1. INVOCATION

2. ROLL CALL

   Present: Mayor Davis
   Councillor Weaver
   Councillor Vanderstelt
   Councillor Utley
   Councillor Sless
   Councillor McCreary
   Councillor Martin
   Councillor Carpenter
   Councillor VanTilborg
   Councillor Wall
   Councillor Antoski

3. DECLARATIONS OF CONFLICTS OF INTEREST

   None.

4. PRESENTATIONS/DELEGATIONS [list, if any, available at the meeting]

5. ITEMS FOR CONSIDERATION/ CONSENT

   5.1 ITEMS FOR CONSIDERATION
Moved by Councillor Antoski
Seconded by Councillor Martin

All Items for Consideration (Item 5.1) and Consent Items (5.2) not separated for discussion purposes BE APPROVED.

Items 5.1.1, 5.1.2, 5.1.6, 5.11 and 5.2.2 were separated for discussion purposes.

Recorded vote on all Items for Consideration (Items 5.1.3, 5.1.4, 5.1.5, 5.1.7, 5.1.8, 5.1.9, 5.1.10, 5.1.12, 5.1.13) and Consent Items (Item 5.2.1, 5.2.3) not separated for discussion purposes:

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

All Items for Consideration (Items 5.1.3, 5.1.4, 5.1.5, 5.1.7, 5.1.8, 5.1.9, 5.1.10, 5.1.12, 5.1.13) and Consent Items (Item 5.2.1, 5.2.3) not separated for discussion purposes carried unanimously on a recorded vote.

The following Items not separated for discussion purposes were approved unanimously on a recorded vote:

5.1.3 Investing in Canada Infrastructure Program Culture and Recreation Stream [Financial Impact – up to $60,000,000], 2019-616

A. THAT report 2019-616 Investing in Canada Infrastructure Program (ICIP) Recreation Stream BE RECEIVED; and

B. THAT Staff BE DIRECTED to submit a grant application for the Southwest Community Centre and Park Project for the ICIP Multi-Purpose Category, with an upset limit of $13,350,000 of the maximum grant value of $50,000,000 to represent the municipal contribution of 26.67% as per the guidelines; and

C. THAT Staff BE DIRECTED to submit a grant application for the Woodman Community Centre Expansion and Pool Improvements Project for the ICIP Rehabilitation and Renovation Category, with an upset limit of $1,333,500 of the total estimated cost of $5,000,000 to represent the municipal contribution of 26.67% as per the guidelines; and
D. THAT Staff BE DIRECTED to submit a grant application for the Mohawk Park, Mohawk Lake and Trail Improvements Project for the ICIP Rehabilitation and Renovation Category, with an upset limit of $1,333,500 of the total estimated cost of $5,000,000 to represent the municipal contribution of 26.6% as per the guidelines.

5.1.4 Corporate Mail Delivery and Public Notification Update [Financial Impact - None], 2019-537

A. THAT Report 2019-537 entitled Corporate Mail Delivery and Public Notification Update BE RECEIVED; and

B. THAT staff in both Clerks and Communications BE DIRECTED to update their respective internal sites and produce communications to inform departments of available mail distribution and pricing options; and

C. THAT departments BE DIRECTED to seek cost-effective mailing alternatives and public notification streams where possible and reflect the savings in future budget processes; and

D. THAT departments with postage expenditures greater than $20,000 BE DIRECTED to receive education on alternative processes in order to locate potential cost saving opportunities.

5.1.5 Single-Source Procurement of VoterView, an Election Management System to support the management of Voter Data throughout the Election Cycle [Financial Impact – None], 2019-607

A. THAT Report 2019-607, Single-Source Procurement of VoterView, an Election Management System to support the management of Voter Data throughout the Election Cycle, BE RECEIVED; and

B. THAT Council APPROVE the single-source procurement, pursuant to Section 4.02(g) of the Purchasing Policy, for the supply of VoterView, an Election Management System, with Comprint Systems Incorporated (doing business as “DataFix”) at an annual cost of $3,625 (excluding applicable taxes) for a term to expire December 31, 2022, with the option to renew for one (1) additional four (4) year period; and

C. THAT the Clerk BE DIRECTED to place the required Agreement on a Signing By-law for execution by the Mayor and City Clerk.
5.1.7 John Noble Home – Request for approval of Bell Court Revitalization Capital Project and Development Agreement [Financial Impact $1,732,299 City Share (Total Project $2,373,013)], 2019-623

A. THAT Report 2019-623 entitled John Noble – Request for approval of Bell Court Revitalization Capital Project and Development Agreement BE RECEIVED; and

B. THAT a capital project for the City’s share of the cost of the revitalization of Bell Court at the John Noble Home in the amount of $1,639,308 (Total Cost - $2,373,013 ) BE APPROVED with funding as follows:

   i. $843,090 from John Noble Home Reserve (RF0492); and

   ii. $796,218 from the issuance of debenture; and

C. THAT the Mayor and Clerk BE AUTHORIZED to sign the Development Agreement with the Ministry of Long Term Care and the Corporation of the County of Brant; and

D. THAT the necessary by-law to authorize the Bell Court Revitalization project and to make provision for financing the Project BE FORWARDED to Council for adoption; and

E. THAT $15,519.99 from capital project JN1606 Day and Stay Design BE RETURNED to the John Noble Home Capital Reserve (RF492) and the project BE CLOSED; and

F. THAT $552,269.60 from capital project JN1704 Bell Court Day and Stay Area BE RETURNED to the John Noble Capital Reserve (RF492) and the project BE CLOSED.

5.1.8 Homeless Encampments [Financial Impact: None], 2019-502

THAT report 2019-502 Homeless Encampments BE RECEIVED.

5.1.9 Emergency Procurement for Cockshutt Bridge Maintenance Services [Financial Impact – None], 2019-615


5.1.10 Roundabout Installation Policy Development Update [Financial Impact - none], 2019-377

A. THAT Report No. 2019-377 titled “Roundabout Installation Policy Development Update” BE RECEIVED; and
B. THAT staff BE DIRECTED to continue work on the Draft Roundabout Installation Policy attached, “Appendix A: Roundabout Installation Policy (Draft 1),” that is required for Bylaw review/amendments and design standard changes; and

C. THAT staff BE DIRECTED to engage the Vision Zero Road Safety Committee in the further development of this policy and present the final version for its review and recommendation to Council.

5.1.12 Lorne Crescent at Dufferin Avenue / Jarvis Street – Traffic Control [Financial Impact $300], 2019-577

A. THAT Stop control BE BY-LAWED on Lorne Crescent at Dufferin Avenue / Jarvis Street; and


5.1.13 Acceptance of Underground/Aboveground Services in the Wyndfield West Phase 2A/2B – Stage 2 Subdivision Development [Financial Impact – None], 2019-519

THAT The Corporation of the City of Brantford ACCEPT, for maintenance purposes, the underground public services comprised of watermains, mainline valves, storm and sanitary sewers and related appurtenances and the aboveground public services comprised of curbs, gutters, sidewalks, boulevards, road base, paved roads, paved driveway approaches, water services, hydrants and street lighting on the following streets, comprising Wyndfield West Phase 2A/2B – Stage 2 as shown on Registered Plan No. 2M-1920 and Plan No. 2R-7215, which have been constructed in accordance with the provisions of the Subdivision Agreement:

- Bisset Avenue: From Municipal Number 14 Bisset Avenue to Blackburn Drive, As shown on Plan 2R-7215, Part 1 and As shown on Plan 2M-1920.
- Mercer Avenue: Flanking Lot 19, Plan 2M-1920, East of Bisset Avenue.

5.2 CONSENT ITEMS

5.2.1 Temporary Road Closures – October 2019 [Financial Impact – None], 2019-580

THAT Report 2019-580 titled “Temporary Road Closures – October 2019” BE RECEIVED, which outlines information on the following events:
- Take Back the Night Walk (Thursday, September 19, 2019)
- Howitzer Repositioning Rehearsal (Thursday, September 26, 2019)
- Valour Day & Howitzer Rededication Ceremony & Parade (Saturday, September 28, 2019)
- Remembrance Day (Monday, November 11, 2019)

5.2.3 Minutes

5.2.3.1 Committee of the Whole - Operations and Administration - September 10, 2019

5.2.3.2 Brantford Municipal Airport Board - July 8, 2019

5.2.3.3 Environmental and Sustainability Policy Advisory Committee - June 20, 2019

5.2.3.4 Brantford Accessibility Advisory Committee - June 6, 2019

The Committee then considered the following Items for Consideration and Consent (Items 5.1.1, 5.1.2, 5.1.6, 5.1.11, and 5.2.2) that were separated for discussion purposes.

5.1.1 Audit and Accountability Fund Service Review: Interim Report [Financial Impact: None], 2019-621

Presentation

Aaron Wallace, Director of Corporate Initiatives and Community Strategies and Bruce Peever, KPMG Canada

Aaron Wallace and Bruce Peever provided a presentation, a copy of which will be saved to the committee file.

Bruce Peever of KPMG Canada responded to various questions from the committee.

Recommendation

Recorded vote on Item 5.1.1

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

5.1.2 Brant Food Charter and Toolkit (DEFERRAL from September 24, 2019 City Council meeting)

Recommendation

THAT the Brant Food Charter and Toolkit presented by Brant Food System Coalition and Grand River Healthy Communities BE RECEIVED.

The following amendment was withdrawn by the mover and seconder:

Amendment (withdrawn)

THAT the following BE ADDED as Clause B:

B. THAT the City of Brantford ADOPT the following principles contained within the revised Brant Food Charter as the foundation of a comprehensive food security framework for research, planning and policy and program development:

   i. Individual and Community Health and Well-Being

      o Recognizing that healthy and nutritious food contributes to physical, mental, emotional, and spiritual well-being.

   ii. Fairness and Dignity for All

      o The right to safe, healthy, culturally acceptable, and affordable food for all.

      o Accessing healthy food with dignity.

   iii. Local Food Production

      o Supporting local farmers and local food processing companies in an economically and environmentally sustainable manner, including land use protection.
o Ensuring local farming and food production continues to be a way of way of life for future generations.

iv. Environmental Sustainability
   o Protecting water, soil, agricultural land, and ecosystems using environmentally sustainable farming methods.
   o Decreasing the amount of food waste at all levels of the food system.

v. Education and Skills
   o Having the knowledge, skills, and confidence to select, grow, and prepare foods in a way that supports overall well-being.
   o Understanding the food system and our role in it

The following amendment to the amendment was withdrawn by the mover and the seconder:

**Amendment to the Amendment (withdrawn)**

THAT the amendment BE AMENDED to delete the words “The right” in the first bullet point in Clause Bii and replace with the word “Access”.

**Amendment**

Moved by Councillor Antoski
Seconded by Councillor Martin

THAT the following BE ADDED as Clause B:

B. THAT the City of Brantford ADOPT, in principle, the following principles contained within the revised Brantford/Brant Food Charter, as the foundation of a comprehensive food security framework for research, planning and policy and program development, to replace the Brant Food Charter adopted by Council on September 18, 2018:

i. Individual and Community Health and Well-Being
   o Recognizing that healthy and nutritious food contributes to physical, mental, emotional, and spiritual well-being.

ii. Fairness and Dignity for All
o The right to safe, healthy, culturally acceptable, and affordable food for all.

o Accessing healthy food with dignity.

iii. Local Food Production

o Supporting local farmers and local food processing companies in an economically and environmentally sustainable manner, including land use protection.

o Ensuring local farming and food production continues to be a way of way of life for future generations.

iv. Environmental Sustainability

o Protecting water, soil, agricultural land, and ecosystems using environmentally sustainable farming methods.

o Decreasing the amount of food waste at all levels of the food system.

v. Education and Skills

o Having the knowledge, skills, and confidence to select, grow, and prepare foods in a way that supports overall well-being.

o Understanding the food system and our role in it

Recorded vote on the amendment to Item 5.1.2

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

Recorded vote on Item 5.1.2 as amended

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

A. THAT Report 2019-555 entitled “Amendments to Chapter 326 - General Provisions - Issue of Licenses of the City of Brantford Municipal Code to licence Hotels and Motels” BE RECEIVED; and

B. THAT a by-law to amend Chapter 326 of the City of Brantford Municipal Code as it relates to the licensing and fees of Hotels and Motels as outlined in Report 2019-555 BE PRESENTED to Council for adoption; and

C. THAT, following adoption of the by-law referenced in Clause B above, staff BE DIRECTED to proceed with the implementation of the Hotel and Motel Licensing program as outlined in Report 2019-555; and

D. THAT staff BE DIRECTED to research and provide a report for Council’s consideration regarding the feasibility of licensing short term accommodation rentals.

Recorded vote on Item 5.1.6

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

5.1.11 Amending On-street Parking Regulations Policy [Financial Impact – None], 2019-622

A. THAT Report 2019-622 regarding the Amending On-street Parking Regulations Policy BE RECEIVED; and

B. THAT the necessary By-law to amend By-law 70-2010 to adopt a new Public Works 021 – Amending On-street Parking Regulations Policy attached as Appendix “A” to Report 2019-622 BE PRESENTED to City Council for adoption; and

C. THAT following adoption of the By-law referenced in Clause B above, that staff BE DIRECTED to meet with the Vision Zero Road Safety Committee and the Brantford Accessibility Advisory Committee to provide an overview of their role in the new Amending On-street Parking Regulations Policy.
Recorded vote on Item 5.1.11

YES: (9): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

NO: (1): Councillor Martin

CARRIED (9 to 1)

5.2.2 Community Physician Recruitment 2019 Program Report and 2020 Action Plan [Financial Impact: None], 2019-595


Recorded vote on Item 5.2.2

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

6. RESOLUTIONS

6.1 Locate Contract - Councillor Vanderstelt

Moved by Councillor Vanderstelt
Seconded by Councillor McCreary

WHEREAS a Corporation who owns or operates underground infrastructure in Ontario is mandated under the Ontario Underground Infrastructure Notification System Act, 2012 to provide free locate services; and

WHEREAS the City of Brantford owns and operates underground infrastructure related to drinking water, wastewater, stormwater, street lights, and traffic signals; and

WHEREAS the City of Brantford uses services of a contractor to locate its underground infrastructure when locate request is submitted to Ontario One Call by any excavator prior to the dig; and
WHEREAS underperformance of the current locate contractor can cause delay of projects, impact customer service level and has the potential to affect public safety; and

WHEREAS the Purchasing Policy of the City of Brantford includes the Vendor Performance Program to monitor their performance, to hold Vendors accountable for their actions and their responsibilities under contract with the City as well as a means to communicate to the Vendor both positive and negative demonstrated performance;

NOW THEREFORE BE IT RESOLVED THAT staff submit a report to Council on performance of the locate contract service, effect of contractor’s underperformance on the City services, and measures taken to remedy and restore services to acceptable level.

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

6.2 Designated Accessible Parking Space - Councillor Antoski

Moved by Councillor Antoski
Seconded by Councillor Carpenter

WHEREAS a request for an accessible parking space in front of 37 Curtis Street has been received; and

WHEREAS on-street parking is permitted in front of 37 Curtis Street during the first half of the month; and

WHEREAS the Province has issued an accessible parking permit to the requester; and

WHEREAS the City has received documentation from the resident's medical team supporting the designated accessible parking spot due to its medical benefits for the resident; and

WHEREAS the requester does not have adequate off-street parking for accessible needs;

NOW THEREFORE BE IT RESOLVED:

A. THAT on-street parking in front of 37 Curtis Street BE DESIGNATED as an accessible space when parking is permitted on the first half of the month; and
B. THAT Staff BE DIRECTED to bring forth any necessary by-law amendments pertaining to this resolution for Council adoption.

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

6.3 Resolution Declaring a Climate Emergency and Imperative Climate Action for The City of Brantford – Councillor Antoski

This resolution was withdrawn.

6.4 Funding for the City of Brantford Remembrance Day Event - Councillor Carpenter

Moved by Councillor Carpenter
Seconded by Councillor Martin

WHEREAS every year on November 11, Canadians pause in a moment of silence to honour and remember the men and women who have served and continue to serve Canada during times of war, conflict and peace; and

WHEREAS ceremonies are held across Canada on November 11 in honour of veterans; and

WHEREAS the City of Brantford holds an annual Remembrance Day Ceremony at the Brant County War Memorial on November 11; and

WHEREAS currently City Council annually contributes $2,500 to cover the costs of the fly-pass for the annual Remembrance Day Service; and

WHEREAS there are further costs associated with ensuring the success of the ceremony, including pamphlets, sound systems and seating for the ceremony;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Brantford contribute an additional $3,500 to the 2019 Remembrance Day Ceremony, funded through the Council Priorities Reserve Fund (RF0558).

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall
6.5 Customer Contact Centre and Use of Customer Relationship Management System to Log Requests for Service or General Enquiries - Councillor Utley

Moved by Councillor Utley
Seconded by Councillor Carpenter

WHEREAS in 2015 Council approved the Customer Relationship Management (CRM) system to streamline complaints, inquiries and calls for help with the public; and

WHEREAS requests for help by the public are received by the Customer Contact Centre and channeled to appropriate departments for follow up and action; and

WHEREAS many complaints, questions and calls for help are often received directly by their Ward Councillor and in turn department or staff member circumventing the Customer Contact Centre process; and

WHEREAS by not using the Customer Contact Centre process complaints, enquires and requests for service jump the queue and may not get recorded in the system; and

WHEREAS not all residents receive a reply to their enquires or complaints and in many cases contact their Ward Councillors in frustration for help; and

WHEREAS there is inconsistency with members of Council using or not using the Customer Contact Centre to log concerns;

NOW THEREFORE BE IT RESOLVED THAT Corporate Services BE DIRECTED to review the current process for effectiveness and provide Council with a report in the first quarter of 2020 cycle, indicating the following:

1. What is working well with the Customer Relationship Management system?
2. What can be improved with the Customer Relationship Management System?
3. How can complaints and requests be categorized and prioritized so that urgent matters can be escalated?
4. Create a flow chart for Council, staff and the public to explain how requests for service, general enquiries and complaints and are handled.
5. Investigate how Councillors may be able to access the Customer Relationship Management system.
6. What do you recommend to refresh Council and Staff with the CRM process?

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (11 to 0)

7. NOTICES OF MOTION

8. ADJOURNMENT

The meeting adjourned at 8:20 p.m.

________________________________  ________________________________
Chair                               C. Gauthier, Deputy Clerk/Manger, Legislative Services