



BRANTFORD AIRPORT BOARD

MINUTES

February 24, 2025

3:00 p.m.

Flight Centre, Brantford Municipal Airport
110 Aviation Avenue, Brantford

1. Roll Call

Chair Littell called the meeting to order and roll call was confirmed.

Present: Mark Littell, Jeff Kowal, Councilor Martin, County Councillor Garneau, Jared Houliston, Aaron Penrice, Mayor Davis, Brittany Young

Regrets: Ron Johnson

2. Declarations of Conflict of Interest

No declaration of pecuniary interest was made regarding items appearing on the agenda.

3. Presentations/Delegations

There were no presentations/delegations.

5. Consent Items

5.1 February 2025 Real Estate Report [Financial Impact: None], 2025-131

Ray Petro, Manager of Real Estate provided the Real Estate Update and Shawn Broughton, Brantford Flying Club provided the Airport Management Update to the Board and responded to questions.

Moved by: Councillor Martin

Seconded by: Jeff Kowal

THAT Report 2025-131 titled February 2025 Real Estate Report BE RECEIVED.

Carried

5.2 February 2025 Airport Facilities Update [Financial Impact: None], 2025-132

Sheldon McDonald, Manager Facilities Operations & Maintenance provided the Facilities Update to the Board and responded to questions.

Moved by: Councillor Martin

Seconded by: Jeff Kowal

THAT Report 2025-132 titled February 2025 Airport Facilities Update BE RECEIVED by the Brantford Airport Board.

Carried

5.3 Minutes

5.3.1 Brantford Airport Board Minutes - December 9, 2024

Moved by: Aaron Penrice

Seconded by: Councillor Garneau

THAT the Brantford Airport Board minutes from December 9, 2024, BE APPROVED.

Carried

7. Adjournment

The meeting adjourned at 3:40pm

4. Items for Consideration

6. Notices of Motion

There were no Notices of Motion.

Mark Littell, Chair

K. Demeulemeester, Committee
Coordinator