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Date October 30, 2023 **Report No.** 2023-643

To Chair and Members
Joint City-County Shared Services

From Brian Hutchings
Chief Administrative Officer

1.0 Type of Report

Consent Item ☐
Item For Consideration ☒

2.0 Topic Joint City-County Shared Service Opportunities

3.0 Recommendation

- A. THAT Report 2023-643 titled “Joint City-County Shared Service Opportunities BE RECEIVED; and
- B. THAT the CAO of the City of Brantford BE DIRECTED to explore the shared service opportunities as outlined in report 2023-643 with the CAO of the County of Brant and return to the committee with a timeline for review and recommendation(s).

4.0 Background

In September, 2023, the Councils of the City of Brantford and the County of Brant adopted resolutions to re-establish the Joint City-County Shared Services Committee to investigate opportunities for both municipalities to make improvements, find efficiencies and implement strategies to improve service delivery for constituents.

5.0 Analysis

The Councils of the City of Brantford and the County of Brant endorsed re-establishing the Joint City-County Shared Services Committee. The Committee consists of 10 members, including five members from the County of Brant Council and five members representing each of Brantford City Council's wards. The Committee will explore opportunities for service sharing and improvements, providing recommendations to both Councils for consideration.

The Joint City-County Shared Services Committee, originally established in March 2017, was tasked with examining service sharing opportunities and making recommendations on matters such as emergency measures, transportation strategies, parks, healthcare, and other areas of shared concern. During its previous tenure, the Committee successfully made several recommendations, including the formation of a joint Master Plan Implementation Working Group and allocating funds to undertake a regional transit solution.

With this re-establishment, there is great potential for further collaboration between the two municipalities, including leveraging opportunities for administrative efficiencies, animal control, organics management, housing, transit, transportation, climate action, and airport development, among others.

Since the Committee's last active period in October 2018, several emerging issues with municipal impacts have arisen. Furthermore, many of these issues demand a broader, collaborative approach that transcends geographic boundaries.

The CAO's of both municipalities have carefully reviewed opportunities that may exist at their respective municipalities with their Senior Leadership Teams and have identified the following list of potential shared service areas that can be further explored by the Committee:

- a) Animal Control
- b) Automated Speed Enforcement
- c) Household Hazardous Waste
- d) IT Security and Services
- e) Organics
- f) Shared Procurement
- g) Sport and Recreation Facilities

h) Transit

i) Transportation

The re-established Joint Shared Services Committee, and the adoption of the above priority areas, will offer clear mandates for staff to build upon the legacy of cooperation between Brantford and the County of Brant, and ensure that potential benefits of shared services, including efficient customer service, cost avoidance, and reduced duplication are fully explored.

6.0 Financial Implications


There are no financial implications with this report, implementation of many of these recommendation should produce savings for the taxpayers.

7.0 Climate and Environmental Implications

There could be positive climate and environmental implications through the work outcomes of the Committee.

8.0 Conclusion

There are a number of priorities that have been identified by staff that the Committee can begin to explore further, as outlined



Brian Hutchings
Chief Administrative Officer

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Attachments (if applicable)

Copy to:

The County of Brant

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required	<input type="checkbox"/> yes	<input type="checkbox"/> no
Agreement(s) or other documents to be signed by Mayor and/or City Clerk	<input type="checkbox"/> yes	<input type="checkbox"/> no
Is the necessary by-law or agreement being sent concurrently to Council?	<input type="checkbox"/> yes	<input type="checkbox"/> no