

Schedule '11'- The Environmental and Sustainability Policy Advisory Committee

1. Name of Board or Advisory Committee

The Environmental and Sustainability Policy Advisory Committee

2. Concise Statement of the Purpose of the Board or Advisory Committee

The purpose of the Environmental and Sustainability Policy Advisory Committee is to advise Council and make recommendations with respect to environmental municipal sustainability matters.

3. Mandate of Board or Advisory Committee

The mandate of the Environmental and Sustainability Policy Advisory Committee is to:

- (a) advise Council on and assist staff with matters that relate to the items contained in the Brantford Community and Corporate Climate Change Action Plans which include sustainability; and
- (b) administer and support the City of Brantford Green Environmental Recognition Awards Program (GreenER) (the "Award") as approved by Council, with authority to select Award recipients to be recognized at a meeting of Council; and
- (c) promote and undertake educational, outreach and other activities related to the environment and municipal sustainability, as approved by City Council.
By-law 145-2024, 29, October, 2024

4. Composition of Board or Advisory Committee

Total of twelve members, consisting of two member of Council, plus ten other members, all appointed by Council to represent the following interest groups:

- (a) two members of Council; By-law 184-2022; 20 December, 2022
- (b) one member chosen from among the nominees of Wilfrid Laurier University, Conestoga College, Six Nations Polytechnic and any other Post-Secondary Education establishments within the municipality;
- (c) one nominee of the elected Council of the Six Nations of the Grand River;
- (d) eight members chosen from the public, selected from among persons who have qualifications and relevant experience, including but not limited to:

- i. Awareness and interest in environmental and municipal sustainability;
- ii. Knowledge, skill, or experience in the development of:
 - a. Environmental or integrated community sustainability plans
 - b. Detailed strategies
 - c. Action plans, or
 - d. Environmental and sustainability priorities in a municipal setting
- iii. Availability to attend Committee and Sub-Committee meetings.

5. Lengths of Terms of Members of Board or Advisory Committee

Four years, with appointments to be staggered so that approximately half of the positions terminate and are eligible for new appointments on a biennial basis. Despite the foregoing, the member of Council shall have a one year term.

6. Reporting structure through which the Board or Advisory Committee will report to Council

The Environmental Policy and Sustainability Advisory Committee shall report to Council through the Committee of the Whole - Operations.

7. Administrative Department of the City which shall provide administrative support to the Board or Advisory Committee

- (a) Administrative Support and Minutes
Administrative Support shall be provided by staff from within the Clerk's Services Department.
- (b) Staff Liaison
Climate Change Officer - Public Works Commission. By-law 204-2021, 27 October 2021.

8. Budgetary Support

The Budget for the Environmental Policy Advisory Committee shall be submitted along with and determined as part of the budget deliberations for the Public Works Commission's Budget. By-law 65-2016, 26 April, 2016

9. Special Provisions

Representatives from the Ministry of Natural Resources, Ministry of the Environment and the Grand River Conservation Authority will be invited to attend meetings and offer technical support only. These representatives shall be deemed to be non-members attached as liaisons as outlined in Section 26.5.8 of this Chapter.