



## **COMMITTEE OF THE WHOLE COMMUNITY DEVELOPMENT MINUTES**

May 7, 2019

6:08 p.m.

Council Chambers, Brantford City Hall

### **1. ROLL CALL**

Present: Mayor Davis  
 Councillor Weaver  
 Councillor Utley  
 Councillor Sless  
 Councillor McCreary  
 Councillor Martin  
 Councillor Carpenter  
 Councillor Antoski  
 Councillor VanTilborg  
 Councillor Wall

Regrets: Councillor Vanderstelt

### **2. DECLARATIONS OF CONFLICTS OF INTEREST**

There were no declarations of conflicts of pecuniary interest made by members of the Committee.

### **3. STATUTORY PUBLIC HEARINGS/PUBLIC MEETINGS**

Mayor Davis read the following statement regarding the Public Hearing for 771 Colborne Street.

There is one Public Hearing/Public Meeting on tonight's agenda. The Public Meeting is held in accordance with the provisions of the *Planning Act*. The purpose of the meeting is to discuss the planning application and to hear from the public either in support or

against the application. At the end of the public meeting the Committee will pass a recommendation which is generally considered for a final decision at the next meeting of Council.

The name of anyone who speaks in regard to any item tonight will appear within the meeting minutes. Anyone wishing notice of any further proceedings regarding the application should also leave their name and address with the Clerk.

The Applicant will speak first, followed by Municipal Staff and then the Public. The Applicant will then have an opportunity to provide clarification to any questions or issues raised during the meeting.

### **3.1 Zoning By-law Amendment PZ-03-19 – 771 Colborne Street [Financial Impact – None], 2019-211**

Carolyn Johnson, Underwood Ion & Johnson Agent for the Applicant addressed the Committee regarding application PZ-03-19. C. Johnson explained that the application is to rezone an existing use. A brief introduction was made to the application with the agent handing the information portion of the application to Planning Staff.

In response to questions from the Committee, C. Johnson explained that the applicant is seeking approval of the application and is comfortable with the conditions set out in the Staff report.

Joe Muto, Manager of Development Planning and Alexandra Mathers, Development Planner addressed the Committee and provided an overview of the application. A copy of the PowerPoint presentation made is included in the original meeting file.

Highlights of the presentation included the following:

- Overview of the application
- Purpose of application to permit the current use
- Proposal is consistent with Provincial Policy Statement and conforms to the Growth Plan

In response to questioning from the Committee, Staff clarified the property is zoned Commercial but has been used as a single family dwelling. This by-law will keep the parent zone provisions of commercial zone and allow for the single family detached use which is in keeping with the Official Plan designation.

Mayor Davis called three times for members of the public in attendance to come forward to speak to the application. No members of the public were in attendance to speak to the application.

Carolyn Johnson readdressed the Committee and clarified that the property was a blended use of commercial and residential in the 1960's. In 2009, the business ceased to exist however the property owner is now seeking the blended residential and commercial designation for the property.

Moved By Councillor Antoski

Seconded By Councillor Carpenter

- A. THAT Zoning By-law Amendment Application PZ-03-19 submitted by Sara-Jayne Elizabeth Morgan, to change the Zoning of the lands located at 771 Colborne Street from "General Commercial Zone (C8)" to "General Commercial Zone (C8-98)" to permit an existing single detached dwelling unit, BE APPROVED, in accordance with the applicable provisions as noted in Section 8.2 of Report 2019-211; and
- B. THAT Pursuant to Section 34(18) of the Planning Act, R.S.O. 1990, c.P.13, the following statement SHALL BE INCLUDED in the Notice of Decision:

"Regard has been had for all written and oral submissions received from the public before the decision was made in relation to this planning matter as discussed in Sections 7.2 and 9.1 of Report 2019-211."

Recorded vote on Item 3.1:

YES: (10): Mayor Davis, Councillor Weaver, Councillor Utleby, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

#### **4. DELEGATIONS**

##### **4.1 Donald Harris, Madison Park Condominium Corporation**

Re: Item 5.1.3 – Zoning By-law Amendment PZ-13-18 – 677 Park Road North

Donald Harris, Madison Park Condominium Corporation addressed the Committee and made a PowerPoint presentation. A copy was placed in the original meeting file. D. Harris expressed concerns with traffic and the walkability around the proposed development. D. Harris stated that there are further concerns with parking along the roadside and would like to see no parking signs as well as a crosswalk with access to Briar Wood and the closest City bus stop.

#### **4.2 Erle George, Brant Condominium Corporations Association**

Re: Item 5.1.3 – Zoning By-law Amendment PZ-13-18 – 677 Park Road North

Erle George, President of the Brant Condominium Corporation Association addressed the Committee. He expressed concerns that the number of visitor parking spaces is not sufficient and this will further instigate parking along the roadside on Park Road North. E. George further expressed concerns with the lack of snow storage other than the visitor parking spaces on the property and explained this would further exacerbate parking concerns.

In response to questioning, Mr. George explained that most condominiums having parking issues and this needs to be considered when Council reviews all applications within the City.

#### **4.3 Kelly McNeill**

Re: Item 5.1.3 – Zoning By-law Amendment PZ-13-18 – 677 Park Road North

Kelly McNeill, 12 Black Locust Way addressed the committee and expressed concerns with the traffic along Park Road North and wants to ensure the traffic is addressed for this application. .

#### **4.4 James Webb, Dawn Victoria Homes**

Re: Item 5.1.3 – Zoning By-law Amendment PZ-13-18 – 677 Park Road North

James Webb, WEBB Planning Consultants and Donald Husack, President Dawn Victoria Homes addressed the committee. J. Webb explained that since the previous Committee meeting, the developers met with Councillors and members of the public to discuss the concerns expressed. The applicant provided a compromised plan to City staff which reduced the commercial developments by half. J. Webb stated that the proposed application is a sustainable community design. J. Webb further acknowledged the comments of the public at the meeting tonight and have offered to reduce commercial development to none.

In response to questioning from the Committee, Donald Husack explained that persons living above the commercial units enjoy having the commercial below them. These developments are being created in many communities and are working well. D. Husack further confirmed that he will have to review the proposal to change the commercial units to residential units.

## 5. ITEMS FOR CONSIDERATION/ CONSENT

Moved By Councillor Weaver

Seconded By Councillor McCreary

THAT All Items for Consideration (Item 5.1) and Consent Items (Item 5.2) not separated for discussion purposes BE APPROVED.

Items 5.1.1, 5.1.2 and 5.1.3 were separated for discussion purposes.

Recorded vote on all Items for Consideration (Item 5.1.4, 5.1.5 and 5.1.6) and Consent Items (Item 5.2) not separated for discussion purposes:

YES: (10): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg and Councillor Wall

CARRIED (10 to 0)

The following Items not separated for discussion purposes were approved unanimously on a recorded vote:

### **5.1.4 Arts & Culture Economic Impact Study Referral [Financial Impact: None], 2019-250**

- A. THAT Report No. 2019-250 regarding the implementation of the Arts and Culture Impact Study BE RECEIVED; and
- B. THAT the following recommendations from the City of Brantford Arts and Culture Impact Study BE APPROVED:
  - 1. Establish a Cultural Team composed of City of Brantford staff and meet quarterly to share information and build understanding related to cultural development and planning culturally.
  - 2. Establish a Cultural Leadership Roundtable to advocate and support the growth of the arts and culture economy in Brantford.
  - 3. Convene an Annual Cultural Summit to communicate achievements in the arts and culture sector and to seek community input in identifying new and emerging issues.
  - 4. Acknowledge and collect a database of home grown talent and communicate that message at large to boost the identity of the city beyond that of its core offerings.

- 5. Continue to promote and foster opportunities to connect local creative individuals with local business support services. Examine the feasibility of introducing appropriate cultural spaces suited to addressing specific cultural development needs and/or opportunities, and
- C. THAT the Implementation Plan, attached to Report 2019-250 and marked as Appendix “B” BE APPROVED in order to further the growth and development of the cultural sector in Brantford.

#### **5.1.5 2021 Ontario 55+ Winter Games Transfer Payment Agreement, 2019-251**

- A. THAT Report 2019-251 regarding the Transfer Payment Agreement for the 2021 Ontario 55+ Winter Games BE RECEIVED; and
- B. THAT the General Manager, Community Development BE AUTHORIZED to sign the Transfer Payment Agreement on behalf of the Corporation of the City of Brantford once it is completed to the satisfaction of the City Solicitor or designate.

#### **5.1.6 Post-Secondary Education Advisory Committee Disbandment, 2019-237**

- A. THAT the Post-Secondary Education Advisory Committee BE DISBANDED; and
- B. THAT the mandate of the Economic Development Advisory Committee under Chapter 26 (Boards – Advisory Committee – Duties – Functions) Schedule 10, of the City of Brantford Municipal Code BE AMENDED to incorporate the mandate for the Post-Secondary Education Advisory Committee and include responsibility for working with the Post-Secondary institutions in the area of skills training initiatives; and
- C. THAT the necessary By-law to amend Chapter 26 of the Municipal Code to delete Schedule 20 – Post-Secondary Education Advisory Committee and to amend Schedule 10 – the Economic Development Advisory Committee BE PRESENTED to Council for adoption.

## **5.2 CONSENT ITEMS**

### **5.2.1 Minutes**

- 5.2.1.1 Committee of the Whole - Community Development - April 9, 2019**
- 5.2.1.2 Brantford Heritage Committee - January 14, 2019**
- 5.2.1.3 Brantford Heritage Committee - February 25, 2019**

**5.2.1.4 Committee of Adjustment** - February 27, 2019

**5.2.1.5 Tourism Advisory Committee** - January 22, 2019

**5.2.1.6 Tourism Advisory Committee** - February 26, 2019

The Committee then considered the following Items for Consideration (Items 5.1.1, 5.1.2 and 5.1.3) that were separated for discussion purposes.

### **5.1.1 Bicycle Friendly Community [Financial Impact—None], 2019-203**

#### Presentation

Evie Przybyla, Senior Transportation Project Manager, Lisa Chominiec, Active Transportation Planner and, Jamie Stuckless, Executive Director, Share the Road Cycling Coalition addressed the Committee regarding the Bicycle Friendly Community report. A PowerPoint presentation was made and a copy is included in the original meeting file.

Highlights of the presentation included:

- Share the Road organization overview
- Helping municipalities to achieve bicycle friendly communities
- Levels of Bicycle Friendly Communities and how to achieve these levels
- Next steps for the City of Brantford
- Funding through the Automobile Association and free to municipalities

The Consultant and Staff responded to a number of questions raised by the Committee. Staff will look at the achievable and affordable goals provided and address those as soon as possible. Staff will further provide examples of “bicycle boulevards” to members of Council.

In response to questioning Beth Goodger, Director of Public Works informed members of the Committee that the report is to be received and the recommendations outlined in the report are not being adopted at this time. Some of the recommendations will be easily implemented however the majority will be addressed through the Transportation Master Plan including the costs of implementation of the recommendations.

#### Recommendation

THAT Report No. 2019-203 titled “Bicycle Friendly Community” BE RECEIVED.

#### Amendment

Moved By Councillor McCreary  
Seconded By Councillor Weaver

THAT the recommendation BE AMENDED to include the following as clause B and C:

- B. THAT Staff BE DIRECTED to prepare cost estimates of the Consultants recommendations in advance of the Estimates process this year; and
- C. THAT Staff BE DIRECTED to schedule a Council workshop to review the draft Transportation Master Plan, prior to the related report being presented to Committee of the Whole for consideration.

Recorded vote on the Amendment to 5.1.1:

YES: (10): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

Recorded vote on Item 5.1.1, as amended:

YES: (10): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

**5.1.3 Zoning By-law Amendment PZ-13-18 – 677 Park Road North [Financial Impact – None], 2019-53 (DEFERRAL from April 30, 2019 City Council meeting)**

- A. THAT Zoning By-law Amendment Application PZ-13-18, submitted by Dawn Victoria Homes (Brantford) Ltd., to change the Zoning of the lands located at 677 Park Road North from “Holding – Residential Medium Density Type B Zone (H-R4B)” to “Holding - Residential Medium Density Type A - Exception 66 Zone (H-R4A-66)”, to permit a total of 154 residential units consisting of 11 blocks of 136 townhouse dwelling units and three blocks containing mixed use buildings with a total of 18 dwelling units located above 18 at-grade commercial units, BE APPROVED, in accordance with the applicable provisions as noted in Section 8.2 of Report 2019-53; and
- B. THAT the By-law to remove the “Holding (H)” provision from the subject lands not be presented to Council for approval until the following provisions have been satisfied:



- i. That the Applicant has provided a signed Site Plan Agreement to the City, along with all necessary securities; and
  - ii. That all servicing issues, financial and otherwise, have been addressed to the satisfaction of the City of Brantford; and,
- C. THAT Pursuant to Section 34(18) of the Planning Act, R.S.O. 1990, c.P.13. the following statement SHALL BE INCLUDED in the Notice of Decision:

“Regard has been had for all written and oral submissions received from the public before the decision was made in relation to this planning matter, as discussed in Section 7.2 and 8.3.1 of Report 2019-53.”

### Amendment

Moved By Councillor Antoski

Seconded By Councillor Carpenter

THAT the recommendation BE AMENDED by replacing Clause A with the following:

- A. THAT Zoning By-law Amendment Application PZ-13-18, submitted by Dawn Victoria Homes (Brantford) Ltd., to change the Zoning of the lands located at 677 Park Road North from “Holding – Residential Medium Density Type B Zone (H-R4B)” to “Holding - Residential Medium Density Type A - Exception 66 Zone (H-R4A-66)”, to permit a total of 172 townhouse dwelling units, BE APPROVED, and in accordance with the applicable provisions as noted in Section 8.2 of Report 2019-53.

And by ADDING the following as Clause D:

- D. THAT Pursuant to Section 34(17) of the Planning Act, R.S.O. 1990, c.P.13., no further notice SHALL BE REQUIRED for Zoning By-law Amendment Application PZ-13-18 (as amended).

### Recorded vote on the Amendment to Item 5.1.3:

YES: (10): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

Recorded vote on Item 5.1.3, as amended:

YES: (10): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

Councillor Carpenter reiterated the request that Staff continue to look for solutions to the traffic concerns addressed by the delegates earlier in the evening.

**5.1.2 2018 Year End Economic Update: Economic Development and Tourism Department [Financial Impact-None], 2019-244**

Presentation

Kevin Finney, Director, Economic Development and Tourism Services, Sara Munroe, Arts and Culture Coordinator and Mae Legg, Senior Small Business Consultant addressed the Committee regarding the 2018 Year End Economic Update: Economic Development and Tourism Department. A PowerPoint presentation was made and a copy will be placed in the original meeting file.

Highlights of the presentation included:

- Investment Snapshot
- Building Permit Activity
- Business Resource Centre Overview
- Tourism Brantford
- Tourism Marketing
- Arts and Culture

Staff responded to a variety of questions posed by members of the Committee. In response to questioning, Staff stated that maintaining the workforce with skilled workers has been a primary concern however confirmed that discussions with local schools and programs will continue in order to ensure the labour force is available in the City to maintain the business growth that is occurring.

Staff stated they will provide statistics for cycling tourism in order to allow the City to benchmark and start to track progress accordingly. Marketing is often through Social Media and Staff are actively tracking the visits to the webpage.

Staff will provide more frequent updates from the Economic Development Advisory Committee and Economic Development Department to Council.

Recommendation

THAT Staff Report 2019-244 regarding the 2018 Year End Economic Update BE RECEIVED.

Recorded vote on Item 5.1.2:

YES: (10): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

**6. RESOLUTIONS****6.1 Day Light Savings Time**

Moved By Councillor Carpenter

Seconded By Councillor VanTilborg

WHEREAS Province of Ontario currently observes Daylight Savings Time which is the annual practice of advancing clocks one hour on the second Sunday of March and reverting back to standard time on the first Sunday of November; and

WHEREAS various studies have shown that this time adjustment can result in a lack of sleep which can cause an increase in traffic accidents and work place injuries, as well as trigger mental and physical health issues such as depression and heart attacks; and

WHEREAS less than 40 percent of countries observe Daylight Savings Time; and

WHEREAS the observance of Day Light Savings Time is at the discretion of the Province; and

WHEREAS Orléans MPP Marie-France Lalonde has recently introduced Bill 98: An Act to Amend the Time, which would end the observance of Day Light Savings Time in Ontario;

NOW THEREFORE BE IT RESOLVED:

- A. THAT the City of Brantford SUPPORT a Provincial initiative to end Day Light Savings Time such as Bill 98; and
- B. THAT a copy of this resolution BE FORWARDED to the MPP of Brantford-Brant, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM).

Recorded vote on Item 6.1:

YES: (9): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, and Councillor VanTilborg

NO: (1): Councillor Wall

CARRIED (9 to 1)

## **7. NOTICES OF MOTION**

### **7.1 WTFest Music Festival**

Councillor Weaver presented the following Notice of Motion:

WHEREAS the 4<sup>th</sup> Annual WTFest Music Festival will be taking place in the City of Brantford on Saturday July 27<sup>th</sup>, at Lions Park Steven Brown Sports Complex in Brantford; and

WHEREAS the festival started in 2015 as a Rock festival intended to bring an affordable music festival to the City of Brantford; and

WHEREAS the festival has been working cooperatively with the S.E.A.T. committee to provide an exceptional high quality music festival at an affordable ticket cost; and

WHEREAS rock bands such as The Beaches, Ascott Royals with headliner The Sheep Dogs have already been announced for this year's festival; and

WHEREAS WTFest attracts thousands of visitors to the City of Brantford from all over Ontario as well as other parts of Canada and the United States; and

NOW THEREFORE BE IT RESOLVED THAT the City of Brantford DECLARE WTFest as a Municipally Significant Event in order for the WTFest organizing committee to obtain a liquor license through the Alcohol and Gaming Commission of Ontario.

### **7.2 Downtown Cleanliness & Garbage Service Levels**

Councillor Wall presented the following Notice of Motion:

THAT the following Council decisions made at its November 28, 2017 and July 24, 2018 meetings BE RESCINDED:

**Downtown Garbage Concerns – November 28, 2017**

WHEREAS garbage in the downtown area is an eyesore that negatively impacts the image of our city core; and

WHEREAS City Staff and the DBIA have formed a Downtown Garbage Pickup Working Group that has been meeting for several months to identify solutions to reduce and eventually eliminate curb side garbage; and

WHEREAS residents and businesses enjoy a 6 day per week curb side pickup service; and

WHEREAS all stakeholders realize the need to improve the current service;

NOW THEREFORE BE IT RESOLVED that City Council ENDORSE the following recommendations of the Downtown Garbage Pickup Working Group:

1. THAT a one year pilot project BE APPROVED and funded to lease a compactor in the immediate downtown area for businesses to dispose of curb side garbage;
2. THAT the cost of \$55,000 for the compactor BE FUNDED and APPROVED by Council for 2018 from the Council Priorities Reserve Fund (RF0558);
3. THAT a suitable site for the compactor BE IDENTIFIED by the Working Group and supported by City Council; and
4. THAT a Business Case BE DEVELOPED with the DBIA as a partner in the long term success of this initiative.

**Downtown Garbage and Recycling Drop Off Bin Pilot – Proposed Location – July 24, 2018**

- A. THAT Report No. PW2018-044 titled “Downtown Garbage and Recycling Drop Off Bin Pilot – Proposed Location”, BE RECEIVED; and
- B. THAT Council APPROVE the operation of a drop off bin pilot project for one year in Municipal Parking Lot #4, as recommended by the Downtown Garbage Pickup Working Group, for collection of garbage and recycling materials generated by the members of the Downtown Brantford Business Improvement Area; and

- C. THAT the General Manager of Public Works BE DIRECTED to provide technical assistance to the Downtown Garbage Pickup Working Group regarding the set up and operation of the drop off bin pilot project for one year.

AND BE REPLACED with the following:

**Downtown Cleanliness & Garbage Service Levels**

WHEREAS cleanliness and garbage removal continues to be an issue in downtown Brantford and creates a negative image of our city core; and

WHEREAS the Downtown Brantford Business Improvement Area Board of Management at its April 8, 2019 meeting expressed concerns about the Council approved Downtown Garbage and Recycling Drop Off Bin Pilot and current service levels for public space litter containers, enforcement of the solid waste by-law, and downtown cleanliness, including litter removal and street sweeping; and

WHEREAS there is a need for more education and enforcement on the use of the City's current recycling and waste collection services in the downtown core; and

WHEREAS service levels for garbage and recycling collection, public space litter container collection, by-law enforcement, loose litter collection and street sweeping have not been reviewed in some years; and

WHEREAS the Council approved Downtown Garbage and Recycling Garbage Drop Off Bin Pilot has not yet been implemented; and

WHEREAS the Council approved funds of \$55,000 for the Downtown Garbage and Recycling Garbage Drop Off Bin Pilot could be better used for education and to undertake a pilot project to enhance service levels for the downtown maintenance program for public space litter containers and collection of loose litter;

NOW THEREFORE IT BE RESOLVED that City Council ENDORSE the following recommendations:

- A. THAT staff BE DIRECTED to undertake a review of the service levels for garbage and recycling collection, public space litter container collection, by-law enforcement, loose litter collection and street sweeping and REPORT BACK to Council prior to the 2020 Estimates Process; and

- B. THAT the \$55,000 that was approved by Council from the Council Priorities Reserve Fund (RF0558) for the Downtown Garbage and Recycling Drop Off Bin Pilot BE REDIRECTED to the following initiatives during the summer of 2019:
- i. Keep Downtown Brantford Clean Education & Enforcement, campaign in the amount of \$26,000 summer students (\$21,000) and education materials (\$5,000);
  - ii. Enhanced Downtown Maintenance Pilot in the amount of \$21,800 for two summer students (\$21,000) and associated supplies and safety equipment (\$800) to support the Keep Downtown Brantford Clean awareness program by enhancing the downtown maintenance program for summer 2019 to increase collection frequency of public space litter bins and collection of loose litter; and
- C. THAT the unused portion of the funds allocated to the Downtown Garbage and Recycling Drop Off Bin project, in the amount of \$7,200, BE RETURNED to the Council Priorities Reserve Fund (RF0558).

### **7.3 Chairing - Committee of the Whole Meetings**

Councillor Martin presented the following Notice of Motion:

WHEREAS City Council at its meeting held December 18, 2018 adopted By-law 168-2018, being a By-law to amend Chapter 15 of the City of Brantford Municipal Code regarding Procedure as it relates to the chairing of Committee of the Whole meetings; and

WHEREAS Chapter 15 of the City of Brantford Municipal Code currently establishes the following procedure for the Chairing of Committee of the Whole meetings:

- The Clerk shall maintain a list (the "List") of Members of Council interested in chairing meetings of the Committee of the Whole on a monthly rotational basis, where Members of Council may add or remove themselves from the List at any time by notifying the Clerk in writing.
- Meetings of the Committee of the Whole shall be chaired by the Member of Council so identified on the List.

- Should the Member of Council identified on the List be unable to chair portion(s) of the meeting as a result of declaring a pecuniary interest under the *Municipal Conflict of Interest Act* on matter(s) considered at the meeting, or has notified the Clerk, or designate, that they are no longer available or interested in chairing all or a portion of said meeting, by default, the Mayor shall serve as chair for part or all of the meeting, as the case may be.
- In the event that the Mayor too is unable to chair through absence or as a result of declaring a pecuniary interest under the *Municipal Conflict of Interest Act* on matter(s) considered at the meeting, the Committee shall elect from among those present at the meeting, another Member of Council to chair part or all of the meeting, as the case may be. If an election is required pursuant to this Section, the Clerk, or designate, shall conduct the election of the chair.

WHEREAS it is desirable to amend the provisions that currently require the election of another Member of Council to chair part or all of the meeting, as the case may be, should the Member of Council identified on the List and/or the Mayor be unable to chair through absence or as a result of declaring a pecuniary interest, to simply identify that the member designated to chair for the following month and who is in attendance shall automatically serve as chair;

NOW THEREFORE BE IT RESOLVED THAT the necessary by-law to amend Sections 15.2.6, 15.2.9 and 15.2.18 of Chapter 15 of the City of Brantford Municipal Code BE PRESENTED to City Council for adoption.

## 8. ADJOURNMENT

The meeting adjourned at 8:53 p.m.

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Mayor Davis, Chair

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J. Sippel, Council and Committee  
Services Coordinator