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**Date** April 10, 2024 **Report No.** 2024-239

**To** Chair and Members  
Social Services Committee

**From** Brian Hutchings  
Chief Administrative Officer

**Acting Commissioner Community Services and Social Development**

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## 1.0 Type of Report

|                        |     |
|------------------------|-----|
| Consent Item           | [X] |
| Item For Consideration | [X] |

## 2.0 Topic 2024 Scheduled Social Services Committee Reports

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## 3.0 Recommendation

- A. THAT Report 2024 Social Services Report Schedule 2024-239 BE RECEIVED; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of the final resolution and staff report to the County of Brant.

## 4.0 Executive Summary

At the Social Services Committee pre-meeting and at the meeting on March 6, 2024, Chair Bell requested that staff prepare a schedule of reports that are being presented to Committee. As the Acting Commissioner of the Community Services and Social Development Department, the CAO met with staff to formulate a realistic plan that can be delivered in 2024

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This report provides the Social Services Committee with an update on the reports scheduled to come forward as part of the 2024 reporting cycle

## **5.0 Purpose and Overview**

This report provides the Social Services Committee with an update on the reports scheduled to come forward as part of the 2024 reporting cycle.

## **6.0 Background**

At the Social Services Committee pre-meeting and at the meeting on March 6, 2024, Chair Bell requested that staff prepare a schedule of reports that are being presented to Committee. As the Acting Commissioner of the Community Services and Social Development Department, the CAO met with staff to formulate a realistic plan that can be delivered in 2024.

## **7.0 Corporate Policy Context**

This report will assist in developing strategies to build trust amongst Council, while evolving the corporate culture – priority one of The City of Brantford's Council Priorities.

## **8.0 Input From Other Sources**

This report was written in collaboration with staff from Community Services and Social Development departments.

## **9.0 Analysis**

Staff continue to develop and implement long-term planning and process improvement in Social Services. As part of continuous improvement, it is essential that staff and Council alike are able to forecast, and anticipate resources accordingly.

The following reports are forecasted to be presented to Social Services Committee throughout 2024.

Staff may be required at times to divert from this schedule due to unforeseen funding announcements or other reasons. Separate reports detailing the Reaching Home Investment Plan and the Homelessness Prevention Program Plan Investment Plan were scheduled for April 10, 2024 Social Services Committee however, have been deferred to a later date. Information for this delay is in Report 2024-248 *Service Manager Notification – Potential Funding*

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*Impact.* Staff are also anticipating a delay as a result of the information in Report 2024-248 to the *COCHI and OPHI 2024-25 Investment Plan* report that is currently scheduled for May 8, 2024 Social Services Committee:

## **9.1 SOCIAL SERVICES COMMITTEE MEETINGS 2024**

### **April 10**

Housing Stability Services Update Report

Reaching Home 2024-25 Investment Plan

Homelessness Prevention Program 2024-25 Investment Plan

Governance Review of the Brantford Brant Local Housing Corporation

Financial Funding Sources for Housing Stability (Homelessness) Programs

Building the Community from the Kids Up – Annual Report

Service Manager Notification – Potential Funding Impact

### **May 8**

Sunrise Villa 2023 Annual Water System Report

Sunrise Villa – Fire Update Report

COCHI OPHI 2024 - 2025 Investment Plan

Ontario Works 2024 Service Plan

### **June 5**

Brantford-Brant Housing Stability Plan (2014-2024) Update

Asylum Seekers: Impact to Shared Services

### **September 4**

Shared Services Budget

[No scheduled reports in October at this time]

### **November 6**

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Brantford-Brant Housing Stability Plan 2025-2035

**December 4**

Housing Development Annual Update

**9.2 LOCAL HOUSING CORPORATION BOARD MEETINGS 2024**

**April 10**

LHC Quarterly Report (4th Quarter 2023) 2024-123

**May 8**

Approval of business related to the 2023 Annual General Meeting of the Brant & Brantford Local Housing Corporation, including adoption of 2023 Financial Statements, appointment of auditor, and ratification of Directors for the Corporation (Notice of May AGM meeting)

**June 5**

LHC Quarterly Report (1st Quarter 2024)

**September 4**

LHC Quarterly Report (2nd Quarter 2024)

**December 4**

LHC Quarterly Report (3rd Quarter 2024)

**9.3 BRANTFORD MUNICIPAL NON PROFIT BOARD MEETINGS  
2024**

**April 10**

BMNP Quarterly Report (4th Quarter 2023)

**May 8**

Approval of the Brantford Municipal Non-Profit Financial Statements for the year ended December 31, 2023; and approval and notification of the Annual General Meeting for June 2024

**June 5**

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BMNP Quarterly Report (1st Quarter 2024)

Approval of recommendations forming the 2022 Annual General Meeting of the Brantford Municipal Non-Profit Housing Corporation including adoption of the 2021 Financial Statements, appointment of the auditor, and appointment of Directors for the Corporation

**September 4**

BMNP Quarterly Report (2nd Quarter 2024)

**December 4**

BMNP Quarterly Report (3rd Quarter 2024)

**9.4 CITY COUNCIL 2024**

May 28

Approval of business related to the 2023 Annual General Meeting of the Brant & Brantford Local Housing Corporation, including adoption of 2023 Financial Statements, appointment of auditor, and ratification of Directors for the Corporation

**10.0 Financial Implications**

There are no financial implications.

**11.0 Climate and Environmental Implications**

There are no immediate climate or environmental implications associated with this report.

**12.0 Conclusion**

There are a number of anticipated reports scheduled for 2024. While staff anticipate there will be additional reports required on an as-needed basis, the outline provided is a forecast of the projected reports for this year.



A handwritten signature in black ink, appearing to be 'B. Ky', is written over a horizontal line.

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Brian Hutchings  
Chief Administrative Officer

Prepared By:

Sasha Hill Smith, Manager, Government Relations

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required ☐ yes ☐ no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk ☐ yes ☐ no

Is the necessary by-law or agreement being sent concurrently to Council? ☐ yes ☐ no