



**RESTORATION OF FIELD HOWITZER  
CANNON WORKING GROUP  
MINUTES**

**TUESDAY, MAY 7, 2019**

**12:00 PM**

**CHARLIE WARD ROOM, BRANTFORD CITY HALL**

**1. ELECTIONS**

Councillor Utley and Councillor McCreary were both acclaimed as Co-Chairs for a term to expire November 14, 2019.

**2. ROLL CALL**

Present: Councillor McCreary, Councillor Utley, Councillor Sless, Councillor Carpenter

Also

Present: M. Figueiredo, K. Finney, S. Munroe, R. Nechelput, B. Hughes

Regrets: Councillor Van Tilborg, Councillor Vanderstelt

**3. DECLARATION OF CONFLICTS OF INTEREST**

None

**4. PRESENTATIONS / DELEGATIONS**

None

**5. ITEMS FOR CONSIDERATION**

- 5.1 Memo RE: Installing the Restored Field Howitzer in Jubilee Terrace Park**  
– S. Munroe, Arts & Culture Development Officer

S. Munroe provided a summary of the memo to the Task Force, and provided members with options for housing the cannon.

Councillor McCreary suggested that it may not be beneficial to encase the cannon, and that video surveillance could be considered as a deterrent for vandalism.

Councillor Carpenter suggested that annual maintenance for the cannon should be budgeted.

S. Munroe suggested that a professional conservator could be contacted for maintenance consultation.

It was decided through general consensus that the Working Group would prefer the cannon left uncovered without a canopy or similar structure.

## **5.2 Update on Visit to G. Bibby**

Councillors McCreary and Utley presented photos taken of the cannon during their visit. The photos depicted the cannon in its partially-restored state.

Councillor Sless asked if the project was still progressing according to budget. Staff informed the Councillor that a payment schedule had been established, but more paint will need to be purchased that had not been previously accounted for.

Councillor Sless also asked when the cannon could be expected to be completed. Councillor McCreary informed the Working Group that G. Bibby expected the work to be completed by the end of May.

## **5.3 Site Preparation**

B. Hughes answered questions from members regarding various aspects of site preparation. Installation of the cannon itself will be weather-permitting. The cannon will need to be transported back to the site without damaging any of the restoration work done to the cannon. It was suggested that G. Bibby could transport the cannon.

Anti-vandalism mechanisms will also need to be investigated. B. Hughes suggested that that floral feature or low-cost hedge around the cannon could help deter vandalism as well as hide the lighting fixtures. Councillor Utley requested that staff provide some options regarding low-cost hedges/flowers to surround the cannon at a future meeting.

Members asked if the lights would be affixed to the concrete. B. Hughes informed the members that staff will need specification regarding types of lighting, and the type of lighting would determine the method of installation.

#### **5.4 Memorial Plaque**

Councillor Carpenter suggested that the Great War Centenary Group could be contacted to help create the plaque. A QR code could also be included on the plaque so that visitors to the cannon could access more information about the cannon electronically.

B. Hughes advised members that a sign rather than a bronze plaque would be less likely to be vandalized.

#### **5.5 Winterizing Cannon**

As mentioned previously, staff suggested that a professional conservator be contacted to provide consulting services for the maintenance of the cannon.

Councillor Utleby requested that staff bring a recommendation forward regarding a maintenance plan and related items.

#### **5.6 Budget Update**

R. Nechelpet provided a budget update, and suggested that any funds remaining after the restoration and installation of the cannon could be used to fund a public presentation of the cannon.

#### **5.7 Next Steps**

The Working Group will look to have a meeting in the near future regarding the installation of the cannon.

<b>6. CONSENT ITEMS</b>
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None

<b>7. RESOLUTIONS</b>
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None

<b>8. NOTICES OF MOTION</b>
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None

<b>9. ADJOURNMENT</b>
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The Meeting was adjourned at 12:44 PM.