Street – Schedule 1 – Through Highways) (Committee of the Whole – Operations and Administration Report #2019-10-08)
- 161-2019 By-law to authorize the Bell Court Revitalization Project at the John Noble Home and to make provision for the financing of the foregoing (2019-623) (Committee of the Whole – Operations and Administration Report #2019-10-08)
- 162-2019 By-law to Confirm the Proceedings of the Council of The Corporation of the City of Brantford with respect to the Meeting held on October 22, 2019

Recorded vote on 1st and 2nd Reading of all By-laws:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

3rd Reading

Moved by Councillor McCreary
Seconded by Councillor Weaver

THAT By-law 154-2019 through to and including By-law 162-2019 BE TAKEN as read a third time, be finally passed and signed by the Mayor and Clerk.

Recorded vote on 3rd Reading of all By-laws:

YES: (10): Councillor Weaver, Councillor Vanderstelt, Mayor Designate Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

15. ADJOURNMENT

The meeting adjourned at 7:30 p.m.

J. Utley, Mayor Designate

C. Touzel, City Clerk

SUMMARY OF DECISIONS – COMMITTEE REPORTS

Committee of the Whole – Community Development Report #2019-10-01B

1. **City Hall (Federal Building) Public Art Project [Financial Impact – up to \$50,000]**
 - A. THAT Staff Report 2019-489 respecting the Public Art Reserve Recommendation – City Hall (Federal Building) BE RECEIVED; and
 - B. THAT the City Hall (Federal Building) Public Art Project BE ACCEPTED as a donation to the City’s Public Art Collection in accordance with required City policies and procedures; and
 - C. THAT the City of Brantford NEGOTIATE a donation agreement with Glenhyrst Art Gallery of Brant for the successful work chosen after a jurying process; and
 - D. THAT the City Hall (Federal Building) Public Art Project BE INCORPORATED into the New City Hall Renovation Project; and
 - E. THAT up to \$25,000 BE ALLOCATED to the City Hall (Federal Building) Public Art Project from the Public Art Reserve (RF0507) to be used for up to 50% of artwork production, installation, education costs, contingent on Glenhyrst Art Gallery of Brant receiving funding for the other 50%; and
 - F. THAT should Glenhyrst Art Gallery of Brant’s funding application be denied, THAT up to \$50,000 BE ALLOCATED to the City Hall (Federal Building) Public Art Project from the Public Art Reserve (RF0507) to be used for 100% of artwork production, installation, education and celebration costs.

2. **Part Lot Control Relief Application PLC-03-19 (Lots 106-129, Plan 2M-1945, 81-127 Bilanski Farm Road - odd numbers only) [Financial Impact – None], 2019-532**
 - A. THAT Part Lot Control Relief Application PLC-03-19 submitted by IBI Group on behalf of LIV Communities, applying to Lots 106-129 on Plan 2M-1945, (81-127 Bilanski Farm Road - odd numbers only) to create access easements to the rear of the lots, BE APPROVED; and
 - B. THAT the implementing Part Lot Control By-law expires after a period of three years, at which time Part Lot Control will be reinstated on the subject lands for reasons outlined in Report 2019-532.

- 3. Part Lot Control Relief Application PLC-04-19 (Block 150, Plan 2M-1942 80-90 Munro Circle) [Financial Impact – None], 2019-514**
 - A. THAT Part Lot Control Relief Application PLC-04-19 submitted by Armstrong Planning + Project Management on behalf of Empire Communities, applying to Block 150 on Plan 2M-1942, (80-90 Munro Circle), to create six lots for street townhouses and four access easements BE APPROVED; and
 - B. THAT the implementing Part Lot Control By-law expires after a period of three years, at which time Part Lot Control will be reinstated on the subject lands for reasons outlined in Report 2019-514.
- 4. Proposed Changes to the Provincial Policy Statement [Financial Impact – None], 2019-510**
 - A. THAT Report 2019-510 regarding the proposed changes to the Provincial Policy Statement BE RECEIVED; and
 - B. THAT a copy of Report 2019-510 BE FORWARDED to the Ministry of Municipal Affairs and Housing and Will Bouma, MPP, Brantford-Brant as the City of Brantford's official comments in response to ERO Posting 019-0279; and
 - C. THAT Planning Staff BE DIRECTED to update Council in regard to the proposed changes to the Provincial Policy Statement as necessary.
- 5. Update on the Implementation of the New Demolition Control Process and Proposed Changes to Demolition Control to Address Issues with Implementation [Financial Impact – None], 2019-470**
 - A. THAT Report 2019-470 regarding an update on the implementation of the new Demolition Control process and proposed changes to Demolition Control to address issues with implementation BE RECEIVED; and
 - B. THAT the necessary By-law to repeal and replace Chapter 433 (Demolition – Residential Property) of the City of Brantford Municipal Code and to repeal By-law 141-2017, in its entirety BE PRESENTED to Council for adoption for the reasons set out in Report 2019-470.
- 6. Brantford Heritage Committee Priorities for 2020**
 - A. THAT the Brantford Heritage Committee 2020 Priorities BE RECEIVED for information purposes; and
 - B. THAT the estimated financial resources identified for the Brantford Heritage Committee Priorities BE REFERRED to the Estimates Committee for consideration during the 2020 budget process.

7. Review of City's Development Review Processes

WHEREAS The Corporation of the City of Brantford is committed to a Strategic Plan; and

WHEREAS the Strategic Plan includes goals and objectives that support a strong local economy and a fiscally sustainable local government; and

WHEREAS one of these Strategic Plan goals and objectives is to perform a value for money audit; and

WHEREAS residential, commercial and industrial development are major contributors to a strong local economy and the financial stability of the Corporation of the City of Brantford; and

WHEREAS City Council has established the Building Construction Process Review Task Force to review the City's development processes and make recommendations to improve said processes; and

WHEREAS the Task Force has undertaken a consultation process with the public and development industry that has raised issues with and made suggestions to improve said processes; and

WHEREAS based upon this consultation, the Task Force concludes that the City would benefit from a review of its development processes; and

WHEREAS such a review undertaken by a Six Sigma Lean consultant, and led by the Building Construction Process Review Task Force, would provide an opportunity to streamline and develop innovative approaches to the review of all development proposals in the City;

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the City of Brantford engage the services of a consultant with the following parameters:

1. To undertake a review of all phases of the City's development review processes with the goal to make recommendations that result in a more consistent, understandable and effective approach to development review (including Small, Medium and Large organizations/operators and local Associations);
2. To undertake said review in collaboration with City Staff;
3. To work in conjunction with and report to the Building Construction Process Review Task Force and CAO;
 - a. Include comments from the public stakeholders meetings held in 2018 (BHBA, BRREA, Chamber of Commerce, Economic Development Advisory Committee); and

- b. Include best practices from other cities in South Western Ontario; and
 - c. Review of internal working relationships between Planning, Engineering, Building and Economic Development and the customer; and
 - d. Review the securities deposit process to provide partial refunds at the completion of key milestones; and
4. To complete and submit the final report of said review to City Council by June 30, 2020; and
 5. To undertake said review with an upset limit of \$100,000 to be funded from Councils' Priority Reserve.

8. Digital Signs

WHEREAS the City of Brantford wishes to keep its streets and intersections safe for the travelling public; and

WHEREAS advertising signage can prove helpful in local businesses attracting patronage; and

WHEREAS changes to advertising signage has resulted in an increase in digital and electronic signs being installed throughout the City of Brantford; and

WHEREAS concerns have been raised that such digital and electronic signs can alter driver attention through glare or simple distraction that could result in motor vehicle or pedestrian accidents, injury and possible death; and

WHEREAS currently the Outdoor Sign By-law, being Chapter 478 of the Brantford Municipal Code, regulates the location of all signs within the City of Brantford; and

WHEREAS the Outdoor Sign By-law, being Chapter 478 of the Brantford Municipal Code, does not define digital signs specifically; and

WHEREAS the Outdoor Sign By-law defines Electronic Message Display to mean an electronically and/or computer controlled sign, or part thereof, which displays illuminated copy or graphic information in a prearranged sequence which may or may not change and includes but is not limited to a video screen, read-o-graph or projected image; and

WHEREAS there is a need to fully regulate all digital signs to ensure they are installed in a safe manner and distance from intersections so as not be a distraction to the motoring public;

NOW THEREFORE BE IT RESOLVED:

- A. THAT Staff BE DIRECTED to report back to Committee of the Whole - Community Development in 2020 with a report on amending the Outdoor Sign By-law, being Chapter 478 of the City of Brantford Municipal Code, to define and regulate digital signs; and
- B. THAT Staff BE DIRECTED to consult with key stakeholders, including but not limited to; the Brantford Downtown Business Association, Chamber of Commerce, Brantford Police Service, and the Brant Brantford Six Nations Impaired and Distracted Driving Committee.

Social Services Committee Report #2019-10-02

- 1. **Provincially legislated Five Year Review of the Brantford-Brant 10 Year Housing Stability Plan 2014-2024 [Financial Impact - None], 2019-575**
 - A. THAT Report 2019-575, Provincially legislated Five Year Review of the Brantford-Brant Ten Year Housing Stability Plan 2014- 2024 BE RECEIVED; and
 - B. THAT the Director of Housing BE DIRECTED to submit the updated Brantford-Brant 10 Year Housing Stability Plan to the Minister of Municipal Affairs and Housing; and
 - C. THAT the Director of Housing BE AUTHORIZED to amend the Plan, as may be necessary, to incorporate any feedback from the Ministry of Municipal Affairs and Housing.
- 2. **Brantford-Brant Municipal Housing Master Plan Initiative [Financial Impact - Unknown], 2019-584**
 - A. THAT staff BE DIRECTED to proceed with the creation of a full 10 year Brantford-Brant Municipal Housing Master Plan as outlined in the draft initiative attached to this report as Appendix A; and
 - B. THAT the Brantford-Brant Municipal Housing Master Plan BE DEVELOPED to include plans for the construction of a minimum of 506 units between 2020 and 2030; and
 - C. THAT staff BE DIRECTED to report back with the details of future projects as they become identified, including estimated costs and funding and financing options, for consideration; and

- D. THAT staff BE DIRECTED to explore and pursue funding opportunities available through the provincial and federal governments, including the National Housing Strategy, and through other organizations such as the Federation of Canadian Municipalities, to reduce the estimated costs of meeting the municipal housing needs and to include the results of this work as part of any future development recommendation.

Committee of the Whole – Operations and Administration Report #2019-10-08

1. Audit and Accountability Fund Service Review: Interim Report [Financial Impact: None], 2019-621

THAT Report 2019-621 Audit and Accountability Fund: Service Review Interim Report BE RECEIVED.

2. Brant Food Charter and Toolkit (DEFERRAL from September 24, 2019 City Council meeting)

A. THAT the Brant Food Charter and Toolkit presented by Brant Food System Coalition and Grand River Healthy Communities BE RECEIVED; and

B. THAT the City of Brantford ADOPT, in principle, the following principles contained within the revised Brantford/Brant Food Charter, as the foundation of a comprehensive food security framework for research, planning and policy and program development, to replace the Brant Food Charter adopted by Council on September 18, 2018:

i. Individual and Community Health and Well-Being

- Recognizing that healthy and nutritious food contributes to physical, mental, emotional, and spiritual well-being.

ii. Fairness and Dignity for All

- The right to safe, healthy, culturally acceptable, and affordable food for all.
- Accessing healthy food with dignity.

iii. Local Food Production

- Supporting local farmers and local food processing companies in an economically and environmentally sustainable manner, including land use protection.
- Ensuring local farming and food production continues to be a way of way of life for future generations.

- iv. Environmental Sustainability
 - Protecting water, soil, agricultural land, and ecosystems using environmentally sustainable farming methods.
 - Decreasing the amount of food waste at all levels of the food system.
- v. Education and Skills
 - Having the knowledge, skills, and confidence to select, grow, and prepare foods in a way that supports overall well-being.
 - Understanding the food system and our role in it

3. Investing in Canada Infrastructure Program Culture and Recreation Stream [Financial Impact – up to \$60,000,000], 2019-616

- A. THAT report 2019-616 Investing in Canada Infrastructure Program (ICIP) Recreation Stream BE RECEIVED; and
- B. THAT Staff BE DIRECTED to submit a grant application for the Southwest Community Centre and Park Project for the ICIP Multi-Purpose Category, with an upset limit of \$13,350,000 of the maximum grant value of \$50,000,000 to represent the municipal contribution of 26.67% as per the guidelines; and
- C. THAT Staff BE DIRECTED to submit a grant application for the Woodman Community Centre Expansion and Pool Improvements Project for the ICIP Rehabilitation and Renovation Category, with an upset limit of \$1,333,500 of the total estimated cost of \$5,000,000 to represent the municipal contribution of 26.67% as per the guidelines; and
- D. THAT Staff BE DIRECTED to submit a grant application for the Mohawk Park, Mohawk Lake and Trail Improvements Project for the ICIP Rehabilitation and Renovation Category, with an upset limit of \$1,333,500 of the total estimated cost of \$5,000,000 to represent the municipal contribution of 26.6% as per the guidelines.

4. Corporate Mail Delivery and Public Notification Update [Financial Impact - None], 2019-537

- A. THAT Report 2019-537 entitled Corporate Mail Delivery and Public Notification Update BE RECEIVED; and
- B. THAT staff in both Clerks and Communications BE DIRECTED to update their respective internal sites and produce communications to inform departments of available mail distribution and pricing options; and
- C. THAT departments BE DIRECTED to seek cost-effective mailing alternatives and public notification streams where possible and reflect the savings in future budget processes; and

- D. THAT departments with postage expenditures greater than \$20,000 BE DIRECTED to receive education on alternative processes in order to locate potential cost saving opportunities.
- 5. Single-Source Procurement of VoterView, an Election Management System to support the management of Voter Data throughout the Election Cycle [Financial Impact – None], 2019-607**
- A. THAT Report 2019-607, Single-Source Procurement of VoterView, an Election Management System to support the management of Voter Data throughout the Election Cycle, BE RECEIVED; and
- B. THAT Council APPROVE the single-source procurement, pursuant to Section 4.02(g) of the Purchasing Policy, for the supply of VoterView, an Election Management System, with Comprint Systems Incorporated (doing business as “DataFix”) at an annual cost of \$3,625 (excluding applicable taxes) for a term to expire December 31, 2022, with the option to renew for one (1) additional four (4) year period; and
- C. THAT the Clerk BE DIRECTED to place the required Agreement on a Signing By-law for execution by the Mayor and City Clerk.
- 6. Amendments to Chapter 326 - General Provisions - Issue of Licenses of the City of Brantford Municipal Code to licence Hotels and Motels [Financial Impact: New Anticipated 2020 Licensing Revenue \$9,490], 2019-555**
- A. THAT Report 2019-555 entitled “Amendments to Chapter 326 - General Provisions - Issue of Licenses of the City of Brantford Municipal Code to licence Hotels and Motels” BE RECEIVED; and
- B. THAT a by-law to amend Chapter 326 of the City of Brantford Municipal Code as it relates to the licensing and fees of Hotels and Motels as outlined in Report 2019-555 BE PRESENTED to Council for adoption; and
- C. THAT, following adoption of the by-law referenced in Clause B above, staff BE DIRECTED to proceed with the implementation of the Hotel and Motel Licensing program as outlined in Report 2019-555; and
- D. THAT staff BE DIRECTED to research and provide a report for Council’s consideration regarding the feasibility of licensing short term accommodation rentals.

7. John Noble Home – Request for approval of Bell Court Revitalization Capital Project and Development Agreement [Financial Impact \$1,732,299 City Share (Total Project \$2,373,013)], 2019-623

- A. THAT Report 2019-623 entitled John Noble – Request for approval of Bell Court Revitalization Capital Project and Development Agreement BE RECEIVED; and
- B. THAT a capital project for the City’s share of the cost of the revitalization of Bell Court at the John Noble Home in the amount of \$1,639,308 (Total Cost - \$2,373,013) BE APPROVED with funding as follows:
 - i. \$843,090 from John Noble Home Reserve (RF0492); and
 - ii. \$796,218 from the issuance of debenture; and
- C. THAT the Mayor and Clerk BE AUTHORIZED to sign the Development Agreement with the Ministry of Long Term Care and the Corporation of the County of Brant; and
- D. THAT the necessary by-law to authorize the Bell Court Revitalization project and to make provision for financing the Project BE FORWARDED to Council for adoption; and
- E. THAT \$15,519.99 from capital project JN1606 Day and Stay Design BE RETURNED to the John Noble Home Capital Reserve (RF492) and the project BE CLOSED; and
- F. THAT \$552,269.60 from capital project JN1704 Bell Court Day and Stay Area BE RETURNED to the John Noble Capital Reserve (RF492) and the project BE CLOSED.

8. Homeless Encampments [Financial Impact: None], 2019-502

THAT Report 2019-502, Homeless Encampments, BE RECEIVED.

9. Emergency Procurement for Cockshutt Bridge Maintenance Services [Financial Impact – None], 2019-615

THAT Report No 2019-615 titled: “Emergency Procurement for Cockshutt Bridge Maintenance Services” BE RECEIVED.

10. Roundabout Installation Policy Development Update [Financial Impact - none], 2019-377

- A. THAT Report No. 2019-377 titled “Roundabout Installation Policy Development Update” BE RECEIVED; and

- B. THAT staff BE DIRECTED to continue work on the Draft Roundabout Installation Policy attached, “Appendix A: Roundabout Installation Policy (Draft 1),” that is required for Bylaw review/amendments and design standard changes; and
 - C. THAT staff BE DIRECTED to engage the Vision Zero Road Safety Committee in the further development of this policy and present the final version for its review and recommendation to Council.
- 11. Amending On-street Parking Regulations Policy [Financial Impact – None], 2019-622**
- A. THAT Report 2019-622 regarding the Amending On-street Parking Regulations Policy BE RECEIVED; and
 - B. THAT the necessary By-law to amend By-law 70-2010 to adopt a new Public Works 021 – Amending On-street Parking Regulations Policy attached as Appendix “A” to Report 2019-622, and as further amended to reflect the revised Amending On-street Parking Work Flow as outlined in the October 15, 2019 memorandum from the Acting General Manager, Public Works, BE PRESENTED to City Council for adoption; and
 - C. THAT following adoption of the By-law referenced in Clause B above, that staff BE DIRECTED to meet with the Vision Zero Road Safety Committee and the Brantford Accessibility Advisory Committee to provide an overview of their role in the new Amending On-street Parking Regulations Policy.
- 12. Lorne Crescent at Dufferin Avenue / Jarvis Street – Traffic Control [Financial Impact \$300], 2019-577**
- A. THAT Stop control BE BY-LAWED on Lorne Crescent at Dufferin Avenue / Jarvis Street; and
 - B. THAT Schedule “1” of Traffic By-Law 37-83 which pertains to “Through Highways” BE AMENDED as outlined in Appendix “A” of Report No. 2019-577 dated October 8, 2019.

13. Acceptance of Underground/Aboveground Services in the Wyndfield West Phase 2A/2B – Stage 2 Subdivision Development [Financial Impact – None], 2019-519

THAT The Corporation of the City of Brantford ACCEPT, for maintenance purposes, the underground public services comprised of watermains, mainline valves, storm and sanitary sewers and related appurtenances and the aboveground public services comprised of curbs, gutters, sidewalks, boulevards, road base, paved roads, paved driveway approaches, water services, hydrants and street lighting on the following streets, comprising Wyndfield West Phase 2A/2B – Stage 2 as shown on Registered Plan No. 2M-1920 and Plan No. 2R-7215, which have been constructed in accordance with the provisions of the Subdivision Agreement:

- Bisset Avenue: From Municipal Number 14 Bisset Avenue to Blackburn Drive, As shown on Plan 2R-7215, Part 1 and As shown on Plan 2M-1920.
- Mercer Avenue: Flanking Lot 19, Plan 2M-1920, East of Bisset Avenue.

14. Temporary Road Closures – October 2019 [Financial Impact – None], 2019-580

THAT Report 2019-580 titled “Temporary Road Closures – October 2019” BE RECEIVED, which outlines information on the following events:

- Take Back the Night Walk (Thursday, September 19, 2019)
- Howitzer Repositioning Rehearsal (Thursday, September 26, 2019)
- Valour Day & Howitzer Rededication Ceremony & Parade (Saturday, September 28, 2019)
- Remembrance Day (Monday, November 11, 2019)

15. Community Physician Recruitment 2019 Program Report and 2020 Action Plan [Financial Impact: None], 2019-595

- A. THAT Report 2019-595 Community Physician Recruitment 2019 Program Report and 2020 Action Plan BE RECEIVED; and
- B. THAT the revised 2020 Funding Request from the Community Physician Recruitment Committee dated October 16, 2019 BE REFERRED to the Estimates Committee for consideration as part of the 2020 budget process.

16. Locate Contract

WHEREAS a Corporation who owns or operates underground infrastructure in Ontario is mandated under the Ontario Underground Infrastructure Notification System Act, 2012 to provide free locate services; and

WHEREAS the City of Brantford owns and operates underground infrastructure related to drinking water, wastewater, stormwater, street lights, and traffic signals; and

WHEREAS the City of Brantford uses services of a contractor to locate its underground infrastructure when locate request is submitted to Ontario One Call by any excavator prior to the dig; and

WHEREAS underperformance of the current locate contractor can cause delay of projects, impact customer service level and has the potential to affect public safety; and

WHEREAS the Purchasing Policy of the City of Brantford includes the Vendor Performance Program to monitor their performance, to hold Vendors accountable for their actions and their responsibilities under contract with the City as well as a means to communicate to the Vendor both positive and negative demonstrated performance;

NOW THEREFORE BE IT RESOLVED THAT staff submit a report to Council on performance of the locate contract service, effect of contractor's underperformance on the City services, and measures taken to remedy and restore services to acceptable level.

17. Designated Accessible Parking Space

WHEREAS a request for an accessible parking space in front of 37 Curtis Street has been received; and

WHEREAS on-street parking is permitted in front of 37 Curtis Street during the first half of the month; and

WHEREAS the Province has issued an accessible parking permit to the requester; and

WHEREAS the City has received documentation from the resident's medical team supporting the designated accessible parking spot due to its medical benefits for the resident; and

WHEREAS the requester does not have adequate off-street parking for accessible needs;

NOW THEREFORE BE IT RESOLVED:

- A. THAT on-street parking in front of 37 Curtis Street BE DESIGNATED as an accessible space when parking is permitted on the first half of the month; and

- B. THAT on-street parking in front of 40 Curtis Street BE DESIGNATED as an accessible space when parking is permitted on the second half of the month; and
- C. THAT Staff BE DIRECTED to bring forth any necessary by-law amendments pertaining to this resolution for Council adoption.

18. Funding for the City of Brantford Remembrance Day Event

WHEREAS every year on November 11, Canadians pause in a moment of silence to honour and remember the men and women who have served and continue to serve Canada during times of war, conflict and peace; and

WHEREAS ceremonies are held across Canada on November 11 in honour of veterans; and

WHEREAS the City of Brantford holds an annual Remembrance Day Ceremony at the Brant County War Memorial on November 11; and

WHEREAS currently City Council annually contributes \$2,500 to cover the costs of the fly-pass for the annual Remembrance Day Service; and

WHEREAS there are further costs associated with ensuring the success of the ceremony, including pamphlets, sound systems and seating for the ceremony;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Brantford contribute an additional \$3,500 to the 2019 Remembrance Day Ceremony, funded through the Council Priorities Reserve Fund (RF0558).

19. Customer Contact Centre and Use of Customer Relationship Management System to Log Requests for Service or General Enquiries

WHEREAS in 2015 Council approved the Customer Relationship Management (CRM) system to streamline complaints, inquiries and calls for help with the public; and

WHEREAS requests for help by the public are received by the Customer Contact Centre and channeled to appropriate departments for follow up and action; and

WHEREAS many complaints, questions and calls for help are often received directly by their Ward Councillor and in turn department or staff member circumventing the Customer Contact Centre process; and

WHEREAS by not using the Customer Contact Centre process complaints, enquires and requests for service jump the queue and may not get recorded in the system; and

WHEREAS not all residents receive a reply to their enquires or complaints and in many cases contact their Ward Councillors in frustration for help; and

WHEREAS there is inconsistency with members of Council using or not using the Customer Contact Centre to log concerns;

NOW THEREFORE BE IT RESOLVED THAT Corporate Services BE DIRECTED to review the current process for effectiveness and provide Council with a report in the first quarter of 2020 cycle, indicating the following:

1. What is working well with the Customer Relationship Management system?
2. What can be improved with the Customer Relationship Management System?
3. How can complaints and requests be categorized and prioritized so that urgent matters can be escalated?
4. Create a flow chart for Council, staff and the public to explain how requests for service, general enquiries and complaints and are handled.
5. Investigate how Councillors may be able to access the Customer Relationship Management system.
6. What do you recommend to refresh Council and Staff with the CRM process?