Schedule ‘11’ - The Environmental and Sustainability Policy Advisory Committee

1. Name of Board or Advisory Committee
The Environmental and Sustainability Policy Advisory Committee

2. Concise Statement of the Purpose of the Board or Advisory Committee
The purpose of the Environmental and Sustainability Policy Advisory Committee is to advise Council and make recommendations with respect to environmental and municipal sustainability matters, give recommendations and advice to Council with respect to environmental policy issues.

3. Mandate of Board or Advisory Committee
The mandate of the Environmental and Sustainability Policy Advisory Committee is to:

i. give advice to advise Council on environmental and sustainability issues,

i.ii. and to assist municipal staff in the following tasks staff with:

(a) the development and maintenance of a comprehensive environmental plan to be recommended to Council which will contain detailed strategies, goals, actions, action plans, priorities, and other pertinent matters; and

(a) the development of a natural areas inventory, and

(a) any other environmental and/or sustainability related initiatives as directed by Council or requested by staff

iii. (b) the development of a natural areas inventory, and conduct research and assist in the completion of such other research and inquiries as are necessary for the development and maintenance of a comprehensive environmental plan, integrated community sustainability plan, including but not limited to detailed strategies, goals, action plans, priorities and other pertinent matters,

iv. administer the City of Brantford Green Environmental Recognition Awards Program (GreenER) (the “Award”) as approved by Council, with authority to select Award recipients to be recognized at a meeting of Council.

iv.v. Promote and undertake educational, outreach and other activities related to the environment and municipal sustainability.

4. Composition of Board or Advisory Committee
Total of eleven members, consisting of one member of Council, plus ten other members, all appointed by Council to represent the following interest groups:

(a) one member of Council;

(b) one member chosen from among the nominees of Wilfrid Laurier University, Mohawk College and Nipissing University;

(c) one nominee of the elected Council of the Six Nations of the Grand River Indian Band;

(e) one nominee of the County of Brant;

df seven eight members chosen from the public, selected from among persons who have qualifications and relevant experience, including but not limited to:
i. Awareness and interest in environmental and municipal sustainability;
   ii. Knowledge, skill, or experience in the development of:
       a. Environmental or integrated community sustainability plans
       b. Detailed strategies
       c. Action plans, or
       d. Environmental and sustainability priorities in a municipal setting
   i.ili. Availability to attend Committee and Sub-Committee meetings.

5. Lengths of Terms of Members of Board or Advisory Committee

Four years, with appointments to be staggered so that approximately half of the positions terminate and are eligible for new appointments on a biennial basis. Despite the foregoing, the member of Council shall have a one year term.

6. Reporting structure through which the Board or Advisory Committee will report to Council

The Environmental Policy and Sustainability Advisory Committee shall report to Council through the Committee of the Whole - Operations and Administration.

7. Administrative Department of the City which shall provide administrative support to the Board or Advisory Committee

(a) Administrative Support and Minutes

   Administrative Support shall be provided by staff from within the Clerk’s Department.

   (b) Staff Liaison

   Staff liaison support shall be provided from the Chief Administrative Officer’s office, specifically the Climate Change Officer.

8. Budgetary Support

The Budget for the Environmental Policy Advisory Committee shall be submitted along with and determined as part of the budget deliberations for the Public Works Commission’s Budget. By-law 65-2016, 26 April, 2016


Representatives from the Ministry of Ontario Natural Resources, Ministry of the Environment and the Grand River Conservation Authority will may be invited to attend meetings and to offer technical support only from time to time as requested. These representatives shall be deemed to be non-members attached as liaisons as outlined in Section 26.5.8 of this Chapter.