



COMMITTEE OF THE WHOLE PLANNING AND ADMINISTRATION MINUTES

September 12, 2023

6:00 p.m.

Council Chambers, Brantford City Hall
58 Dalhousie Street, Brantford

Present:

- Mayor Davis
- Councillor Sicoli
- Councillor Sullivan
- Councillor Caputo
- Councillor Sless
- Councillor Martin
- Councillor Hunt
- Councillor Carpenter
- Councillor Samwell
- Councillor VanTilborg

Regrets: Councillor McCreary

1. **INVOCATION**
2. **ROLL CALL**
3. **DECLARATIONS OF CONFLICTS OF INTEREST**
None.
4. **SEPARATION OF ITEMS FOR CONSIDERATION AND CONSENT ITEMS FOR DISCUSSION PURPOSES**

Moved by Councillor Samwell
 Seconded by Councillor VanTilborg

THAT all items for consideration/consent (items 7.1 and 7.2) not separated for discussion purposes BE APPROVED.

Recorded vote on all items not separated:

YES: (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor Hunt, Councillor Samwell, and Councillor VanTilborg

NO: (1): Councillor Carpenter

CARRIED (9 to 1)

Items that were subject to the vote were as follows:

7.1.3 Recommendation to Add 53 Charlotte Street (the Crystal Cottage) to the Brantford Heritage Register as a Listed Property [Financial Impact: None], 2023-546

- A. THAT Report 2023-546, titled "Recommendation to Add 53 Charlotte Street (the Crystal Cottage) to the Brantford Heritage Register as a Listed Property", BE RECEIVED; and
- B. THAT 53 Charlotte Street BE ADDED to the Heritage Register as non-designated, listed property; and
- C. THAT Planning Staff BE DIRECTED to provide notice to the owner of the property (Brant Historical Society) in accordance with the requirements of Section 27(5) and (6) of the Ontario Heritage Act.

7.1.5 Lease Renewal - Centreline Physio, Sports and Wellness Inc. [Financial Impact: \$111,295.80], 2023-484

- A. THAT Report 2023-484 entitled "Lease Renewal - Centreline Physio Sports and Wellness Inc." BE RECEIVED; and
- B. THAT the City Clerk BE DIRECTED to place the Lease Agreement between The Corporation of the City of Brantford and Centreline Physio, Sports and Wellness Inc. on the Signing By-law for execution by the Mayor and City Clerk on the earliest available Council agenda.

7.1.6 Update to Closing and Conveyance – Pipe Street [Financial Impact: None], 2023-563

- A. THAT Report No 2023-563 entitled “Road Closing and Conveyance of Pipe Street”, BE RECEIVED; and
- B. THAT Staff BE DIRECTED to initiate the process to convey Pipe Street described as: Part of Pipe Street, Plan 2M-1963; being Part 1 on the draft reference plan 2M-1963, being Part of the PIN 32275-0659 (LT) , and Block 24, Plan 2M-1963; being Part 4 on the draft plan, Being Part of the PIN 32275-065 (LT) and Block 25, Plan 2M-1963; being Part 5 on the draft reference plan; being Part of the PIN 32275-0652 (LT) and Block 26, Plan 2M-1963; being Part 7 on the draft plan, being all of the PIN 32275-0653 (LT) and Block 27, Plan 2M-1963, being Part 8 on the draft plan, being all of the PIN 32275-0654 (LT);
- C. THAT the necessary closure by-law BE PRESENTED to City Council for adoption.

7.1.7 Municipal Accommodation Revenue Tool Tax Force Report #2023-08-22

- A. THAT Report 2023-516 regarding Options for Implementation of a Municipal Accommodation Tax (MAT) BE RECEIVED; and
- B. THAT Staff BE DIRECTED to develop the structure and implementation plan for a Municipal Accommodation Tax (MAT) program in Brantford at 4%; and
- C. THAT Staff BE DIRECTED to conduct a public consultation campaign and prepare a business case study regarding the creation of a Municipal Services Corporation (MSC), as required by Ontario Provincial Regulation 599/06, which may operate as the City of Brantford’s eligible tourism entity to receive funds from the MAT; and
- D. THAT Staff REPORT BACK to the Municipal Accommodation Tool Task Force with the results of the public consultation campaign and the business case, as identified in Clause C, by Q4 2023.

7.2 CONSENT ITEMS

7.2.1 MINUTES

7.2.1.1 Committee of the Whole - Planning and Administration - August 15, 2023

7.2.1.2 Economic Development, Tourism and Cultural Initiatives Committee - June 21, 2023

5. STATUTORY PUBLIC HEARINGS/PUBLIC MEETINGS

There were no statutory public hearings.

6. DELEGATIONS/PRESENTATIONS

6.1 DELEGATIONS [list, if any, available at the meeting]

6.1.2 Bonni McChesney, McChesney Sales Inc.

Bonnie McChesney appeared before the committee and spoke with regards to Item 7.1.4 – Proposed Heritage Attribute Removal at 135 Sydenham Street, a Property Designated under Part IV of the Ontario Heritage Act – Application HD-01-23. B. McChesney answered various questions from the committee.

6.2 PRESENTATIONS

7. ITEMS FOR CONSIDERATION/ CONSENT

Moved by Councillor Carpenter

Seconded by Councillor Hunt

THAT all items for consideration/consent (items 7.1 and 7.2) separated for discussion purposes BE APPROVED.

7.1 ITEMS FOR CONSIDERATION

7.1.1 Mid-Year Council Priorities Update [Financial Impact: \$70,000], 2023-493

A. THAT Staff Report 2023-493 Council Priorities Mid-Year Update BE RECEIVED; and

B. THAT staff be DIRECTED to partner with Wilfrid Laurier University's Research and Academic Centre to update the "Community Vital Signs" Report and to develop The City of

Brantford's Vision not to exceed \$70,000 to BE FUNDED from the Council Priorities Reserve; and

- C. THAT Staff BE DIRECTED to report bi-annually to Council with the next report in January 2024 including an update on the progress of the Community Vital Signs Report and The City of Brantford's Vision.

Recorded vote on item 7.1.1:

YES: (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor Hunt, Councillor Samwell, and Councillor VanTilborg

NO: (1): Councillor Carpenter

CARRIED (9 to 1)

7.1.2 Proposed Downtown Façade & Safety Improvement Grant Program [Financial Impact – None], 2023-464

- A. THAT Report 2023-464, titled "Proposed Downtown Façade & Safety Improvement Grant Program" BE RECEIVED; and
- B. THAT Planning Staff BE DIRECTED to prepare an Amendment to the Downtown Community Improvement Plan to introduce a new Downtown Façade & Safety Improvement Grant Program, following the process requirements of Section 28(5) of the Planning Act, including public consultation, as outlined in Section 9 of Report 2023-464.

Recorded vote on item 7.1.2:

YES: (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Hunt, Councillor Carpenter, Councillor Samwell, and Councillor VanTilborg

NO: (1): Councillor Martin

CARRIED (9 to 1)

7.1.4 Proposed Heritage Attribute Removal at 135 Sydenham Street, a Property Designated under Part IV of the Ontario Heritage Act – Application HD-01-23 [Financial Impact – None], 2023-530

- A. THAT Report 2023-530, titled “Proposed Heritage Attribute Removal at 135 Sydenham Street, a Property Designated under Part IV of the Ontario Heritage Act – Application HD-01-23”, BE RECEIVED; and
- B. THAT the request to remove a heritage attribute from the designated property at 135 Sydenham Street, in accordance with the details described in Application HD-01-23, BE APPROVED with the following condition(s):
 - i. This approval shall lapse on December 31, 2023 if a Demolition Permit is not issued pursuant the Building Code Act, 1992.

Recorded vote on item 7.1.4:

YES: (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor Hunt, Councillor Carpenter, Councillor Samwell, and Councillor VanTilborg

CARRIED (10 to 0)

8. RESOLUTIONS

9. NOTICES OF MOTION

10. ADJOURNMENT

The meeting adjourned at 6:43 p.m.

Mayor Davis, Chair

Chris Gauthier, City Clerk/Director of Clerk's Services