



BRANTFORD AIRPORT BOARD MINUTES

August 21, 2023

12:00 p.m.

Charlie Ward Room, Brantford City Hall
58 Dalhousie Street, Brantford

1. ROLL CALL

Present: Councilor Martin
Mark Littell
Jared Houliston
Aaron Penrice
Jeff Kowal

Regrets: Mayor Bailey
Tania Caza

2. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflicts of interest noted.

3. PRESENTATIONS / DELEGATIONS

3.1 Brantford United Way

RE: Update on Wings & Wheels Charity Show

Dan Rankin from Brantford United Way appeared before the Board and presented an update on the Wings & Wheels Charity Show and responded to questions.

4. ITEMS FOR CONSIDERATION

There were no items for consideration.

5. CONSENT ITEMS

5.1 August 2023 Real Estate and Facilities Report 2023-502

5.1.1 Real Estate Update

Ray Petro, Manager of Real Estate, provided a real estate update to the Board and responded to questions.

5.1.2 Development Opportunities for Leasing of Lands and Buildings

Ray Petro, Manager of Real Estate, provided development opportunities for leasing of lands and buildings update to the Board and responded to questions.

5.1.3 Facilities Update

Kimberley Wyskiel, Manager of Facilities provided a facilities update to the Board and responded to questions.

5.1.4 Airport Management Update

Shawn Broughton, General Manager, Brantford Flying Club provided an airport management update to the Board and responded to questions.

Moved By: Councilor Martin

Seconded By: Ron Johnson

Staff BE DIRECTED to work with Brantford Flying Club management to investigate ways to remedy the issue with the helicopters.

CARRIED

5.1.5 Budget Update

Ray Petro, Manager of Real Estate provided a budget update to the Board.

Moved by Councilor Martin

Seconded by Aaron Penrice

THAT Staff Report 2023-502 titled *August 2023 Real Estate and Facilities Report* BE RECEIVED.

CARRIED

5.2 Minutes

5.2.1 Brantford Airport Board - May 8, 2023

Moved by Ron Johnson
Seconded by Jeff Kowal

THAT the Brantford Airport Board Minutes of May 8, 2023 BE
APPROVED.

CARRIED

6. NOTICES OF MOTION

There were no notices of motion on the Agenda.

7. ADJOURNMENT

12:40pm.

Mark Littell, Chair

Emma Vokes, Committee
Coordinator