

November 19, 2019

Committee of the Whole – Operations and Administration Report #2019-11-12

REPORT TO: Mayor and Members
City Council

Your Committee of the Whole – Operations and Administration submits the following recommendations from its meeting held on November 12, 2019:

1. Climate Change Action Plan Update [Financial Impact - None], 2019-659

THAT Report 2019-659 Climate Change Action Plan Update BE RECEIVED.

2. 2019-2020 Council Priorities: Current Status and Reporting Process [Financial Impact - None], 2019-710

THAT Staff Report 2019-710 on the 2019-2020 Council Priorities BE RECEIVED.

3. Increased Funding for the TH&B and Brant's Crossing Bridges Environmental Assessment [Financial Impact - \$52,000 from Reserve Fund RF0446], 2019-676

A. THAT Report No. 2019-676 regarding increased funding for the TH&B and Brant's Crossing Bridges Environmental Assessment BE RECEIVED; and

B. THAT an increase in the amount of \$52,000 to the project budget for the TH&B and Brant's Crossing Bridges Environmental Assessment (Capital Project 001612) from the Federal Gas Tax Reserve Fund(RF0446) BE APPROVED.

4. Prohibit the Parking of School Buses on Blueridge Crescent and Adjacent to 560 Grey Street [Financial Impact – None], 2019-688

A. THAT report 2019-688 pertaining to prohibiting the parking of school buses on specific streets BE RECEIVED; and

B. THAT staff BE DIRECTED to solicit feedback from the affected neighbourhoods of Blueridge Crescent and adjacent to 560 Grey Street on a potential ban of on-street parking between 9:00 a.m. – 3:00 p.m., Monday through Friday, September 1 through June 30.

5. 166 Greenwich Street Road Dedicating By-law [Financial impact - None], 2019-687

THAT the By-law attached as Appendix A to Report No. 2019-687, being a by-law to dedicate part of Lots 3,4,5 and 6, Registered Plan 680, City of Brantford, designated as Part 1, Deposited Plan 2R-8402, as part of the public highway to be known as Greenwich Street, and Part of Lots 6 and 7, Registered Plan 680, City of Brantford, designated as Parts 3 and 4, Deposited Plan 2R-8402, as part of the public highway to be known as Newport Street, BE PRESENTED to City Council for adoption.

6. Parking By-law 144-88 Amendment – Municipal Parking Lot #2 [Financial Implication - None], 2019-635

A. THAT Schedule "2" of Parking By-law 144-88 which pertains to "Parking Lots Owned or Leased by the Corporation" BE AMENDED as outlined in Appendix "A" of Report No. 2019-635 dated November 12, 2019; and

B. THAT Schedule "23" of Parking By-law 144-88 which pertains to "Fees for Use of Parking Lots" BE AMENDED as outlined in Appendix "A" of Report No. 2019-635 dated November 12, 2019.

7. Paris Road at Terrace Hill Street – Traffic Control [Financial Impact - None], 2019-634

THAT Schedule "2" of Traffic By-law 37-83 which pertains to "Yield Right of Way Signs" BE AMENDED as outlined in Appendix "A" of Report No. 2019-634 dated November 12, 2019.

8. Veterans Memorial Parkway Widening and Extension – Interim Actions [Financial Impact - None], 2019-223

A. THAT Report 2019-223 titled "Veterans Memorial Parkway Widening and Extension – Interim Actions", BE RECEIVED; and

B. THAT Staff BE DIRECTED to present Council with the required by-law amendments on the following recommendations subject to approval of funding from the 2020 operating budget process:

- i. Restrict on-street parking on Brant Avenue from Colborne Street West to St. Paul Avenue during 2:00 am to 9:00 am, 4:00 pm to 5:00 pm, Monday through Saturday; and
- ii. Restrict southbound left-turn from Brant Avenue to West Street during 8:00 am to 9:00 am, 4:00 pm to 5:00 pm, Monday through Friday, public transit excepted, and
- iii. Convert northbound curb lane on Brant Avenue at St Paul Avenue intersection to a dedicated right-turn lane; and

C. THAT Staff BE INSTRUCTED to adjust traffic signal coordination for the weekday morning peak to prioritize progression of traffic from West Brant to Highway 403 and in the reverse direction during the weekday afternoon peak.

9. Downtown Surveillance System: Project Update [Financial Impact - None], 2019-520

THAT Report 2019-520 Downtown Surveillance System: Project Update BE RECEIVED.

10. City Accommodation Task Force Report Regarding Room and Public Space Naming – 70 Dalhousie Street

A. THAT Accommodation Task Force Committee Report "Room and Public Space Naming - 70 Dalhousie Street" BE RECEIVED; and

B. THAT Council AUTHORIZE that the following room and public space naming currently in place at City Hall (100 Wellington Square (CARRY FORWARD to the new City Hall (70 Dalhousie Street) upon opening;

i. the foyer that runs the main entrance to the Council Chambers, which also includes the Wall of Recognition, to be named the Max Sherman Foyer; and

ii. the large Committee Room adjacent to the Council Chambers to be named the Charlie Ward Room; and

C. THAT Council AUTHORIZE that the Sherman and Ward families BE INVITED to participate in an official rededication ceremony to be scheduled following the opening of the new City Hall; and

D. THAT a meeting room naming campaign for public facing meeting room spaces at the new City Hall BE DEFERRED and brought to a future Accommodation Task Force Meeting.

11. Payday Loan Establishments – Business Licensing Proposal and Information Update [Financial Impact: Licence Fee Revenue Increase \$5,070], 2019-594

A. THAT Report 2019-594, Payday Loan Establishments – Business Licensing Proposal and Information Update, BE RECEIVED; and

B. THAT a by-law to amend Chapter 326 of the City of Brantford Municipal Code – General Provisions Issue of Licences BE PRESENTED to City Council for adoption to licence Payday Loan Establishments in the City of Brantford as outlined in Report 2019-594 with the following conditions:

i. Confirmation that the use is permitted in accordance with the Zoning By-law

ii. 150m minimum separation distance between Payday Loan Establishment location and identified sensitive land uses;

- iii. A limit of ten Payday Loan Establishments Business Licences within the City of Brantford;
- iv. Proof of a valid Provincial Licence pursuant to the *Payday Loans Act, 2008*;
- v. Commercial General Liability Insurance in the amount of \$2,000,000; and
- vi. Additional responsibilities of the Operator/Licensee as outlined in Report 2019-594.

C. THAT staff BE DIRECTED to provide to report back to Council after the first full licensing year including with an update on the Licensing Program as it relates to Payday Loan Establishments.

12. Impaired and Distracted Driving Advisory Committee Social Media Plan

- A. THAT the Social Media Plan for the Brant, Brantford and Six Nations Impaired and Distracted Driving Advisory Committee (attached as Appendix 'A') BE APPROVED; and
- B. THAT a separate funding option to support larger committee-driven awareness campaigns BE INVESTIGATED.

13. Human Resources-016 Hiring Policy for General Manager Positions [Financial Impact – None], 2019-664

- A. THAT Report 2019-664 regarding Human Resources-016 Hiring Policy for General Manager Positions BE RECEIVED; and
- B. THAT Council APPROVE the Human Resources-016 Hiring Policy for General Manager Positions attached as Appendix "A" to report 2019-664 and that the necessary By-law BE PRESENTED to Council for adoption; and
- C. THAT the City Clerk BE DIRECTED to add the Human Resources-016 Hiring Policy for General Manager Positions into the Human Resources section of the Corporate Policy Manual.

14. Improvements to Security and Access Control – Sanderson Centre [Financial Impact: \$83,160], 2019-588

- A. THAT Report 2019-588 Improvements to Security and Access Control – Sanderson Centre BE RECEIVED; and
- B. THAT Staff BE AUTHORIZED to proceed with purchase and installation of equipment outlined in the report, in the amount of \$83,160, funded from Reserve #512 - Sanderson Centre.

15. 2020 Paramedic Services Budget [Financial Impact - \$77,519], 2019-733

THAT Report 2019-733 regarding the 2020 Paramedic Services Budget BE RECEIVED.

16. Temporary Road Closures – November 2019 [Financial Impact – None], 2019-686

THAT Report 2019-686 titled “Temporary Road Closures – November 2019” BE RECEIVED, which outlines information on the following events:

- HOPE Fundraising Walk (Saturday, October 5, 2019)
- Five Oaks Walk-a-thon (Saturday, October 5, 2019)

17. Resolution Declaring a Climate Emergency and Imperative Climate Action for the City of Brantford

WHEREAS in April 2016 world leaders from 175 countries recognized the threat of climate change and the urgent need to combat it by signing the Paris Agreement, agreeing to keep global warming to “well below 2°C above pre-industrial levels” and to “pursue efforts to limit the temperature increase to 1.5°C”; and

WHEREAS Canada has disproportionately contributed to the climate and ecological crises and thus bears an extraordinary responsibility to rapidly solve these crises; and

WHEREAS the United Nations Intergovernmental Panel on Climate Change and the scientific consensus confirm that the only way to limit global temperature increase to 1.5°C is to become net carbon neutral by 2050; and

WHEREAS an emergency mobilization on an unprecedented scale will be required to reach net-zero greenhouse gas emissions across all sectors by 2050; and

WHEREAS a national scientific analysis and independent assessment published in 2019 reported that Canada’s temperature is rising at twice the global rate and that the rise is due to global emissions of carbon dioxide from human activity. Further, the report confirmed that the effects of widespread climate warming are already evident in Canada and are projected to intensify in the near future, including more frequent and intense droughts, forest fires, rainfall, and other extremes of weather and climate; and

WHEREAS the transition to becoming net carbon neutral by 2050 involves so many economic, social, and environmental unknowns over the next 30 years that it is unrealistic and impossible to reasonably or reliably predict the financial cost or the resources that will be available to make the transition. At the same time, the magnitude and scale of the challenge compared to the time remaining demands that we not wait any longer for these figures before we begin to take action. The only immediate and realistic solution is to take action based on the costs we can reasonably forecast and the resources are available; and

WHEREAS the City of Brantford has experienced the social impacts and borne the financial costs of severe flooding events in 2017 and 2018 due to more intense storms and greater volatility in local climate patterns; and

WHEREAS the City of Brantford joins with 466 other Canadian municipalities, the Government of Canada and more than 650 other governments around the world in recognizing climate change as a clear and present danger to our community and the existential imperative to begin the transition to an ecologically, socially and economically regenerative economy;

NOW THEREFORE BE IT RESOLVED:

- A. THAT the City of Brantford DECLARES that a climate emergency threatens our city, province, nation, civilization, humanity and the natural world; and
- B. THAT the City of Brantford further DECLARES its commitment, in principle, to becoming net carbon neutral by 2050; and
- C. THAT the City of Brantford COMMITS to maximum transparency with the residents, businesses, community organizations, and other partners in the climate action mobilization; and
- D. THAT the City of Brantford COMMITS to a citywide climate emergency mobilization effort to adapt to current climate change impacts and mitigate future climate change; and
- E. THAT the City of Brantford ADOPT a carbon reduction strategy which would reasonably and effectively lead the city to becoming net carbon neutral by 2050; and
- F. THAT Staff BE DIRECTED to develop a carbon reduction strategy in collaboration with the Environmental and Sustainability Policy Advisory Committee, to be provided to Council by August 2020 that details the following:
 - i. A process to ensure that by August 1, 2021, every matter coming before City Council will quantify and report its impact relative to the climate emergency and Brantford's carbon reduction strategy; and

- ii. A public reporting framework regarding the climate emergency that includes quarterly updates on the impact of municipal actions and decisions on Brantford's carbon reduction strategy; and
- iii. A communications and engagement plan to educate Brantford residents about the climate emergency, the carbon reduction strategy, and the immediate need to mobilize at the local, provincial, national, and global levels; and
- iv. Methodology and tools that will be used quantify and report the carbon impact of municipal actions and decisions; and
- v. The resources required to quantify and report on the carbon impact of each municipal action and decision; and
- vi. The resources required to implement the community-wide communications and engagement plan.

The following were DEFERRED directly to City Council on November 19, 2019:

18. All-Way Stops at Johnson Road and Stephenson Road

THAT Staff BE DIRECTED to prepare the necessary by-laws to have an all-way stop control installed at the intersections of Johnson Road and Stephenson Road.

19. All-Way Stops at Johnson Road and Hansford Drive

THAT Staff BE DIRECTED to prepare the necessary by-laws to have an all-way stop control installed at the intersections of Johnson Road and Hansford Drive.

20. Gilkison Flats Trail Priority

WHEREAS the City of Brantford is committed to enabling healthy active transportation by providing cycling and walking opportunities; and

WHEREAS the City of Brantford is committed to providing universally accessible opportunities for all to equally enjoy municipal facilities including parks and trails; and

WHEREAS the Gilkison Flats area features a trail system which is second to none; and

WHEREAS the primary section of the Gilkison Flats trail system was surfaced with asphalt and

WHEREAS that primary section of trail was scoured by ice and damaged during the flooding of the Grand River in February of 2018; and

WHEREAS, since that time, the trail remains unrestored and inaccessible for some users; and

WHEREAS Mayor Kevin Davis has suggested that this unrecognized priority be advanced as a resolution of Council;

NOW THEREFORE BE IT RESOLVED THAT the CAO BE DIRECTED to consider this a priority project and give direction to staff to make all necessary preparations to effect reparations no later than August 31, 2020.

21. City Council Governance and Employment Status, Ward Boundary, and Council Remuneration Reviews - Staff to proceed with a RFP for Consulting Services for the City Council Governance and Employment Status, Ward Boundary Phases

WHEREAS Ontario Municipalities electoral reviews are neither subject to a stipulated schedule nor a standardized process; and

WHEREAS Staff were provided direction during the 2013 Ward Boundary Review to complete subsequent ward boundary reviews, utilizing the services of a consultant, specializing in electoral reviews ahead of every third municipal election which also includes a governance review regarding the size of Council membership, the employment status of Council members being either full-time or part-time or a combination thereof; and

WHEREAS prescribed timelines within the Municipal Elections Act, 1996 require that any changes to ward boundaries be completed, including any possible appeals to the decisions, by March 31st in a given election year being March 31, 2022 for the next municipal election; and

WHEREAS Staff were further provided direction to include a Council remuneration process within the scope of work performed by the consultant secured for the Compensation Review for Exempt Positions; and

WHEREAS the Meeting Process Review Task Force are reviewing existing policies, by-laws and processes associated with Council operations; and

WHEREAS these reviews are connected and results from each review will require a coordinated approach to decisions and have an impact in the Meeting Process Review Task Force future recommendations; and

WHEREAS utilizing the services of a consultant specializing in Municipal Electoral Systems and Governance Reviews will ensure a unified, consistent, and academic approach; and would assist to execute a three phase implementation plan, which will include a multi-faceted community and stakeholder engagement requirement during all phases, as follows:

Phase One: Governance Review, including Council composition and employment status (Full-time and Part-Time options)

Phase Two: Ward Boundary Review, including single and multi-term approaches

Phase Three: Council Remuneration, completed with the Compensation Review for Exempt Positions;

NOW THEREFORE BE IT RESOLVED:

- A. THAT the City Clerk BE DIRECTED to proceed with a Request For Proposal (RFP) for a consultant specializing in electoral reviews to complete Phase One: Governance Review and Phase Two: Ward Boundary Review, with a final report and recommendation by September 2020; and
- B. THAT an approved sum not to exceed \$150,000 BE TRANSFERRED into the 2020 Election Budget to complete Phase One and Phase Two of the review from the Council Priorities Reserve; and
- C. THAT the Consultant secured for the Compensation Review for Exempt Positions BE DIRECTED to complete Phase Three: Council Remuneration with a final report and recommendation no later than March 2021.

22. Naloxone Nasal Spray Kits in AED Units

WHEREAS opioid overdoses have become a public health crisis with hospitalization rates for opioid overdoses rising over 25% in the last five years; and

WHEREAS Brantford has one of the highest rates in Ontario of overdose-related emergency department visits; and

WHEREAS the Brantford City Council has supported successful advocacy efforts to establish a Rapid Access Addictions Medicine Clinic, Safe Beds and a Withdrawal Management Centre; and

WHEREAS naloxone has been proven to temporarily reverse the effects of an opioid overdose within minutes when properly administered; and

WHEREAS The City of Brantford has a Health and Safety Standard related to Naloxone; and

WHEREAS approximately 50 employees have attended training sessions conducted by the Brant County Health Unit on the administration of naloxone nasal spray; and

WHEREAS naloxone nasal spray kits have been purchased by the City of Brantford to support the Naloxone Standard; and

WHEREAS naloxone kits are currently located within First Aid kits at Departments with employees who have been trained in the administration of naloxone; and

WHEREAS most City of Brantford public facilities have an Automated External Defibrillator (AED) unit;

NOW THEREFORE BE IT RESOLVED:

- A. THAT City Staff BE DIRECTED to place naloxone kits in AED cabinets in City facilities to expedite access and administration in emergency situations; and
- B. THAT Staff BE DIRECTED to review and report back with necessary amendments to existing corporate policies and to provide appropriate training and communication on this matter.

23. Prince Charles Park Field

WHEREAS Prince Charles Park is a venue for baseball/softball which is adjacent to neighbouring homes; and

WHEREAS a neighbouring resident has suffered damage to their home and vehicle as a result of ball strikes and continue to be at risk; and

WHEREAS the affected homeowner has advised their Ward Councillors that they have repaired said damages at considerable expense; and

WHEREAS the League's insurer has been extremely tardy in reimbursing neighbours for losses incurred; and

WHEREAS the City of Brantford wishes to act as a good neighbour and guarantee quality of life for park neighbours;

NOW THEREFORE BE IT RESOLVED THAT the CAO;

- A. Direct staff to obtain a damage deposit in the amount of \$2500.00 from the league; and
- B. Direct staff to deny 2020 bookings to the league at any City facility until the above requirements are met; and
- C. Direct staff to deny the use of 'loaded bats' at City facilities, and obtain signed agreements to that effect; and
- D. Direct staff to further investigate options to prevent ball strikes to neighbouring properties.

Respectfully submitted,

Councillor Utley, Chair