

**BROWNFIELDS COMMUNITY ADVISORY COMMITTEE
MINUTES**

THURSDAY, APRIL 11, 2019
5:15 P.M. CAUCUS ROOM – CITY HALL

N. DiFilippo – Chair

1. ROLL CALL

PRESENT: Nicole DiFilippo, Gord Adams, Janice Belleville, Linda Ford, Ken Burns (arrived at 6:20 p.m.), Councillor Joshua Wall (left at 6:35)

ABSENT: Jason Smale

ALSO PRESENT: Tara Tran, Planning Staff Liaison
Josh Schram, Planning Staff Liaison
Barb Day, Recording Secretary

2. ELECTION

N. DiFilippo was voted to the position of Chair, and J. Belleville was voted to the position of Vice-Chair.

N. DiFilippo assumed the Chair for the remainder of the meeting.

3. DECLARATIONS OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

4. DELEGATIONS/PRESENTATIONS

There were no delegations/presentations.

5. ITEMS FOR CONSIDERATON

Moved by N. DiFilippo
Seconded by Councillor Wall

“THAT Janice Belleville BE the representative for the Brownfields Community Advisory Committee on the Mohawk Lake Steering Committee.”

CARRIED

6. CONSENT ITEMS

6.1 Minutes

Moved by J. Belleville

Seconded by G. Adams

“THAT the March 14, 2019 minutes of the Brownfields Community Advisory Committee BE ADOPTED.”

CARRIED

6.2 Business Arising from the Minutes

The boulevard outside the fence on the Greenwich Mohawk site is cut regularly under the Parks and Recreation budget. Cutting inside the fence took place on three occasions and the cost was lumped into a contract with other vacant City sites. *T. Tran will inquire further regarding the cost.*

6.3 Information Items

6.3.1 Greenwich Mohawk Remediation

The Greenwich property is not vegetated due to rocks, debris and brick. There are some dips and valleys at the edge of Mohawk Street. Weed growth is not significant. Minor maintenance has taken place.

T. Tran will ask Facilities to address the remaining black silt fabric on the fences and tires that are on the site.

6.3.2 Sydenham Pearl Remediation

There were no updates to report at this time.

6.4 Annual Goals Review/Sub-Committee Reports

6.4.1 Self-Guided Brownfields Discovery Tour Update

N. Archer will continue to work on the article. T. Tran will share the article with the Brownfields Community Advisory Committee (BCAC) when complete.

6.4.2 Interim Uses Research Update

N. Archer was working on finalizing a detailed list of interim uses. T. Tran will share the document with Councillor Wall for information.

6.4.3 Community Gardens Research Update

There were no updates to report.

6.4.4 Brownfields Prevention Research Update

This item will be moved to a lower priority in the BCAC goals for 2018-2019.

6.4.5 Remediation of City-Owned Brownfield Sites Update

Agenda item 6.4.5 changed to 6.4.9 to allow K. Burns to participate in the scoring.

6.4.6 Interim Maintenance Research for Greenwich Mohawk Update

The subcommittee met on March 28th and discussed the information presented by Larry Davis at the March meeting and met with T. Tran to determine the cost of interim maintenance in 2018. T. Tran outlined some of the considerations/questions that would need to be researched further by the subcommittee, such as what is the licencing process for hemp, details regarding the level of work required to prepare the soil for any kind of plant or crop, and implementing a process to determine if the community would accept planting hemp on a City owned site.

It is also noted that the Municipality has not received any complaints regarding the condition of the site. Development of the site is the priority with a planting strategy being secondary. The community is not asking for the site to be planted, and there would be at least a year of additional research required before submitting a report to Council. Additionally, it would take some time and considerable effort to determine the cost to the City for soil preparation and levelling, likely some kind of request for quote or tender process.

The subcommittee recommended that no further research be undertaken for this project at this time. The subcommittee will remain in existence in case it is needed in the future. The subcommittee's efforts to explore this issue were acknowledged and appreciated.

Item 6.4.6 will be moved to the bottom of the annual goals list and taken off the meeting agenda.

6.4.7 Brownfield Strategic Action Plan Update

D. Bowser was the former representative for the Brownfield Strategic Action Plan. *T. Tran will present the current strategic action plan to BCAC at the next meeting.*

The City will be holding the next public information session for the Official Plan Review Wednesday, June 5. Planning Staff are aiming to have a Draft Official Plan document available for comment in the fall of this year.

6.4.8 Greenwich Mohawk Celebration

Ideas to be explored for the Greenwich Mohawk Celebration to be scheduled for Saturday, September 21, 2019:

- inquire if the event can take place on the parking lot of the Military Museum with parking on the street
- bring artifacts relating to the site including old and new tractors
- hold a BBQ and events for children.
- hire a band
- have “then and now” theme with displays
- bring in classic cars
- consider period costumes
- shuttle bus to bring people to the event

BCAC has an annual budget of \$5,000 to use toward an event.

Moved by G. Adams

Seconded by J. Belleville

“THAT the Brownfields Community Advisory Committee APPOINT a subcommittee to plan the Greenwich Mohawk celebration.”

CARRIED

K. Burns arrived at the meeting at 6:20 p.m.

G. Adams, J. Belleville, Councillor Wall, N. DiFilippo and K. Burns volunteered to be on the subcommittee.

N. DiFilippo will send out a meeting invitation to the subcommittee to discuss, and details will also be discussed at the May BCAC meeting.

6.4.9 Remediation of City-Owned Brownfield Sites Update

The committee scored the sites listed on the handout attached to the agenda.

The committee will update the Annual Goals lists at the May meeting and identify new subcommittee members to this goal who will then lead the task of writing a committee report to Council regarding this recommendation.

Moved by K. Burns
Seconded by J. Belleville

“WHEREAS the Brownfields Community Advisory Committee initiated a process to identify another city-owned site that is not attracting private sector investment to remediate it;

WHEREAS after completing the scoring process on the criteria identified by the Committee members to help determine the most suitable site for remediation, 27 and 33 Newport Street properties were selected;

BE IT RESOLVED THAT the Brownfields Community Advisory Committee will prepare a report to Council sharing the recommendations that 27 and 33 Newport Street be considered for the next municipal-led remediation project.”

CARRIED

7. RESOLUTIONS

There were no resolutions.

8. NOTICES OF MOTION

There were no notices of motion.

9. ADJOURNMENT

Moved by J. Belleville

“THAT the meeting be adjourned.”

CARRIED

The meeting adjourned at 7:15 p.m.

Barb Day
Recording Secretary

Reminder: The next meeting of the Brownfield Community Advisory Committee will be held on Thursday, May 9, 2019 at 5:15 p.m.