August 27, 2019

Committee of the Whole – Operations and Administration
Report #2019-08-13

REPORT TO: Mayor and Members
City Council

Your Committee of the Whole – Operations and Administration submits the following recommendations from its meeting held on August 13, 2019:

1. **Joint Use Agreement [Financial Impact – None], 2019-467**
   
   A. THAT Report 2019-467 titled “Joint Use Agreement” BE RECEIVED; and
   
   B. THAT the Clerk BE DIRECTED to place the Joint Use Agreement as appended between The Corporation of the City of Brantford, the Grand Erie District School Board (GEDSB) and the Brant Haldimand Norfolk Catholic District School Board (BHNCDSB) on the Council signing by-law, and that staff BE DIRECTED to present a by-law to update the Parks and Recreation Affiliation Policy #006 to remove reference to the Joint Use Agreement.

2. **Approval of the Community Safety and Well-Being Advisory Committee [Financial Impact - None], 2019-418**
   
   A. THAT Staff Report 2019-418, Approval of the Community Safety and Well-Being Advisory Committee, BE RECEIVED; and
   
   B. THAT, as required under Section 187 of the Bill 175, Safer Ontario Act, 2018, staff BE DIRECTED to prepare the necessary by-law to amend Chapter 26 of the City of Brantford Municipal Code to establish a Community Safety and Well-Being Advisory Committee with the mandate to lead, implement and monitor a Community Safety and Well-Being Plan for the City of Brantford comprised of the following members, or designate:

   - Mayor, City of Brantford (ex-officio)
   - Chief of Police, Brantford Police Services
   - Campus Manager (Brantford) Conestoga College Institute of Advanced Learning
   - Senior Executive Officer, Wilfrid Laurier University, Brantford Campus
   - Director of Clinical Services, St. Leonard’s Community Services
   - Director of Services, Woodview Mental Health and Autism Services
   - Executive Director, De dwa da dehs nye>si, Aboriginal Health Centre
   - Executive Director, Canadian Mental Health Association, Brant Haldimand Norfolk
   - Executive Director, Grand River Community Health Centre
   - President and CEO, Brant Community Healthcare System
   - Strategic Community Research Liaison, Centre for Research on Security Practices, Laurier Brantford
   - Medical Officer of Health, Brant County Health Unit
• Member of the Brant Elder Abuse Committee
• Member of the Brantford Brant Chamber of Commerce
• Member of the Downtown Business Improvement Area
• Three Citizen Representatives (minimum one senior citizen)

3. Feasibility Study for the Oak Park Road Extension [Financial Impact - $950,000], 2019-453

A. THAT Report titled Feasibility Study for the Oak Park Road Extension BE RECEIVED; and

B. THAT staff BE DIRECTED to initiate the Municipal Class Environmental Assessment (EA) study for the Oak Park Road Extension; and

C. THAT Council APPROVE funding of $950,000 from the Transportation Development Charges Reserve Fund (RF0406) to be added to capital project RD1603, Oak Park Road Extension (from Hardy Road south to Colborne Street); and

D. THAT the General Manager, Public Works Commission and the Purchasing Officer BE AUTHORIZED to award Oak Park Road Extension Municipal Class Environmental Assessment as "Pre approved Solicitation", in accordance with the City of Brantford's Purchasing Policy; and

E. THAT Staff BE DIRECTED to include in the Oak Park Road Extension Environmental Assessment the identification of mitigation measures for the residents affected by the new roadway including, but not limited, to noise mitigation measures, in consultation with the Ward Councillors and the residents; and

F. THAT the following capital projects BE DEFERRED outside the 10 year capital forecast pending the completion of the Transportation Master Plan Update currently underway to allow funds to be prioritized for the Oak Park Road Extension:

   (i) Veterans Memorial Pkwy Extension from Market St to Colborne St/WGP in the amount of $19,850,000;

   (ii) Veterans Memorial Pkwy (Mount Pleasant St. to Erie Ave with Bridges) in the amount of $23,014,000; and

G. THAT unspent funds allocated in previous years to RD1502 - Veterans Memorial Parkway Extension, and RD1501 - Veterans Memorial Parkway (Mount Pleasant St. to Erie Ave with Bridges) BE RETURNED to their original funding sources, and these projects BE CLOSED; and
H. THAT Staff BE DIRECTED to exclude the use of the Glebe Lands in the transportation alternatives being developed for the City as part of the Transportation Master Plan update that is currently underway, unless otherwise requested by the Six Nations of the Grand River; and

I. THAT Staff BE DIRECTED to develop a disposition strategy for the properties acquired for the Veterans Memorial Parkway that are no longer required for that project, following the completion of the Transportation Master Plan, and REPORT BACK to Council following the completion of the Transportation Master Plan update with a recommended disposition strategy and options on how to direct funds from the sale of any properties.

4. **Funding for Private Sanitary Sewer Lateral Replacement Grant Program**
   **[Financial Impact – $50,000]**, 2019-446
   
   A. THAT Report No. 2019-446 titled “Funding for Private Sanitary Sewer Lateral Replacement Grant Program”, BE RECEIVED; and
   
   B. THAT Council APPROVE a funding of $50,000 for the Private Sanitary Sewer Lateral Replacement Grant Program from the Wastewater and Related Reserve (RF0540).

5. **Wastewater Treatment Plant Digester Gas Line Repair**
   **[Financial Impact - $150,000]**, 2019-322
   
   A. THAT Report 2019-322 “Wastewater Treatment Plant Digester Gas Line Repair” BE RECEIVED; and
   
   B. THAT Council APPROVE the Wastewater Treatment Plant Digester Gas Line Repair works outlined in Report 2019-322 and the estimated cost not to exceed $150,000 for the work BE FUNDED from the Wastewater and Related Reserve Fund (RF0540).

6. **Amending On-Street Parking Regulations Policy**
   **[Financial Impact – None]**, 2019-474
   
   THAT the following BE REFERRED back to Staff:
   
   A. THAT Report 2019-474 regarding the Amending On-street Parking Regulations Policy BE RECEIVED; and
   
   B. THAT the necessary By-law to amend By-law 70-2010 to adopt Public Works 021 – Amending On-street Parking Regulations Policy attached as Appendix “A” to Report 2019-474 BE PRESENTED to City Council for adoption.
7. **Project Update – Transportation Master Plan and Master Servicing Plan [Financial Impact - $240,000], 2019-459**

   A. THAT Report 2019-459 “Project Update – Transportation Master Plan and Master Servicing Plan” BE RECEIVED; and

   B. THAT Council APPROVE additional funding of $155,000; $77,500 from the Water Development Charges Reserve Fund (RF0409), and $77,500 from the Wastewater Development Charges Reserve Fund (RF0408) to be added to capital project CP1701, Master Servicing; and

   C. THAT Council APPROVE $155,000 be added to the existing consulting engineering contract awarded to GMBluePlan Engineering Ltd. pursuant to the City’s Purchasing Policy; and

   D. THAT additional funding for consulting services and other ancillary items in the amount of $85,000 BE ADDED to capital project TS1708, Transportation Master Plan from the Transportation Development Charges Reserve Fund (RF0406), and

   E. THAT Council APPROVE $35,000 be added to the existing consulting engineering contract awarded to Dillion Consulting Ltd. pursuant to the City’s Purchasing Policy.

8. **King and Benton Redevelopment Corp. – Parkside Drive Subdivision Agreement [Financial Impact – None], 2019-325**

   A. THAT Report 2019-325, “King and Benton Redevelopment Corp. – Parkside Drive Subdivision Agreement” BE RECEIVED; and

   B. THAT the Clerk BE DIRECTED to place the Subdivision Agreement between The Corporation of the City of Brantford, Brantford Power, King and Benton Redevelopment Corp. and Epireon Capital Limited on a signing by-law for approval of City Council.

9. **Options for Road Painting Methods [Financial Implications - $100,000], 2019-433**

   A. THAT Report 2019-433, entitled “Options for Road Painting Methods”, BE RECEIVED; and

   B. THAT staff BE DIRECTED to develop an asset tracking database of pavement markings and type throughout the city; and

   C. THAT staff BE DIRECTED to develop a long range maintenance budget program to ensure continuity of reflectivity based on original design.
10. **Universal Transit Pass Agreement with Wilfrid Laurier University and Wilfrid Laurier University Students’ Union [Financial Implications - $10,000 annual revenue], 2019-452**

A. THAT Report 2019-452 “Universal Transit Pass Agreement with Wilfred Laurier University and Wilfred Laurier University Students’ Union” BE RECEIVED; and

B. THAT the Clerk BE DIRECTED to place the five year Agreement between The Corporation of the City of Brantford and Wilfrid Laurier University (WLU) and Wilfrid Laurier University Students’ Union (WLUSU) for provision of the Universal Transit Pass (U-Pass) from April 30, 2019 to April 29, 2024 on the Signing By-law.

11. **Brantview Heights Subdivision Phase 2 – Traffic and Parking Control [Financial Impact – None], 2019-478**

A. THAT stop controls BE BY-LAWED to regulate the right-of-way at intersections within the Brantview Heights Subdivision, Phase 2; and

B. THAT Schedule “1” of Traffic Bylaw 37-83 which pertains to “Through Highways” BE AMENDED as outlined in Appendix “A” of Traffic Report No. 2019-478; and

C. THAT parking controls BE BY-LAWED to on-street parking within the Brantview Heights Subdivision, Phase 2; and

D. THAT Schedule “7” of Parking Bylaw 144-88 which pertains to Parking Prohibited At Anytime” BE AMENDED as outlined in Appendix “A” of Traffic Report No. 2019-478.

12. **Wyndfield West Subdivision Phase 7B - Parking Control [Financial Impact - None], 2019-479**

THAT parking controls BE BY-LAWED to on-street parking within the Wyndfield West Phase 7B and Schedule “7” of Parking By-law 144-88 which pertains to “Parking Prohibited At Anytime” BE AMENDED as outlined in Appendix “A” of Traffic Report No. 2019-479.

13. **Banbury Road – Parking Control (Deferred from February 26, 2019 City Council meeting, pending the holding of a Ward meeting)**

A. THAT Report 2019-42 pertaining to Banbury Road parking control BE RECEIVED; and

B. THAT Option 2 as follows, as contained in Section 8.0 of Report 2019-42 BE APPROVED:

   (i) THAT alternate side of street parking on Banbury Road REMAIN in place; and
C. THAT a 40 km/h posted speed limit BE BY-LAWED on Banbury Road from Brantwood Park Road (south intersection) to Brantwood Park Road (north intersection) and Schedule “8” of Traffic Bylaw 37-83 which pertains to “Speed Regulations” BE AMENDED and provided to Council for Approval.


A. THAT Report 2019-391, Brant Waterways Foundation (BWF) Trail Improvement & River Access (TIRA) Donation, BE RECEIVED; and

B. THAT staff BE DIRECTED to recognize the BWF for their generous contribution to the City through the installation of signage acknowledging the TIRA donation in Rotary Centennial Waterworks Park in compliance with Corporate – 038 Sponsorship and Donation Policy; and

   i. THAT staff BE DIRECTED to include the following projects at a total cost of $250,000, funded by the BWF, in the 2020 Capital Budget:

   ii. Improvements to the Rotary Centennial Waterworks Park pavilion,

   iii. Completion of ecological studies at Rotary Centennial Waterworks Park,

   iv. River access improvements at D’Aubigny Creek; and

C. THAT staff BE DIRECTED to prepare a licence agreement, in consultation with the Legal and Real Estate Services Department which will permit the BWF to recognize TIRA donors at the pavilion within Rotary Centennial Waterworks Park; and THAT the General Manager Community Programs, Parks and Recreation BE DELEGATED authority to sign this licence agreement; and

D. THAT staff BE DIRECTED to prepare a donation agreement, in consultation with the Legal and Real Estate Services Department between the City and the Brant Waterways Foundation to reflect the $250,000 donation, and THAT the General Manager Community Programs Parks and Recreation BE DELEGATED authority to sign this donation agreement.

15. Wall of Recognition Inductees 2019-2022

A. THAT the following Modern-Day Candidates BE INDUCTED into the Wall of Recognition:

   i. David Neumann for the year of 2019
   ii. Larry Kings for the year of 2020
   iii. Chris Friel for the year of 2021; and
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B. THAT the following Historical Candidates BE INDUCTED into the Wall of Recognition:

i. Joseph Quinlan for the year of 2019
ii. George Watt for the year of 2020
iii. Samuel Suddaby for the year of 2021
iv. Daniel M. Gilkison for the year of 2022; and

C. THAT the existing Wall of Recognition BE REPLICA TED in its current format in the New City Hall in a prominent location, be one of the recommendations considered by the City Accommodations Task Force; and

D. THAT a copy of the recommendation referenced in Clause C above BE FORWARD ED to the City Accommodations Task Force and the General Manager of Public Works.


A. THAT the name of the Environmental Policy Advisory Committee BE CHANGED to the Environmental and Sustainability Policy Advisory Committee; and

B. THAT the necessary by-law to repeal and replace Schedule 11 – “The Environmental Policy Advisory Committee” of Chapter 26 of the City of Brantford Municipal Code as outlined in Appendix “A” attached to the August 13, 2019 memo from the office of the Chief Administrative Officer BE PRESENTED to City Council for adoption; and

C. THAT Staff BE DIRECTED to undertake a review of existing policies, procedures and by-laws, including Corporate Sponsorship and Donation (Corporate – 038) Policy and Chapter 26 of the City of Brantford Municipal Code (Boards – Advisory Committees) and report back to Council on the changes necessary to allow Boards and Advisory Committees to solicit, receive and use donations.

17. Gift and Sponsor Agreement – Neil and Jean Young & Family [Financial Impact: $10,000], 2019-454

THAT Staff Report No. 2019-454 titled “Gift and Sponsor Agreement – Neil and Jean Young and Family” BE RECEIVED.

18. Bell Homestead National Historic Site 2018 Annual Report [Financial Impact - None], 2019-460

That Staff Report 2019-460 titled “Bell Homestead National Historic Site 2018 Annual Report” BE RECEIVED.
19. **Brantford Downtown Outreach Team Update** [Financial Impact - None], 2019-416

THAT Report 2019-416 Brantford Downtown Outreach Team Update BE RECEIVED.

20. **Temporary Road Closures – July/August 2019** [Financial Impact – None], 2019-473

THAT Report 2019-473 titled “Temporary Road Closures – July/August 2019”, which outlines the following events, BE RECEIVED for information:

A. WTFest (Friday, July 26 – Sunday, July 28, 2019)
B. Desiree’s Ride (Saturday, August 17, 2019)
C. San Rocco Procession (Sunday, August 18, 2019)
D. Labour Day Soapbox Derby (Monday, September 2, 2019)
E. SKIP Colour Run (Sunday, September 8, 2019)


THAT the Human Resources Master Plan – 2019 Progress Report BE RECEIVED.

23. **Colborne Street West Signalled Crosswalk**

WHEREAS pedestrian crossing opportunities across Colborne Street West are more than 500 m apart between Oakhill Drive and Canning Street; and

WHEREAS additional crossing opportunities would improve walkability, encourage healthy activity, and promote pedestrian safety; and

WHEREAS there is an existing traffic signal on Colborne Street West between Oakhill Drive and Canning Street at the Brantford Fire Station 4 driveway; and

WHEREAS the traffic signal at Brantford Fire Station 4 currently provides preemption for fire response only; and

WHEREAS a new pedestrian crossing may be retrofitted at the traffic signal location;
NOW THEREFORE BE IT RESOLVED:

A. THAT staff BE AUTHORIZED to retrofit the traffic signal at the Brantford Fire Station 4 driveway to include a pedestrian crossing and necessary connections to existing sidewalks; and

B. THAT staff BE DIRECTED to bring forward the necessary by-law amendments to Council for adoption; and

C. THAT the implementation cost for design and construction in 2020, not to exceed $21,000, BE SUBMITTED as an unmet need as part of the 2020 Estimates process.

24. Extension of 40 km/h Speed Limit – St. George from Hillier Crescent to Tollgate Road

WHEREAS St. George Street is a collector road within a residential neighbourhood; and

WHEREAS St. George Street has a speed limit of 40 Km/h between Henderson Avenue and Barnes Avenue/Hillier Crescent (North); and

WHEREAS St. George Street has a default speed limit of 50 Km/h North of Barnes Avenue to Tollgate Road; and

WHEREAS a petition has been received at Clerk's Offices in City Hall on June 26, 2019 signed by 27 residents to lower the speed limit to 40 Km/h on St. George Street between Barnes Avenue and Tollgate Road; and

NOW THEREFORE BE IT RESOLVED:

A. THAT the speed limit BE CHANGED to 40 Km/h on St. George Street between Barnes Avenue and Tollgate Road; and

B. THAT Staff BE DIRECTED to bring forth any necessary by-law amendments pertaining to this resolution for Council adoption.

25. Permanent Doubling of the Federal Gas Tax

WHEREAS local infrastructure is a vital component of any municipality that improves the life of citizens across the City; and

WHEREAS Strategic Asset Management helps the City manage our infrastructure assets and make better investment decisions. It also helps reduce risk so we can provide reliable and affordable services for our residents; and

WHEREAS Brantford City Council approved the 2017 Asset Management Plan, which includes $3 billion in Public Works, Housing, Parks and Recreation, Tourism and Sanderson Centre Assets and identifies a state of good repair backlog of $227.5 Million based on the age, condition and value of those assets; and
WHEREAS the value of the City’s assets and state of good repair backlog continues to grow; and

WHEREAS Brantford City Council approved a Strategic Asset Management Policy in 2019 that outlines the requirements, overall intentions/principles and the framework that the City will follow when creating Asset Management Plan; and

WHEREAS the City of Brantford along with the majority of other cities across the Country have a significant capital repair and infrastructure deficit as described in the 2014 and 2017 Asset Management Plan’s; and

WHEREAS municipalities require sustainable funding that often include alternative forms of revenue to fund infrastructure improvements; and

WHEREAS the Federal Gas Tax Fund is a permanent source of funding for municipal infrastructure that is predictable, long-term and stable that is helping Ontario’s municipal governments address a the infrastructure deficit while improving environmental sustainability and creating jobs and economic growth; and

WHEREAS the Association of Municipalities of Ontario (AMO) administers the Federal Gas Tax funding; and

WHEREAS the City uses federal gas tax funding to fund infrastructure projects that result in environmental benefits and greenhouse gas reduction such as roadworks, Active transportation (sidewalks and cycle facilities), energy management retrofits, transit and many other program areas; and

WHEREAS the 2019 to 2024 Allocation Agreement will see the City receiving $5.9 Million (2019) increasing to $6.4 Million (2023) from the Federal Gas Tax Fund and in 2019 the City had a one-time doubling of the amount of funding to be applied to eligible City wide capital projects; and

WHEREAS this funding has helped the City reduce the infrastructure deficit from where it would be without the support of the Federal Gas Tax Fund;

NOW THEREFORE BE IT RESOLVED:

A. THAT while the 2019 allocation was doubled on a one time basis, that City Council acknowledge the importance of Federal Gas Tax Fund for the citizens of Brantford; and

B. THAT City of Brantford Council requests to MP McColeman and any other Federal candidates that emerge for the permanent doubling of the Federal Gas Tax Funding allocation; and

C. THAT a copy of this resolution be forwarded to MP McColemen and any candidates representing Brantford-Brant in the 2019 Federal Election; and

D. THAT a copy of this resolution be forwarded to the County of Brant; and
E. THAT a copy of this resolution be forwarded to the Federation of Canadian Municipalities and the Association of Municipalities of Ontario.

26. **All-Way Stops at Johnson Road and Stephenson Road**

   THAT Staff BE DIRECTED to prepare the necessary by-laws to have an all-way stop control installed at the intersections of Johnson Road and Stephenson Road.

27. **All-Way Stops at Johnson Road and Hansford Drive**

   THAT Staff BE DIRECTED to prepare the necessary by-laws to have an all-way stop control installed at the intersections of Johnson Road and Hansford Drive.

Respectfully submitted

Councillor Antoski, Chair