Appendix “A”

Schedule ‘25’ – The Community Safety and Well-being Advisory Committee

1. Name of Board or Advisory Committee
The Community Safety and Well-being Advisory Committee

2. Concise Statement of the Purpose of the Board or Advisory Committee
The Safer Ontario Act, 2018, Part XIII, Section 187 (the “Act”) requires that all Ontario municipalities submit a Community Safety and Well-Being Plan (the “CSWP”) to the Ministry of the Solicitor General prior to January 1, 2021. The Act stipulates that City Council must formally approve the creation of an Advisory Committee that will lead the development and implementation of the CSWP.

3. Mandate of Board or Advisory Committee
The mandate of the Community Safety and Well-being Advisory Committee is to support the development and implementation of a CSWP for Brantford. This Advisory Committee will provide progress updates to Council, and make recommendations to Council regarding the goals, objectives and actions of the CSWP. To assist the City in achieving a Council-approved CSWP, the Advisory Committee’s responsibilities will include, but are not limited to, the following:

1. Identify the unique local risk factors that contribute to crime and victimization.
2. Develop programs and projects to address these risks.
3. Establish an evaluation plan to track and report measurable outcomes.

4. Composition of Board or Advisory Committee
Total of 12 voting members representing the following stakeholder groups:
- Mayor, City of Brantford (ex-officio)
- Chief of Police, Brantford Police Services
- President, Conestoga College Institute of Advanced Learning
- Senior Executive Officer or Delegate, Wilfrid Laurier University, Brantford Campus
- Director of Clinical Services, St. Leonard’s Community Services
- Director of Services, Woodview Mental Health and Autism Services
- Executive Director, De dwa da dehs nye>s, Aboriginal Health Centre
- Executive Director, Canadian Mental Health Association, Brant Haldimand Norfolk
- Executive Director, Grand River Community Health Centre
• President and CEO, Brant Community Healthcare System
• Strategic Community Research Liaison, Centre for Research on Security Practices, Laurier Brantford
• Medical Officer of Health, Brant County Health Unit

The following Municipal Staff will assist the Advisory Committee in fulfilling its mandate, but shall not be voting members of the Advisory Committee:

• General Manager, Community Programs, Parks & Recreation, City of Brantford
• Director, Strategic Planning and Community Partnerships, City of Brantford

5. Lengths of Terms of Members of Board or Advisory Committee

Appointments are made for a term to expire upon City Council’s adoption of the final Community Safety and Well-Being Plan, being a date prior to January 1, 2021.

6. Reporting structure through which the Board or Advisory Committee will report to Council

The Community Safety and Well-being Advisory Committee shall report to Council through the Committee of the Whole – Operations and Administration. A progress report on the development of the CSWP will be provided to Council in Q2 2020, with a completed CSWP provided for Council’s review in Q4 2020.

7. Administrative Department of the City which shall provide administrative and/or budgetary support to the Board or Advisory Committee

(a) Administrative Support and Minutes
   Administrative Support shall be provided by Health and Human Services Staff.

(b) Budgetary Support
   Any budget for the Community Safety and Well-being Advisory Committee shall be submitted along with and determined as part of the budget deliberations for the Health and Human Service’s Budget.

8.1. The Mayor is an ex-officio member of all City Boards and Advisory Committees.

8.2. Should the appointed member for any of the twelve (12) stakeholder groups referenced in Section 4 of this Schedule be unable to attend meetings of the Community Safety and Well-being Advisory Committee, they shall be permitted to appoint an alternate member to attend on their behalf with full voting rights provided that they notify administrative staff support assigned to the Advisory Committee, in writing, in advance of the meeting. In the case of the Mayor, the Member of Council so appointed to act in place and stead of the head of Council in accordance with the provisions of By-law 154-2019 shall attend on the Mayor’s behalf with full voting rights.