Brantford Accessibility Advisory Committee
MINUTES
Thursday, December 6, 2018
12:00 noon
Wayne Gretzky Sports Centre – Multi-Purpose Room

1. Roll Call

Present: Lisa Hooper, Mary Armstrong, Norm Barrieau, Marc Proulx, Brenda Ronald, Jarrot Zehr, Sarah Manary, Shelby Merritt, Councillor Van Tilborg, Chris Ayres, Bev Davidson, Sandy Gdyczynski

Regrets: Debbie McNeil, Doreen Fader, Bob Brown

Staff: J. Sawicki, E. VanderMade, M. Figueiredo, T. Daniels, A. Mathers

2. Declarations of Conflicts of Interest

None

3. Presentations / Delegations (list, if any, available at meeting)

3.1 Site Plan Applications – Alexandra Mathers (no copy)

A. Mathers and other Staff provided an overview of various site plan applications:

3.1.1 SPC-44-18 – 5 Marlene Avenue
3.1.2 SPC-43-18 – 565 West Street
3.1.3 SPC-33-17 – 232 Grand River Ave
3.1.4 SPC-46-18 – 401 Conklin Road
3.1.5 SPC-45-18 – 34 Norman Street
3.1.6 SPC-40-18 – 372-384 St. Paul Ave
3.1.7 SPC-32-18 – 7 Erie Ave
Committee members had no comments or questions for Staff.

3.2 StopGap Program - Brooke Bell, Laurier Student (no copy)

As Brooke Bell could not attend the meeting, the Committee decided by consensus that the presentation would be rescheduled for the January 9th meeting.

4. Items for Consideration

4.1 2019 Meeting Schedule

Moved by Norm Barrieau
Seconded by Bev Davidson

THAT the 2019 Meeting Schedule for the Brantford Accessibility Advisory Committee BE APPROVED.  

CARRIED

4.2 2018 Municipal Election Accessibility Plan – Tanya Daniels

Moved by Marc Proulx
Seconded by Mary Armstrong

A. THAT the 2018 Election Accessibility Plan BE RECEIVED for information; and

B. THAT the Committee RECOMMEND Council direct staff to review the Voters’ List process and maintenance.  

CARRIED

T. Daniels provided an overview of the 2018 Municipal Election Plan. This included polling location inspections, and the extended online voting period.

Councillor Van Tilborg and Brenda Ronald both commented on the Voters’ List and the process for changing information or adding voters to the list. Generally, the comments expressed that the 2018 Municipal Voters’ List contained a substantial amount of errors and a significant number of voters who lived in multi-residential structures were left off the list.

Another comment was that it was difficult to make changes to voter information, as voters had to physically travel to City Hall or a Polling Station to make changes. Several Committee members commented that this presented a barrier for some voters with disabilities, in regards to arranging travel to a poll or City Hall.

T. Daniels explained how the list was created, and what changes were outside of the scope of the City’s control. The Committee questioned why the list contained so many errors, and what could be done to prevent the same issue from happening in the 2022 Municipal Election. It was suggested that the process for creating and maintaining the Voters’ List be reviewed.
5. Consent Items

5.1 Minutes

Moved by Brenda Ronald
Second by Bev Davidson

THAT the minutes of the October 3rd Brantford Accessibility Advisory Committee BE ADOPTED.

CARRIED

5.2 Updates (no copy)

5.2.1 Facilities – January (none)

5.2.2 Transit

E. VanderMade advised that transit hours will be altered over the Holiday season.

5.2.3 Communications (none)

5.2.4 National Access Awareness Week – May 26 to June 1, 2019 – January (none)

5.2.5 Traffic Signals – (none)

6. NEXT MEETING

Wednesday January 9th

7. ADJOURNMENT

The meeting was adjourned at 1:03p.m.