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Date March 18, 2025, **Report No.** 2025-145
To Chair and Members
COW-Planning and Administration
From Nicole Wilmot
Commissioner – Community Development

1.0 Type of Report

Consent Item
Item For Consideration

2.0 Topic **Animal Control - Request for Extension to Current Contract [Financial Impact: None]**

3.0 Recommendation

- A. THAT Report 2025-145 regarding an extension to the current animal control contract BE RECEIVED; and
- B. THAT Staff BE DIRECTED to extend the current Animal Control Contract for up to two years (one year extension with the option of a second year if construction is not completed) past the expiration date (June 2025).
- C. THAT the Commissioner of Planning and Development and the Manager of Purchasing BE AUTHORIZED to execute any renewal agreements with Hillside Kennels Animal Control and any amendments thereto related to animal control services.

4.0 Executive Summary

The current animal control services contract is set to expire on June 30, 2025 with no further renewal options available. Given the risk of potential delays in the

construction and full operational status of the new animal shelter facility, staff are seeking Council's approval to extend the current contract with Hillside Kennels Animal Control for an additional one year term. This extension would include one further renewal term of one year ensuring uninterrupted animal control services for the community.

5.0 Purpose and Overview

This report provides an update to the current animal control contract and seeks direction to extend contracted services for one year (with an optional second year) until the new animal shelter is operational.

6.0 Background

The City of Brantford's animal services is contracted to an external agency for dog catching and wildlife rescue of injured animals. It is anticipated that once the City's new animal shelter facility is completed and fully operational that all animal rescues will be managed in-house. As per report 2025-4 the contract to construct the new Animal Shelter has been awarded and the project is scheduled to be completed by late 2025 or early 2026. To ensure that animal control services continue until such time as the new shelter is completed, staff are seeking direction from Council to extend the current animal service contract.

The current contractor has indicated they have the capacity to continue to provide services to the City once the current contract expires.

7.0 Corporate Policy Context

Strategic Theme: Focus on productive and collaborative partnerships.

Strategic Theme: Effectively and consistently engage with the community

8.0 Analysis

Staff recommend that the existing contract with Hillside be extended for an additional one year term with an option to extend for one additional one year term (if construction is not complete), to ensure the City maintains animal service while the new facility is finishing construction. Once the new facility is operational, staff will review options to bring services in-house or maintain the use of contracted services for animal control. Staff will prepare a report for Councils consideration prior to the expiration of the extended contract. As noted previously, the extension of the current contract would assist in continuing the

working relationship between Bylaw and Animal Control until the new facility is ready for services.

9.0 Financial Implications

The cost to extend the current contract up to one additional year is \$200,000. Due to operational savings of not operating the animal shelter at the anticipated date, this increase can be covered in the current operating budget.

10.0 Climate and Environmental Implications

There are no environmental implications as a result of this report.

11.0 Conclusion

City staff request Council support of extending the current animal control contract with Hillside beyond the expiration date of June 30, 2025 with an option of continuing for up to two additional, one year terms to ensure that there is no interruption in serving the community with animal control services.



for

Nicole Wilmot, MCIP, RPP
Commissioner of Planning and Development

Prepared By:

Dave Wiedrick, Director of By-law & Security

Attachments (if applicable)

N/A

Copy to:

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required

yes no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk yes no

Is the necessary by-law or agreement being sent concurrently to Council? yes no