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**Date** December 11, 2023 **Report No.** 2023-727  
**To** Chair and Members  
Brantford Municipal Airport Board  
**From** Ray Petro  
Manager of Real Estate

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### 1.0 Type of Report

Consent Item  [X]  
Item For Consideration  []

**2.0 Topic** December 2023 Real Estate and Facilities Report  
[Financial Impact: None]

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### 3.0 Recommendation

A. That Report 2023-727 titled, "December 2023 Real Estate and Facilities Report" BE RECEIVED.

### 4.0 Background

This report has been prepared to update the Brantford Municipal Airport Board on Real Estate and Facilities-related items.

### 5.0 Analysis

#### 5.1.1 Real Estate Update

Proposed Fees and Charges changes above standard inflationary rates of 3% have been submitted to Finance. These proposed changes to these fees come as a result of supply & demand. The fees include:

- Proposed 6% increase on Commercial Land Leases. Currently \$0.49/sq. ft./year and proposed is \$0.55/sq. ft./year.
- Proposed 10.21% increase on Commercial Hanger Leases. Currently \$4.31/sq. ft./year and proposed is \$4.75/sq. ft./year.

### **5.1.2 Facilities Update**

Annual fire inspections are happening the week of December 18th.

#### **Construction of T-Hangars Update**

The tender period has closed and we have received quotes from 4 bidders. There is an evaluation of bid submissions scheduled for Thursday, December 7<sup>th</sup> and then the award can go to the successful bidder. At that time construction drawings will begin.

### **5.1.3 Airport Management Update**

See Appendix A

## **6.0 Financial Implications**

There are no financial implications associated with this report.

## **7.0 Climate and Environmental Implications**

There are no climate and environmental implications associated with this report.

## **8.0 Conclusion**

The Brantford Municipal Airport continues to exhibit very low vacancy rates with high demand for both T-hangers and commercial hangars.



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Ray Petro  
Manager of Real Estate

Prepared by:

Aisha Godbout, Administrative Coordinator – Economic Development, Tourism and Cultural Initiatives

Attachments:

Appendix A – Airport Managers Report December 2023

Copy to:

Rick Cox, Director of Parks and Facilities Services

Kimberley Wyskiel, Manager of Facilities

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required  yes  no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk  yes  no

Is the necessary by-law or agreement being sent concurrently to Council?  yes  no