

December 19, 2023

Committee of the Whole – Planning and Administration Report #2023-12-12

REPORT TO: Mayor and Members
City Council

Your Committee of the Whole – Planning and Administration submits the following recommendations from its meeting held on December 12, 2023:

12.3.1 Amendment No. 1 to the Downtown Community Improvement Plan – Downtown Façade & Safety Improvement Grant Program [Financial Impact – None], 2023-689

- A. THAT Report 2023-689, titled “Amendment No. 1 to the Downtown Community Improvement Plan – Downtown Façade & Safety Improvement Grant Program”, BE RECEIVED; and
- B. THAT Amendment No. 1 to the Downtown Community Improvement Plan BE ADOPTED, and the implementing By-law, attached as Appendix A to Report 2023-689, BE APPROVED; and
- C. THAT Pursuant to Section 17(23.1) of the Planning Act, R.S.O. 1990, c.P.13., the following statement SHALL BE INCLUDED in the Notice of Adoption: “Regard has been had for all written and oral submissions received from the public before the decision was made in relation to this planning matter”; and
- D. THAT Staff REPORT BACK to Council through the 2025 Estimates process to present a budget as would be necessary to continue the Program into the future beyond the current \$50,000 funding allocation.

12.3.2 City of Brantford’s Emergency Management Program and Emergency Response Plan By-Law Update [No Financial Impact], 2023-717

- A. THAT report 2023-717 titled City of Brantford’s Emergency Management Program and Emergency Response Plan By-Law Update BE RECEIVED; and
- B. THAT a by-law to repeal by-law 181-2021 and enact the City’s Emergency Management Program and Emergency Response Plan as contained in Appendix 1 BE PRESENTED to Council for adoption.

12.3.3 Master Fire Plan Update [Financial Impact: None], 2023-635

That report 2023-635 titled Master Fire Plan Update BE RECEIVED.

12.3.4 Clerk’s Department Policy Amendments [Financial Impact – None], 2023-591

- A. THAT Report 2023-591 ‘Clerk’s Policy Amendments’ BE RECEIVED; and
- B. THAT Corporate Policy – 007 – Citizen Recognition Awards BE REPEALED AND REPLACED attached as Appendix “A”; and
- C. THAT Corporate Policy – 054 – “Petition Policy” attached as Appendix “B” BE APPROVED and ADDED to the Corporate Policy Manual; and
- D. THAT Chapter 15 of the Municipal Code BE AMENDED attached as Appendix “C” to reflect changes for Electronic meeting participation; and
- E. THAT Corporate Policy -050 – Electronic/Virtual Meeting Operation Procedures BE REPEALED; and
- F. THAT the necessary By-law(s) to amend by-law 70-2010, being a by-law to adopt various City of Brantford policies and to create a corporate policy manual BE PRESENTED to City Council for adoption; and
- G. THAT the necessary By-law to AMEND Chapter 15 of the City of Brantford Municipal Code to include Virtual Meeting and Recognition of Achievement amendments BE PRESENTED to Council for adoption.

12.3.5 Enhancements to the City of Brantford Heritage Grant Program and Consideration of Adaptive Re-Use Incentives [Financial Impact – None], 2023-571

- A. THAT Report 2023-571, titled “Enhancements to the City of Brantford Heritage Grant Program and Consideration of Adaptive Re-Use Incentives”, BE RECEIVED; and
- B. THAT the necessary by-law to implement the recommended amendments to the City of Brantford Heritage Grant Program contained in Report 2023-571 BE PRESENTED to Council; and
- C. THAT Staff BE DIRECTED to draft potential program amendments to the Downtown Community Improvement Plan and Greyfields Community Improvement Plan to introduce financial incentives to encourage adaptive re-use of designated heritage properties as outlined in Report 2023-571 and REPORT BACK to Council in Q2 of 2024.

**12.3.6 Economic Development, Tourism and Cultural Initiatives Advisory
Committee Report #2023-11-22**

- A. THAT Report 2023-435 titled, “Recommendations for Parkette to Honour Lawren Harris” BE RECEIVED; and
- B. THAT the request for infrastructure, décor and programming BE REFERRED to Estimates with a funding request to a maximum limit of \$55,000 from the following funding sources: and
 - i. \$6,000 from the 2024 Parks Services operating budget for décor/landscaping;
 - ii. \$34,000 from the 2024 Parks Services capital budget for stage infrastructure and permanent amenities;
 - iii. \$5,000 from the 2024 Tourism Division operating budget for a schedule of events and associated marketing; and
 - iv. \$10,000 from the Public Art Reserve (RF0507) for the mural; and
- C. THAT the stage BE NAMED in accordance with Corporate Policy 23: MUNICIPAL NAMING POLICY, and
- D. THAT Staff REPORT BACK to the Economic Development, Tourism & Cultural Initiatives Advisory Committee with an update by Q4 2024.

12.3.7 Brantford Heritage Committee Report #2023-11-27

- A. THAT Report 2023-718, titled “Nomination of Constable John Hickey for Inclusion on Prominence Point” BE RECEIVED; and
- B. THAT Constable John Hickey BE INCLUDED on Prominence Point in 2024, recognizing his Civic and Community Leadership

12.3.8 Annual Update on Street Naming – 2023 [Financial Impact – None], 2023-611

THAT Report 2023-611, “Annual Update on Street Naming – 2023”, BE RECEIVED.

12.3.9 Brantford Sports Council – Tournament Capital of Ontario 25th Anniversary Celebration Final Report [Financial Impact: None], 2023-653

That Report No. 2023-653 Brantford Sports Council – Tournament Capital of Ontario 25th Anniversary Celebration Final Report BE RECEIVED.

Respectfully Submitted,
Councillor Martin, Chair