Date June 11, 2019                      Report No. 2019-336

To  Chair and Members
    Committee of the Whole – Operations and Administration

From  E. (Beth) Goodger, General Manager
       Public Works Commission

1.0 Type of Report
   Consent Item
   Item For Consideration [X]

2.0 Topic  Ontario Main Street Revitalization Initiative [Financial Impact - $117,124.39 (Grant Funding), $25,000 (Capital Project PL1703)]

3.0 Recommendation
   A. THAT Report No. 2019-336 regarding Ontario Main Street Revitalization Initiative BE RECEIVED; and
   B. THAT staff BE DIRECTED to implement Ontario Main Street Revitalization Initiative projects as detailed in Report 2019-336 at a cost not to exceed $142,124.39 from Downtown Revitalization account RD1702 to be funded through transfers from:
      a. Main Street Revitalization Initiative Reserve Fund (RF0450) in the amount of $117,124.39; and
      b. Capital Project PL1703 – Street Furniture Façade Grant in the amount of $25,000.
4.0 Purpose and Overview

The purpose of this report is to obtain Council approval to begin implementation of the preferred list of infrastructure improvements identified in the Committee of the Whole – Community Development report CD2018-073 and detailed in this report. The preferred list of improvements includes additional/replacement of ash and waste containers, benches, bike racks and planters. The project will be funded through the Main Street Revitalization Initiative Reserve Fund (RF0450) created under By-law 89-2018.

5.0 Background

On January 23, 2018 the Ministry of Agriculture, Food and Rural Affairs announced $26 million of funding to support Ontario’s Main Street Revitalization Initiatives. On March 20, 2018, the Association of Municipalities of Ontario (AMO) released the schedule of funding and allocated $115,838.58 to Brantford. This amount must be spent by March 31, 2020.

During its June 26, 2018 meeting, Council directed staff to report back with the final plan for the preferred list of Downtown infrastructure projects identified in Report CD2018-073 Ontario’s Main Street Revitalization Initiative as outlined below:

- Additional and/or replacement of street furniture including benches
- Molok-style containers
- Ash containers
- Flower planters; and
- Bike racks

These assets will be purchased in accordance with the approved furniture styles identified in the Downtown Streetscaping Design Plan, 2011 and as shown in Appendix B. The only exceptions will be for the waste and ash containers, which are discussed in detail under the “Analysis” section of this report.

There is also funding available outside of the Ontario Main Street Revitalization Initiative totaling $25,000 that was approved by Council in January 2017 from the Street Furniture Façade Grant Project PL1703 to further enhance the downtown core.
6.0 Corporate Policy Context

The Ontario Main Street Revitalization Initiative supports two goals of the City’s Strategic Plan 2014-2018:

- Managed Growth and Environmental Leadership – by ensuring assets are protected and well maintained, and
- Economic Vitality and Innovation – business friendly community, portraying a positive image, and being vibrant and successful.

Bike racks in the downtown supports the City in achieving a “Bicycle Friendly Community” designation through Share the Road Cycling Coalition as presented to the Committee of the Whole – Community Development on May 7, 2019.

Replacing waste containers and adding ash containers supports the Downtown Cleanliness and Garbage Service Levels motion carried during the May 14, 2019 Committee of the Whole – Operations and Administration and approved by Council on May 28, 2019 (Item 14 of COW-OA Report #2019-05).

7.0 Input From Other Sources

Review and input for this report was completed by staff from Engineering and Operational Services in the Public Works Commission, Planning in the Community Development Commission, Parks Services in the Community Programs, Parks and Recreation Commission and Finance in the Corporate Services Commission.

The Downtown Brantford Business Improvement Area (DBBIA) was also notified of this report at no-quorum during the May 9, 2019 DBBIA Board of Management meeting.

8.0 Analysis

Waste Containers

Operational Services staff identified waste container locations currently within the downtown that require frequent cleanout. These locations (listed below) are ideal candidates for upgraded waste containers:

- 150 Dalhousie Street
- 136 Dalhousie Street
• 38 Market Street

Staff is recommending containers that can be relocated, are solar powered to self-compact, and able to hold a greater amount of waste than the typical containers currently found within the downtown. The containers will include access to software that allows the City’s Operational Services staff to see when containers are full and require cleanout.

Molok-style containers are not being recommended by staff for the following reasons:

• Deep underground infrastructure is required and would make them a permanent fixture in the downtown.

• Obstruct potential design options for streetscaping and underground infrastructure upgrades.

• Cleanout requires specialized heavy machinery potentially creating hazards for pedestrians and/or traffic.

• Utility relocation may be required during installation increasing the cost of the project and potentially reducing the amount of funding for other infrastructure.

Ash Containers

Locations are being identified in areas where staff observed a high concentration of discarded cigarettes on the street or sidewalk. Initial plans are to install six ash containers at the following locations:

• All four corners at the intersection of Dalhousie Street and Queen Street

• 93 Dalhousie Street

• 112 Dalhousie Street

All ash containers will be secured to nearby street light poles for ease of use and cleanout.

Street Furniture

The resolution in June 2018 also included the addition/replacement of street furniture such as flower planters, benches and bike racks. Appendix A maps
locations where infrastructure will be installed on Colborne Street, Dalhousie Street, Market Street and Charlotte Street and Appendix C lists locations by address. With the funds available, it is estimated that an additional 16 benches and 30 bike racks will be installed throughout the downtown and that 21 planters will replace the existing concrete planters.

Flower planters, benches and bike racks designs will be purchased according to the approved styles detailed in the Downtown Streetscape Design Plan, 2011. Images of these styles have been extracted from the document and attached in Appendix B.

Quantities and Cost

Table 1 below details the quantities and the estimated costs per unit as well as the total cost of the initiative. Installation is expected to be completed by contractors currently employed by the City.

It is noted that the $25,000 from Capital Project PL1703 – Street Furniture Façade Grant is not included in the table below and that it will be allocated to purchase additional street furniture including associated installation costs.

<table>
<thead>
<tr>
<th>Infrastructure</th>
<th>No. of Units Being Installed</th>
<th>Estimated Cost per unit (incl. installation)</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste Containers</td>
<td>4</td>
<td>$11,750</td>
<td>$47,000</td>
</tr>
<tr>
<td>Ash Containers</td>
<td>6</td>
<td>$500</td>
<td>$3,000</td>
</tr>
<tr>
<td>Benches</td>
<td>16</td>
<td>$1,600</td>
<td>$25,600</td>
</tr>
<tr>
<td>Planters</td>
<td>21</td>
<td>$1,200</td>
<td>$25,200</td>
</tr>
<tr>
<td>Bike Racks</td>
<td>30</td>
<td>$500</td>
<td>$15,000</td>
</tr>
<tr>
<td>Contingency</td>
<td></td>
<td></td>
<td>$1,324.39</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>$117,124.39</td>
</tr>
</tbody>
</table>

Table 1 - Estimated Quantity and Cost of Infrastructure

The Contingency allowance in table 1 above will be used to increase quantities or cover potential costs once quotations are received from vendors.

Maintenance for waste containers and planters is not expected to change because the existing infrastructure will be removed and the new ones placed in
the same general area. The additional benches, bike racks and ash containers require minimal maintenance or cleanout.

Sustainability costing for stolen or damaged assets that occurs after installation is not eligible for replacement through this grant. The quantities listed in Table 1 are also subject to change depending on the market price received from suppliers through the Request for Quotation process and availability.

The Downtown Revitalization Program office includes capital projects that will improve underground and above ground infrastructure within the downtown core. Implementation of these new surface assets will complement the upcoming revitalization program, begin the transformation efforts needed to create an inviting downtown, and unlock possibilities and potential for how downtown public space is best used.

### 9.0 Financial Implications

The Ontario Main Street Revitalization Initiative allocation in March 2018 of $115,838.58 was deposited into a reserve fund in accordance with the Municipal Funding Agreement. The 2019 available funding (including interest earned in 2018) is $117,124.39.

Council also approved recommendations in January 2017 through the Downtown Business Performance Grant Program Advisory Committee for $25,000 in funding for Street Furniture Façade Grant Project PL1703 to enhance street furniture in the downtown core.

Table 2 below summarizes the project budget and reserve funding sources that are being transferred to Downtown Revitalization account RD1702.

<table>
<thead>
<tr>
<th>Project</th>
<th>Funding Source</th>
<th>Total Funding Vacant to be Utilized</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ontario Main Street Revitalization Initiative</td>
<td>Ontario Main Street Revitalization Reserve Fund (RF0450)</td>
<td>$117,124.39</td>
</tr>
<tr>
<td>Street Furniture Facade Grant</td>
<td>Capital Project PL1703</td>
<td>$25,000.00</td>
</tr>
</tbody>
</table>
10.0 Conclusion

As directed by Council, staff is reporting back with the final plan for implementing the projects identified through report CD2018-073 for the Ontario Main Street Revitalization Initiative. The initiatives include adding/replacing ash and waste containers, bike racks, planters and benches. The locations of the ash and waste containers and street furniture such as bike racks, planters and benches are shown in Appendix A.

Pending approval of this report, staff will begin the procurement process to purchase and install these assets in order to meet the March 31, 2020 deadline for spending. Expenditures will be paid directly from the Downtown Revitalization Project RD1702 which will be funded from the Ontario Main Street Revitalization Reserve Fund RF0450 and the Street Furniture Façade Grant Project PL1703.

Inderjit Hans, P.Eng.,
Director of Downtown Revitalization

E. (Beth) Goodger
General Manager, Public Works

Attachments:

Appendix A – Infrastructure Installation Map

Appendix B – Street Furniture Images

Appendix C – Infrastructure Installation by Address

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required [ ] yes [X] no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk [ ] yes [X] no

Is the necessary by-law or agreement being sent concurrently to Council? [ ] yes [X] no