



## **BRANTFORD HERITAGE COMMITTEE**

### **MINUTES**

August 28, 2023

6:00 p.m.

Hybrid Meeting

Charlie Ward Room, Brantford City Hall

58 Dalhousie Street, Brantford

Nathan Etherington in the Chair

#### **1. ROLL CALL**

Present: Nathan Etherington, Leisah Marie Jansen, Tamara Cupoli, Dan Brown, Beverly Garner, Councillor Sullivan, Councillor Samwell, Gregory Wilson, Rob Adlam, Sandra Micucci, Cynthia Chamberlin (arrived 7:18PM)

#### **2. DECLARATIONS OF CONFLICTS OF INTEREST**

Nathan Etherington declared a conflict of pecuniary interest on Item 4.1 Heritage Impact Assessment for 282 Stanley Street for Review and Comment & Item 4.5 Heritage Conservation Plan for 248-260 Grand River Avenue for Review and Comment as he did consulting research as part of his employment.

Nathan Etherington also declared a conflict of pecuniary interest on Item 4.2 Recommendation to Add 53 Charlotte Street (the Crystal Cottage) to the Brantford Heritage Register as a Listed Property as he is employed by the property owners, Brant Historical Society.

Leisah Marie Jansen declared a conflict of pecuniary interest on Item 4.2 Recommendation to Add 53 Charlotte Street (the Crystal Cottage) to the Brantford Heritage Register as a Listed Property as she sits on the Brant Historical Society Board.

#### **3. PRESENTATIONS/DELEGATIONS**

There were no presentations or delegations.

#### 4. ITEMS FOR CONSIDERATION

As a result of the conflicts declared, the Committee took up item 4.2 first. As both Nathan Etherington (Chair) and Leisah Marie Jansen (Vice-Chair) declared on this item, without objection from the Committee, Councillor Sullivan took the Chair.

Nathan Etherington and Leisah Marie Jansen left the room.

##### 4.2 Recommendation to Add 53 Charlotte Street (the Crystal Cottage) to the Brantford Heritage Register as a Listed Property [Financial Impact: None], 2023-423

Alan Waterfield, Manager of Long Range Planning, appeared before the Committee and provided an overview of the Staff report. A PowerPoint Presentation was made and a copy was placed in the meeting folder. Staff recommended that 53 Charlotte Street be added to the Heritage Register as a Listed Property in order to provide protection to the newly relocated Crystal Cottage building. Staff identified that recommending that 53 Charlotte Street be added as a listed property on Brantford's Heritage Register is an interim measure in order to support a future heritage designation on the property.

Staff answered various questions from the Committee and provided two comments.

Moved by Tamara Cupoli

Seconded by Dan Brown

- A. THAT Staff Report 2023-423 regarding the recommendation to add 53 Charlotte Street (the Crystal Cottage) to the Brantford Heritage Register as a Listed Property BE RECEIVED; and
- B. THAT the following comments from Brantford Heritage Committee BE INCLUDED in Staff's future report to the Committee of the Whole – Planning and Administration regarding 53 Charlotte Street:
  - i. The Brantford Heritage Committee supports listing 53 Charlotte Street (the Crystal Cottage) on the Heritage Register
  - ii. The Brantford Heritage Committee requests that 53 Charlotte Street (the Crystal Cottage) be designated at the completion of construction

**CARRIED**

As Nathan Etherington and Leisah Marie Jansen declared a conflict they did not participate in the discussion and were not present at the time of the vote.

#### **4.1 Heritage Impact Assessment for 282 Stanley Street for Review and Comment, 2023-529**

Leisah Marie Jansen returned to the room and took the Chair.

Carla Parslow, Parslow Heritage Inc. appeared before the Committee and provided an overview of the Heritage Impact Assessment (HIA). A PowerPoint Presentation was made and a copy placed in the meeting folder. The recommendations in the HIA included a vibration assessment, and commemorative incorporation of the former Arrowdale Golf Course.

The Consultant answered various questions from the Committee.

The Committee provided two comments to be forwarded to Staff.

Moved by Councillor Sullivan

Seconded by Beverly Garner

THAT the following comments regarding the Heritage Impact Assessment for 282 Stanley Street (Files OP-03-23, PZ-07-23, and 29T-23501) BE FORWARDED to Staff:

- i. The Brantford Heritage Committee supports the recommendations from the consultant including commemorative work and vibration assessments
- ii. The Brantford Heritage Committee recommends that vibration assessments be conducted on a weekly basis

**CARRIED**

As Nathan Etherington declared a conflict he was not present during the debate or at the time of the vote.

#### **4.5 Heritage Conservation Plan for 248-260 Grand River Avenue for Review and Comment, 2023-528**

Moved by Tamara Cupoli

Seconded by Councillor Sullivan

THAT the following comments regarding the Heritage Conservation Plan for 248-260 Grand River Avenue (File SPC-32-22) BE FORWARDED to Staff:

- i. The Brantford Heritage Committee requests an opportunity to provide input on the text and content of the interpretive sign

**CARRIED**

As Nathan Etherington declared a conflict he was not present during the debate or at the time of the vote.

Nathan Etherington returned to the room and took the Chair.

#### **4.3 Proposed Removal of a Heritage Attribute at 135 Sydenham Street, a Property Designated under Part IV of the Ontario Heritage Act – Application HD-01-23, 2023-532**

Benita (Bonni) McChesney appeared before the Committee and provided an overview of the application. The applicant is proposing to remove the existing front porch pillars and roof while retaining the porch platform. The Applicant advised that a contractor was approached and provided a quote for the repairs but that the cost to repair the porch and replicating the details would be cost prohibitive.

Ms. McChesney answered various questions from the Committee

Patrick Vusir Intermediate Planner appeared before the Committee and provided an overview of the Staff Report. A PowerPoint Presentation was made and a copy placed in the meeting folder. The application is to remove the front porch of the home and retain the porch platform. Staff identified that that various elements of the porch have started to deteriorate.

Staff answered various questions from the Committee. The Committee provided five comments to be forwarded to staff.

Moved by Dan Brown

Seconded by Leisah Marie Jansen

THAT the following comments of the Brantford Heritage Committee regarding Application HD-01-23 for the removal of the front porch of 135 Sydenham Street BE INCLUDED in Staff's future report to Committee of the Whole – Planning and Administration:

- i. The Brantford Heritage Committee recommends that the individual/contractor who completes the removal be conscientious of the other heritage attributes on the home;
- ii. The Brantford Heritage Committee is concerned that as there is no guarantee that the porch will be replaced, it may result in being removed from the designating by-law;
- iii. The Brantford Heritage Committee recommends that the images in the report are catalogued for future, in the event the porch is rebuilt;

- iv. The Brantford Heritage Committee acknowledges the work of staff and the applicant in cataloging the porch's features;
- v. The Brantford Heritage Committee acknowledges the circumstances of the proposed removal and regrettably supports the demolition.

**CARRIED**

**4.4 Heritage Grant Application for 84 Market Street, a Property within the Victoria Park Square Heritage Conservation District – Application HG-03-23 [Financial Impact - \$3,250], 2023-536**

Moved by Tamara Cupoli

Seconded by Leisah Marie Jansen

THAT Section 15.6.2 of the Procedural By-law BE WAIVED to permit a delegation past the prescribed deadline.

**CARRIED**

Peter Vicano, applicant, appeared before the Committee and provided a brief overview of the application. The applicant intends to use a detergent from a low pressure sprayer to clean the limestone building.

Patrick Vusir Intermediate Planner appeared before the Committee and provided an overview of the Staff Report. A PowerPoint Presentation was made and a copy placed in the meeting folder. The staff explained that applicant is seeking approval of a Heritage Grant Application in order to provide financial assistance for proposed masonry cleaning and noted that the alteration was approved as a minor alteration.

Moved by Tamara Cupoli

Seconded by Beverly Garner

THAT the request for a Heritage Grant, in accordance with the details described in Heritage Grant Application HG-03-23, for 84 Market Street BE APPROVED.

Recorded vote on item 4.4

YES – Nathan Etherington, Tamara Cupoli, Beverly Garner, Gregory Wilson, Sandra Micucci, Cynthia Chamberlin - 6

No - Councillor Sullivan, Councillor Samwell, Leisah Marie Jansen, Dan Brown, Rob Adlam - 5

**CARRIED**

**4.6 Proposed Alteration at 10 Brant Avenue (Jubilee Terrace Park), a Property Designated under Part IV of the Ontario Heritage Act – Application HA-08-23, 2023-537**

Adrienne Briggs, Arts and Culture Coordinator appeared before the Committee and provided an overview of the Staff Report. A PowerPoint Presentation was made and a copy was placed in the meeting folder. The application is to place a storyboard next to the German Field Howitzer at Jubilee Terrace Park.

Patrick Vusir, Intermediate Planner appeared before the Committee and provided an overview of the staff report. A Power Point Presentation was made and copy placed in the meeting folder. Staff explained that the installation of plaques and story boards is considered a Major Alteration and therefore the Committee is required to approve prior to issuing a Heritage Permit.

Staff answered various questions from the Committee

Moved by Councillor Sullivan

Seconded by Councillor Samwell

THAT the request to alter the designated property at 10 Brant Avenue (Jubilee Terrace Park) in accordance with the details described in Heritage Permit Application HA-08-23 BE APPROVED.

**CARRIED**

**4.7 Proposed Alteration to 58 Dalhousie Street (City Hall), a Property Designated under Part IV of the Ontario Heritage Act – Application HA-09-23, 2023-539**

Adrienne Briggs, Arts and Culture Coordinator appeared before the Committee and provided an overview of the Staff Report. A PowerPoint Presentation was made and a copy was placed in the meeting folder. The application is to relocate of an existing outdoor art-piece, “Landscape With Tree” by William Henry Clapp, from the front entrance area of the Old City Hall to the corner of Queen Street and Darling Street, mounted on the wall of Brantford City Hall.

Patrick Vusir, Intermediate Planner appeared before the Committee and provided an overview of the staff report. A Power Point Presentation was made and copy placed in the meeting folder. Staff explained that the installation of plaques and story boards is considered a Major Alteration

and therefore the Committee is required to approve prior to issuing a Heritage Permit.

Staff answered various questions from the Committee

Moved by Dan Brown

Seconded by Tamara Cupoli

THAT the request to alter the designated property at 58 Dalhousie Street (Brantford City Hall) in accordance with the details described in Heritage Permit Application HA-09-23 BE APPROVED.

**CARRIED**

#### **4.8 Wall of Recognition – Historical Candidates for 2023, 2024, 2025, and 2026 [Financial Impact – None], 2023-462**

Moved by Councillor Sullivan

Seconded by Dan Brown

- A. THAT Report 2023-462 titled Wall of Recognition – Historical Candidates for 2023, 2024, 2025, and 2026 BE RECEIVED; and
- B. THAT the following names of Historical Candidates for the Wall of Recognition BE FORWARDED to the Wall of Recognition Task Force for consideration;
  - i. 2023: Walter J Bragg
  - ii. 2024: John Wedgewood Bowlby
  - iii. 2025: Charles H. Hartman
  - iv. 2026: John H. Matthews

**CARRIED**

## **5. CONSENT ITEMS**

### **5.1 MINUTES**

#### **5.1.1 Brantford Heritage Committee - June 26, 2023**

Moved by Councillor Sullivan

Seconded by Tamara Cupoli

THAT the minutes of the June 26, 2023 meeting of the Brantford Heritage Committee BE APPROVED.

**CARRIED**

**6. SUB-COMMITTEE UPDATES**

**6.1 Prominence Point Sub-Committee**

There were no updates from the Sub- Committee.

**7. RESOLUTIONS**

There were no resolutions.

**8. NOTICES OF MOTION**

There were no notices of motion.

**9. ADJOURNMENT**

The meeting adjourned at 8:19PM.

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Nathan Etherington, Chair

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L. Madden, Committee Coordinator