



MINUTES

JOHN NOBLE HOME COMMITTEE OF MANAGEMENT WEDNESDAY, DECEMBER 14, 2022

1:00 P.M.

VIRTUAL MEETING

JOHN NOBLE HOME

Jessica Tanchak
Executive Assistant

JOHN NOBLE HOME COMMITTEE OF MANAGEMENT MINUTES

WEDNESDAY, DECEMBER 14, 2022

1:00 P.M.

VIRTUAL MEETING

Chair Carpenter called meeting to order at 1:01 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Councillor Samwell
Councillor Sullivan

County of Brant
Councillor MacAlpine
Councillor Bell

Regrets: County of Brant
Mayor Bailey
Councillor Coleman

Also Present: S. MacCuish, J. Tanchak, M. Bastian, S. Proulx, J. Gallego (Family Council), G. Young (Family Council)

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

3. APPROVAL OF THE AGENDA

Moved by Councillor Samwell
Seconded by Councillor Bell

THAT the Agenda BE APPROVED

CARRIED

4. MINUTES

4.0 Minutes

Moved by Councillor MacAlpine
Seconded by Councillor Bell

THAT the following Minutes (4.1- 4.2) BE ADOPTED

4.1 John Noble Home Committee of Management – November 9, 2022

**4.2 John Noble Home Committee of Management, In-Camera Minutes
– November 9, 2022**

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

6. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)
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6.1 Committee of Management Orientation by Michael Bastian, Administrator

M. Bastian provided Committee members with an orientation presentation that summarized the mission, vision and value statement, history of John Noble Home, programs, and initiatives within the Home. The pillars of the new Act were described with the key changes within the Act listed to include: a revised resident bill of rights, streamlining the redevelopment process, emphasis on quality care and compliance tools. Accountability and enhanced emergency planning were also presented. Ministry of Long Term Care requirements were detailed with information on what a typical MOLTC inspection will include. Funding of long term care and how documentation in RAI-MDS can lead to changes in the Case Mix Index (CMI) which is considered as part of the funding formula.

The future at JNH includes the redevelopment of vacant Bell Court in to 40 new beds. The final submissions and the bed development agreement will be completed. The statement of readiness was submitted in December 2022. The Strategic Planning process will be refreshed in 2023. The top three challenges were listed to include increased regulatory pressures, uncertainty of funding as funding letters arrive only a few days prior to the previous funding ending, as well as the recruitment and retention of front line staff is an industry wide challenge.

7. ITEMS FOR CONSENT

Moved by Councillor Sullivan
Seconded by Councillor MacAlpine

THAT Items for Consent 7.1-7.3 BE APPROVED

Item for Consent 7.3 separated for discussion.

Item 7.1 and 7.2 were voted on and approved.

**7.1 John Noble Home Administrator's Report [Financial Impact - None]
(JNH2022-40)**

THAT the John Noble Home Administrator's Report JNH2022-40 BE RECEIVED.

**7.2 John Noble Home Monthly Budget Summary for October 2022
[Financial Impact – None – Overall On Track at this Time] (JNH2022-41)**

THAT the Monthly Budget Summary JNH2022-41 for October 31, 2022 for the John Noble Home BE RECEIVED.

**7.3 John Noble Home Update on Ministry of Long Term Care increase to
Construction Funding Subsidy and Capital Program [Financial Impact –
total impact unknown at this time] (JNH2022-42)**

THAT John Noble Home Update on Ministry of Long Term Care increase to Construction Funding Subsidy and Capital Program JNH2022-42 BE RECEIVED.

S. Proulx shared that the Home will qualify for additional capital funding as a result of advocacy from our Committee and Councillors at the Associations of Municipalities (AMO) meeting as well as AdvantAge Ontario and others. The per diem funding that is paid over 25 years is going to more than double for our construction project. There is also an opportunity to convert some of the enhanced per diem funding into a one-time up front construction grant. In order to qualify for the funding, the Home must start construction by August 31, 2023 and submit a Statement of Readiness by December 20, 2022 indicating what amount of per diem funding might be converted.

The Statement of Readiness was completed with input from City and County Finance staff. Their input helped to choose the conversion of the maximum amount of \$15/per day to an up front construction grant knowing that an opportunity to change this can occur at a later date. Analysis of the higher interest rates currently announced by the Bank of Canada and uncertainty for 2023 outweighed the discounting that occurs on the conversion.

Specialized operational funding has not yet come to fruition but could still be considered in the future. The first floor of the redevelopment will be designed as fully private beds that could function as a specialized behaviour unit if the specialized funding becomes available.

Item 7.3 was voted on and approved.

CARRIED

8. ITEMS FOR CONSIDERATION

Moved by Councillor Samwell
Seconded by Councillor MacAlpine

THAT Items for Consideration (8.1) BE APPROVED

8.1 John Noble Home 2023 Operating Budget [Financial Impact- Gross \$17,124,456; City \$1,886,518; County \$733,646] (JNH2022-43)

THAT the John Noble Home 2023 Operating Budget (JNH2022-43) BE RECEIVED; AND

THAT the John Noble Home 2023 Draft Operating Budget as outlined in Report JNH2022-43 BE FORWARDED to both the City of Brantford and the County of Brant for consideration as part of their 2023 Budget deliberations.

Presentation of 2023 Operating Budget

M. Bastian, Administrator, John Noble Home

M. Bastian provided a presentation on the 2023 Operating Budget. Budget pressures and challenges were identified. The priorities for 2023 are working within the strict timelines for the bed development; attracting and retaining the best staff; utilizing direct care funding to enhance resident care; continue preventative maintenance strategies to enhance performance of building systems and equipment. The predicted revenue and expenditures were shared. After factoring in the change to the cost sharing arrangement, the result is 3.2% (\$59,129) for the City of Brantford and 3.7% (\$26,515) for the County of Brant. The County of Brant increase is higher due to the change in cost sharing in 2023.

Councillor Bell asked if the goal of increasing to 4 hours of direct care is reflected in the budget. S. Proulx added the Ministry is gradually increasing funding to allow this to occur. The current Provincial target is being achieved by the Home however the target does not hit 4 hours until 2025. There is some excess funding that will be utilized to implement temporary shifts in the new year. This will allow the Home to have staff in place and be ready when the anticipated announcement by the Provincial government occurs in April of 2023. When the Home receives guaranteed funding as well as the amount a report will be brought back to the Committee to recommend how the funding will be implemented. S Proulx also gave an overview of the staff that fall under direct hours of care as well as staff positions that fall under the category of Allied Professional Services. It is anticipated that an increase to the Allied Professional Services effective April 1, 2023 will also occur.

Item 8.1 was voted on and approved.

CARRIED

9. ELECTION

S. MacCuish conducted the election for the John Noble Home Committee of Management, Chair.

Moved by Councillor Bell

Seconded by Councillor Samwell

9.1 Election of Chair, John Noble Home Committee of Management

THAT nominations for the Chair of John Noble Home, Committee of Management for a term to expire December 31, 2023 BE OPEN

Moved by Councillor Bell
Seconded by Councillor Sullivan

THAT Councillor Carpenter BE NOMINATED as Chair

Councillor Carpenter accepted the nomination.

No further nominations were made. Councillor Carpenter elected Chair for a term to expire December 31, 2023

Moved by Councillor Bell
Seconded by Councillor Samwell

9.2 Election of Vice-Chair, John Noble Home Committee of Management

THAT nominations for the Vice-Chair of John Noble Home, Committee of Management for a term to expire December 31, 2023 BE OPEN

Moved by Councillor Bell
Seconded by Councillor Samwell

THAT Councillor MacAlpine BE NOMINATED as Vice-Chair

Councillor MacAlpine accepted the nomination.

No further nominations were made. Councillor MacAlpine elected Vice-Chair for a term to expire December 31, 2023.

CARRIED

10. PRIVATE AND CONFIDENTIAL ITEMS

There were no private and confidential items.

10. CORRESPONDENCE

There was no correspondence.

11. RESOLUTIONS

There were no resolutions.

12. NOTICES OF MOTION

There were no notices of motion.

11. QUESTIONS

Councillor Carpenter asked what the differences are between the Provinces new covid guidelines in comparison to the Homes protocols.

The requirement for three covid vaccines is no longer a ministry requirement but is the policy of the Home to require a minimum of three doses of covid vaccine. If there are visitors who do not meet this requirement accommodations can be made to allow for visits with increased PPE being worn and the visit taking place off of the resident home areas.

Currently, the Home is exceeding the testing minimum testing requirements. Everyone entering the Home is Rapid Antigen Tested (RAT) with frequency of testing determined by the provincial guidelines, plus careful tracking of outbreaks and infection levels within the Brantford/Brant community.

M. Bastian will provide the Committee with a document that lists the provincial requirements and the policies of the Home.

Councillor Carpenter asked those present if they are aware that with the Local Health Integrated Networks are transitioning to Ontario Health Teams? Councillor Carpenter has represented the John Noble home at the Brantford Brant Norfolk Ontario Health Team governance meetings.

Are you aware that the John Noble Home Administrator, Chair and Vice-Chair have agreed to meet and collaborate with St. Josephs Lifecare Center in a partnership to share best practices and for information sharing?


12. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, January 11, 2023 via Zoom.

13. ADJOURNMENT

The meeting was adjourned at 2:37 p.m.

Councillor Carpenter
Chair



J. Tanchak
Executive Assistant