



**COMMITTEE OF THE WHOLE
PLANNING AND ADMINISTRATION
MINUTES**

November 12, 2024

6:00 p.m.

Council Chambers, Brantford City Hall
58 Dalhousie Street, Brantford

Present: Mayor Davis
Councillor Sicoli
Councillor Sullivan
Councillor Caputo
Councillor Sless
Councillor McCreary
Councillor Carpenter
Councillor Hunt
Councillor Samwell
Councillor Van Tilborg

Regrets: Councillor Martin

1. Invocation

Chair Carpenter called the meeting to order and read the invocation.

2. Roll Call

Roll Call was confirmed.

3. Declaration of Conflicts of Interest

No declaration of pecuniary interest was made regarding items appearing on the agenda.

4. **Separation of Items for Consideration and Consent Items for Discussion Purposes**

Moved by Councillor Samwell

Seconded by Councillor McCreary

THAT all Items for Consideration/Consent (7.1 and 7.2) **not separated for discussion purposes**, BE APPROVED.

Recorded vote on items not separated for discussion purposed:

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (10 to 0)

The following items were subject to the vote and carried accordingly:

7. **Items for Consideration/Consent**

7.1 **Items for Consideration**

7.1.1 **Waterworks Park Parking Lot Additional Funding [Financial Impact - \$213,504], 2024-631**

A. THAT Report 2024-631 titled Waterworks Park Additional Funds BE RECEIVED; and

B. THAT an increase in the amount of \$213,504 to the capital budget for Waterworks Park Parking Lot (PK1906) BE FUNDED from the Capital Funding Envelope Reserve Fund (RF0556).

7.1.2 **Provincial Offences Court Services (POA) Accommodations Project Update [Financial Impact - \$3,550,000], 2024-655**

A. THAT Report 2024-655, titled "Provincial Offences Court Services (POA) Accommodations Project Update" BE RECEIVED; and

B. THAT an increase in the amount of \$3,550,000 to the capital budget for the POA Accommodations Project (PM2107) BE FUNDED from the Capital Funding Envelope Reserve (RF0556)

7.1.3 **Administrative Penalty System (APS) [Financial Impact – None], 2024-299**

- A. THAT Report No. 2024-299 BE RECEIVED; and
- B. THAT staff BE AUTHORIZED to implement the necessary policies, processes, and procedures for the establishment of an Administrative Penalty System (APS); and
- C. THAT the following By-laws BE PRESENTED to City Council for adoption with an effective date of December 1, 2024:
 - i. A By-law to Establish an Administrative Penalty System; and
 - ii. A By-law to Establish a Screening and Hearing Officer Appointment and Management System; and
 - iii. A By-law to Amend the Parking Control By-law (No. 144-88), to include the necessary language to allow tickets to be issued, processed and adjudicated through the Administrative Penalty System.

7.1.4 Adaptive Re-use Incentives for Designated Heritage Properties using the Downtown and Greyfields Community Improvement Plans [Financial Impact - Variable], 2024-444

- A. THAT Report 2024-444, titled “Adaptive Re-use Incentives for Designated Heritage Properties using the Downtown and Greyfields Community Improvement Plans”, BE RECEIVED; and
- B. THAT staff BE DIRECTED to prepare amendments to the Downtown and Greyfields Community Improvement Plans to implement the adaptive re-use incentives discussed in Report 2024-444.

7.1.5 Proposed Amendments to Heritage Designation By-law 153-81 for 34 Myrtleville Drive (Myrtleville House Museum and Farmstead) [Financial Impact – Approximately \$533.11 - \$733.11], 2024-437

- A. THAT Report 2024-437, titled ‘Proposed Amendments to Heritage Designation By-law 153-81 for 34 Myrtleville Drive (Myrtleville House Museum and Farmstead)’, BE RECEIVED; and
- B. THAT a notice of proposed amendment to Heritage Designation By-Law 153-81 BE ISSUED to the property

owner of 34 Myrtleville Drive in accordance with Section 30.1 of the *Ontario Heritage Act* for the reasons detailed in Report 2024-437; and

- C. THAT subject to Recommendation B., the amending by-law BE PRESENTED to Council for APPROVAL not before thirty (30) days after the notice of proposed amendment has been issued to the property owner.

7.2 Consent Items

7.2.3.1 Committee of the Whole - Planning and Administration - October 15, 2024

7.2.3 Minutes

7.2.3.2 Brantford Heritage Committee - October 7, 2024

5. Statutory Public Meetings

There were no statutory public meetings.

6. Delegations/Presentations

6.1 Delegations

6.1.1 Sandra Vos, and Scott Elliott; Family Physician Recruitment Taskforce

Sandra Vos and Scott Elliott, representatives from the Family Physician Recruitment Taskforce, appeared before the Committee and spoke to item 7.2.1 - Community Physician Recruitment Program 2024 and 2025 Action Plan. They answered questions from the Committee.

6.1.2 Chuck Beach

Chuck Beach, a Brantford resident, appeared before the Committee spoke to item 8.2 - Climate-Ready Plan Grant Application. A PowerPoint Presentation was made and a copy was placed in the meeting folder.

6.2 Presentations

There were no presentations.

8. Resolutions

8.2 Climate-Ready Plan Grant Application - Councillor Martin

Moved by Councillor Sullivan

Seconded by Councillor McCreary

WHEREAS the Federation of Canadian Municipalities (FCM) has made funding available through the Local Leadership for Climate Adaptation Initiative; and

WHEREAS the City of Brantford and its infrastructure are at risk of various climate hazards such as flooding, extreme heat, extreme weather events, and others; and

WHEREAS the City of Brantford needs to adapt for the impacts of climate change by developing climate risk assessments and climate adaptation plans which are critical for safeguarding infrastructure, protecting essential services, and ensuring the well-being of all residents; and

WHEREAS having a well-defined climate adaptation plan will outline targeted action to reduce the impacts of climate challenges, protect infrastructure like water management systems and energy grids, and enhance public health; and

WHEREAS a Climate Adaptation Plan is expected to assess methods to provide stormwater relief for flooding that is caused by extreme weather events; and

WHEREAS staff were directed to develop a climate adaptation plan as part of the Corporate Climate Change Action Plan approved in November 2020 in Report 2020-472; and

WHEREAS cities all across Ontario and Canada are developing climate adaptation plans to address climate hazards and protect the people, property, and prosperity of their communities; and

WHEREAS FCM will provide a grant of 60% of project costs up to a maximum of \$105,000 for the Local Leadership for Climate Adaptation Initiative and this project will be added to the City's 2025 Capital Budget; and

WHEREAS having a climate adaptation plan will enable the City of Brantford to be eligible for funding opportunities through FCM to

implement climate adaptation infrastructure such as for flood mitigation and reducing the urban heat island; and

WHEREAS staff are required to forward a resolution of Brantford City Council's support towards this initiative to FCM as part of the application process.

NOW THEREFORE BE IT RESOLVED THAT staff BE DIRECTED to apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation Initiative for the City of Brantford Climate Risk Assessment and Adaptation Plan.

Record vote on item 8.2:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (9 to 0)

Moved by Councillor Sicoli

Seconded by Councillor Sullivan

THAT all Items for consideration/Consent Items (7.1 and 7.2) **separated for discussion purposes** BE APPROVED.

The following items were carried accordingly:

7. Items for Consideration/Consent

7.2 Consent Items

7.2.1 Community Physician Recruitment Program 2024 and 2025 Action Plan [Financial Impact: None], 2024-618

THAT Report 2024-618 Community Physician Recruitment Program 2024 and 2025 Action Plan BE RECEIVED.

Amendment

Moved by Councillor Sicoli

Seconded by Councillor McCreary

THAT the following clause BE ADDED:

THAT an increase in funding in the amount of \$145,000 for the year 2025, BE APPROVED.

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (9 to 0)

Recorded vote on item 7.2.1, as amended

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (9 to 0)

7.1 Items for Consideration

7.1.6 City-Operated Medical Clinic: Projected Capital and Operating Costs [Financial Impact: None], 2024-504

THAT Report No. 2024-504 "City-Operated Medical Clinic: Projected Capital and Operating Costs" BE RECEIVED.

Referral

Moved by Councillor Sicoli
Seconded by Councillor McCreary

THAT the following item BE REFERRED to staff to be reviewed as part of the Community Physician Recruitment Program 2024 and 2025 Action Plan:

7.1.6. City-Operated Medical Clinic: Projected Capital and Operating Costs [Financial Impact: None], 2024-504

Recorded vote on the referral:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (9 to 0)

7.2 Consent Items

7.2.2 Downtown Brantford Priority Plan: 2024 Annual Report [Financial Impact: None], 2024-619

THAT Report 2024-619 Downtown Brantford Priority Plan:
2024 Annual Report BE RECEIVED.

Recorded vote on item 7.2.2:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan,
Councillor Caputo, Councillor McCreary, Councillor Carpenter,
Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (9 to 0)

8. Resolutions

8.1 Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding - Councillor Sullivan

Moved by Councillor Sullivan

Seconded by Councillor Van Tilborg

WHEREAS municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

WHEREAS the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and

sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

WHEREAS a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents.

NOW THEREFORE BE IT RESOLVED:

- A. THAT Brantford City Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and
- B. THAT Brantford City Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
- C. THAT this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
- D. THAT copies of this resolution BE FORWARDED to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, Larry Brock - Member of Parliament (MP) and Will Bouma - Members of Provincial Parliament (MPP); and
- E. THAT copies of this resolution BE FORWARDED to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Recorded vote on item 8.1:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (9 to 0)

9. Notices of Motion

9.1 Request for Download of King George Road - Mayor Davis

Motion to Waive Rules

Moved by Mayor Davis

Seconded by Councillor Caputo

THAT Section 15.11.5 of Chapter 15 of the City of Brantford Municipal Code BE WAIVED in order to introduce the following Resolution without prior Notice of Motion:

WHEREAS the City of Brantford adjusted the municipal boundary in 2017 adding 2,700 gross hectares of land, including the lands from Powerline Road North to Governor's Road East to accommodate significant residential and employment growth; and

WHEREAS the City of Brantford Official Plan identifies King George Road, north of Powerline Road, as an Intensification Corridor bisecting two residential Block Plans, known as the Powerline Central and Powerline West block plan areas; and

WHEREAS King George Road, north of Powerline Road is under provincial jurisdiction and referred to as King's Highway 24, managed and maintained by the Ontario Ministry of Transportation; and

WHEREAS the City of Brantford currently owns and maintains a portion of King George Road, south of Powerline Road through a Ministry of Transportation administered program called the Connecting Links Program for critical roadways that serve both provincial and municipal interests; and

WHEREAS the City of Brantford is working with the development community to achieve the City's housing target to build 10,000 new homes by 2031 to support the Province's goal to build 1.5 million homes in the same period; and

WHEREAS the development of the lands within the Powerline Central and Powerline West Block Plan areas, adjacent to the King's Highway 24 corridor will result in approximately 15,000 new homes; and

WHEREAS the King's Highway 24 corridor being owned by the Ministry of Transportation is a constraint for future development due

to provincial policies related to setbacks, access, placement of utilities and stormwater management, and will prevent the full urbanization of this corridor; and

WHEREAS the location of a planned new east-west major collector road traversing King's Highway 24, identified in the City's Official Plan and Transportation Master Plan, cannot meet the provincial guidelines for access spacing on a provincial highway under the current ownership requirements; and

WHEREAS the relocation of the planned east/west major collector corridor would be significantly impeded by natural heritage system constraints and rolling topography.

NOW THEREFORE IT BE RESOLVED:

- A. THAT the Council of the Corporation of the City of Brantford REQUEST the Ministry of Transportation download King George Road, north of Powerline Road to Governor's Road East, to the City of Brantford, having full jurisdiction of this roadway, or as an alternative; and
- B. THAT the Council of the Corporation of the City of Brantford REQUEST AND ENDORSE an extension to the Ministry of Transportation's Connecting Links Program to transfer the remaining portion of King's Highway 24 within the city limits into the City's jurisdiction; and
- C. THAT Senior staff at the Ministry of Transportation be REQUESTED to work in unison with City staff on an interim Highway Access Management Plan, until such time a transfer of ownership can occur, to expedite development and servicing of the affected lands; and
- D. THAT the Clerk BE DIRECTED to forward a copy of this resolution to the Honourable Will Bouma, MPP for Brantford Brant and the Honourable Prabmeet Singh Sarkaria, Ontario Minister of Transportation.

Recorded vote on waiving of rules:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (9 to 0)

Moved by Mayor Davis
Seconded by Councillor Caputo

WHEREAS the City of Brantford adjusted the municipal boundary in 2017 adding 2,700 gross hectares of land, including the lands from Powerline Road North to Governor's Road East to accommodate significant residential and employment growth; and

WHEREAS the City of Brantford Official Plan identifies King George Road, north of Powerline Road, as an Intensification Corridor bisecting two residential Block Plans, known as the Powerline Central and Powerline West block plan areas; and

WHEREAS King George Road, north of Powerline Road is under provincial jurisdiction and referred to as King's Highway 24, managed and maintained by the Ontario Ministry of Transportation; and

WHEREAS the City of Brantford currently owns and maintains a portion of King George Road, south of Powerline Road through a Ministry of Transportation administered program called the Connecting Links Program for critical roadways that serve both provincial and municipal interests; and

WHEREAS the City of Brantford is working with the development community to achieve the City's housing target to build 10,000 new homes by 2031 to support the Province's goal to build 1.5 million homes in the same period; and

WHEREAS the development of the lands within the Powerline Central and Powerline West Block Plan areas, adjacent to the King's Highway 24 corridor will result in approximately 15,000 new homes; and

WHEREAS the King's Highway 24 corridor being owned by the Ministry of Transportation is a constraint for future development due to provincial policies related to setbacks, access, placement of utilities and stormwater management, and will prevent the full urbanization of this corridor; and

WHEREAS the location of a planned new east-west major collector road traversing King's Highway 24, identified in the City's Official

Plan and Transportation Master Plan, cannot meet the provincial guidelines for access spacing on a provincial highway under the current ownership requirements; and

WHEREAS the relocation of the planned east/west major collector corridor would be significantly impeded by natural heritage system constraints and rolling topography.

NOW THEREFORE IT BE RESOLVED:

- A. THAT the Council of the Corporation of the City of Brantford REQUEST the Ministry of Transportation download King George Road, north of Powerline Road to Governor's Road East, to the City of Brantford, having full jurisdiction of this roadway, or as an alternative; and
- B. THAT the Council of the Corporation of the City of Brantford REQUEST AND ENDORSE an extension to the Ministry of Transportation's Connecting Links Program to transfer the remaining portion of King's Highway 24 within the city limits into the City's jurisdiction; and
- C. THAT Senior staff at the Ministry of Transportation be REQUESTED to work in unison with City staff on an interim Highway Access Management Plan, until such time a transfer of ownership can occur, to expedite development and servicing of the affected lands; and
- D. THAT the Clerk BE DIRECTED to forward a copy of this resolution to the Honourable Will Bouma, MPP for Brantford Brant and the Honourable Prabmeet Singh Sarkaria, Ontario Minister of Transportation.

Recorded vote on item 9.1:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (9 to 0)

10. Adjournment

The meeting adjourned at 7:10 p.m.

Councillor Carpenter, Chair

Juan da Silva, Supervisor of
Legislative Services