Date March 19, 2019

To Chair and Members
Committee of the Whole – Operations and Administration

From E. (Beth) Goodger, General Manager
Public Works Commission

1.0 Type of Report
Consent Item [ ]
Item For Consideration [X]

2.0 Topic Baxter Street – 10 Minute Pick-up Zone [Financial Implication – None]

3.0 Recommendation

A. THAT a 10 minute Pick-up Zone BE BY-LAWED in front of Braemar House School, 36 Baxter Street; and

B. THAT Schedule “16” of Parking By-law 144-88 which pertains to “Pick Up Zones” BE AMENDED as outlined in Appendix “B” of Report No. 2019-141 dated March 19, 2019; and

C. THAT Schedule “7” of Parking By-law 144-88 which pertains to “Parking Prohibited at Anytime” BE AMENDED as outlined in Appendix “B” of Report No. 2019-141 dated March 19, 2019; and

4.0 Purpose and Overview

To amend the current 15 minute pick-up zone in front of Braemar House School to a 10 minute time limit, and increase the length of the pick-up zone by additional sixteen (16) metres.

The report recommendations also include housekeeping items to clarify and correct the Baxter Street parking control by-laws that were identified as part of the review of the request.

5.0 Background

Braemar House School requested the time limit for the pick-up zone in front of the school on Baxter Street be shortened from 15 minutes to 10 minutes to facilitate quicker turnover of parking spaces.

6.0 Corporate Policy Context

The following long term desired outcome from the Strategic Plan is addressed with the recommendation:

Brantford will be supported by well-developed and maintained transportation and servicing infrastructure.

7.0 Input From Other Sources

A letter dated January 9, 2019 as shown in Appendix “A”, was delivered to the four (4) properties on both sides of Baxter Street between Manor Place and Pusey Boulevard (north intersection). The letter outlined the proposed parking control change on Baxter Street. Two (2) responses were received, both indicating support for the proposed 10 minute pick-up zone in front of Braemar House School.

8.0 Analysis

The Braemar House School expressed concerns of vehicle occupying the pick-up zone beyond a reasonable time for loading activities. Based on the concern, shortening the time limit from 15 minutes to 10 minutes for the pick-up zone in front of Braemar House School on Baxter Drive would facilitate a quicker turnover within the pick-up zone. While reviewing the request, staff identified an opportunity to lengthen the pick-up zone by additional 16 metres to accommodate peak drop-off / pick-up activity. A diagram illustrating the proposed 10 minute pick-up zone on Baxter Street is shown in Figure 1.
A review of the parking by-laws on Baxter Street, during the preparation of this report, revealed entries in Parking By-law 144-88 of Schedule “7” pertaining to “Parking Prohibited at Anytime” and Schedule “14” pertaining to “Alternate Side of Street Parking” are inconsistent with current signage on the street. Therefore, the recommendations in this report also include housekeeping items to clarify and correct the Baxter Street parking control by-laws.

9.0 Financial Implications

The estimated cost to install “10 minute Pick-up Zone” signs on Baxter Street is $200.

Funding for this work will be provided from the Operational Services operating budget.

10.0 Conclusion

Approval of the proposed 10-minute pick-up zone and associated updates to the by-law would satisfy the request from Braemar House School and update the by-law for housekeeping items.
In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required [X] yes [ ] no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk [ ] yes [X] no

Is the necessary by-law or agreement being sent concurrently to Council? [X] yes [ ] no
APPENDIX “A”

Dear Residents:

A request has been received to amend the existing 15 minute pick-up zone on Baxter Street in front of the Braemar House School to facilitate pickup/drop-off activities. A diagram showing the proposed amendment is provided on the reverse side of this letter.

The proposed amendment would reduce the time limit for the pick-up zone from 15 minutes to 10 minutes and extend the pick-up zone northerly towards Pusey Boulevard to provide two additional spaces. If approved, it will address the request by providing quicker turnovers and additional capacity for pick-up and drop-off activities. Accordingly, a recommendation will be forwarded to a future Committee of the Whole – Operations and Administration meeting to amend the pertaining by-laws.

Your input is important. Please contact Rob Smith, C.E.T., Transportation Technologist directly if you have any questions or comments regarding the proposed changes for Baxter Street at 519-759-4150 Ext. 5683 or e-mail at rsmith@brantford.ca before Friday, February 1, 2019.

Yours truly,

Ting Ku, P. Eng., PTOE
Manager, Transportation Services

CC: Councillor D. McCreary
    Councillor G. Martin
    R. Loukes, P. Eng., Director of Engineering Services
    E. (Beth) Goodger, General Manager, Public Works Commission
Baxter Street - Parking Control

a) RECOMMEND that Schedule “16” of Parking By-law 144-88 which pertains to “Pick Up Zones” BE REPEALED as follows:

<table>
<thead>
<tr>
<th>NAME OF STREET</th>
<th>SIDE OF STREET</th>
<th>LOCATION OF PICK-UP ZONES</th>
<th>PERIOD OF TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baxter Street</td>
<td>East</td>
<td>Commencing 31 metres north of the centre line of Manor Place projected for a distance of 18 metres</td>
<td>15 Minutes</td>
</tr>
</tbody>
</table>

By-law 85-2012

b) RECOMMEND that Schedule “16” of Parking By-law 144-88 which pertains to “Pick Up Zones” BE AMENDED to provide the following:

<table>
<thead>
<tr>
<th>NAME OF STREET</th>
<th>SIDE OF STREET</th>
<th>LOCATION OF PICK-UP ZONES</th>
<th>PERIOD OF TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baxter Street</td>
<td>East</td>
<td>Commencing 31 metres north of the projected centre line of Manor Place for a distance of 34 metres northerly</td>
<td>10 Minutes Monday through Friday</td>
</tr>
</tbody>
</table>


c) RECOMMEND that Schedule “7” of Parking By-law 144-88 which pertains to “Parking Prohibited at Anytime” BE REPEALED as follows:

<table>
<thead>
<tr>
<th>NAME OF STREET</th>
<th>SIDE OF STREET</th>
<th>LOCATION WHERE PARKING IS PROHIBITED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baxter Street</td>
<td>West</td>
<td>From Fairview Drive to Pusey Boulevard</td>
</tr>
</tbody>
</table>

d) RECOMMEND that Schedule “7” of Parking By-law 144-88 which pertains to “Parking Prohibited at Anytime” BE AMENDED to provide the following:

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<th>LOCATION WHERE PARKING IS PROHIBITED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baxter Street</td>
<td>West</td>
<td>From Fairview Drive to Pusey Boulevard (north intersection)</td>
</tr>
</tbody>
</table>
e) RECOMMEND that Schedule “14” of Parking By-law 144-88 which pertains to “Alternate Side of Street Parking” BE REPEALED as follows:

<table>
<thead>
<tr>
<th>NAME OF STREET</th>
<th>LOCATION</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baxter Street</td>
<td>Pusey Boulevard to Fairview Drive</td>
<td>East</td>
</tr>
<tr>
<td></td>
<td></td>
<td>No parking from 12 noon, 1st day of each month until 9 pm, 15th day of each month, everyday, December 1st through March 15</td>
</tr>
</tbody>
</table>

f) RECOMMEND that Schedule “14” of Parking By-law 144-88 which pertains to “Alternate Side of Street Parking” BE AMENDED to provide the following:

<table>
<thead>
<tr>
<th>NAME OF STREET</th>
<th>LOCATION</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baxter Street</td>
<td>Pusey Boulevard (north intersection) to Pusey Boulevard (south intersection)</td>
<td>East</td>
</tr>
<tr>
<td></td>
<td></td>
<td>No parking from 12 noon, 1st day of each month until 9 pm, 15th day of each month, everyday, December 1st through March 15</td>
</tr>
</tbody>
</table>